

**BOARD OF EDUCATION
MAYWOOD PUBLIC SCHOOLS**

July 20, 2022 @ 7:00 pm
MAS Media Center/Library

REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President
Mr. Bendezu, Vice-President
Mr. Cilento
Ms. Kiely
Ms. Padovano
Ms. Stelter
Mr. Velez

2. Flag Salute

3. Adequate notice of this meeting was provided on January 6, 2022, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

B. Superintendent's Report/HIB Report - There are no HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

| | |
|-------------------------------|-----------------|
| Buildings & Grounds: | Mr. J. Bendezu |
| Finance: | Mr. K. Taylor |
| Curriculum: | Ms. G. Stelter |
| Policy: | Ms. C. Padovano |
| Personnel: | Ms. G. Kiely |
| Safety/OEM: | Mr. F. Cilento |
| Technology | Mr. R. Velez |
| Community Relations (Ad Hoc): | --- |
| Negotiations (Ad Hoc): | Mr. K. Taylor |

Liaison Reports

| | |
|-------------------------------------|-------------------|
| Legislation/NJSBA & BCSBA Delegate: | Mr. R. Velez |
| Mayor and Council: | Mr. F. Cilento |
| MAS PTO: | Ms. G. Stelter |
| Memorial PTO: | Ms. G. Kiely |
| Hackensack Board of Education: | Mr. J. Bendezu |
| Becton Board of Education | Ms. . C. Padovano |
| Joint Boards Committee: | Ms. J. Bendezu |
| Seniors: | Ms. C. Padovano |
| Library: | Ms. G. Stelter |

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. New Business

BL.2 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered _____ excepting action(s) _____ to be approved as shown on the agenda dated July 20, 2022."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.28 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

6/22/2022 Work Session, Regular Meeting, Closed

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.29 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for June 2022:

| | |
|----------------------------|----------------------------|
| <u>MEM:</u> | <u>MAS:</u> |
| 06/xx/22 Fire Drill | 06/xx/22 Fire Drill |
| 06/xx/22 Weather Emergency | 06/xx/22 Weather Emergency |

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.30 Approval of SOA for School Based & District Professional Development Plans – "that the Board approve submission of the Statement of Assurance for School Based and District Professional Development Plans."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.31 Approval of SOA for School Based & District Mentoring Plans – "that the Board approve the submission of the Statement of Assurance for School Based and District Mentoring Plans."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.32 Approval of the District Mission Statement – “that the Board approve the District’s *Mission Statement* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.33 Approval of the Comprehensive Equity Plan – “that the Board approve the *Comprehensive Equity Plan Annual Statement of Assurance* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.34 Approval of the Nursing Services Plan – “that the Board approve the *Nursing Service Plan* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.35 Approval of Crisis Management Plan – “that the Board approve the *District Crisis Management Plan* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.36 Approval of the District Student Code of Conduct – “that the Board approve the *District Student Code of Conduct* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.37 Approval of School Self-Assessment – “that the Board approve the Memorial and Maywood Avenue School’s *HIB School Self-Assessment for Determining Grades.*”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.38 Approval of the Integrated Pest Management Plan – “that the Board approve the *Integrated Pest Management plan* for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.39 Approval of the Reports - “that the Board approve the annual *Guidance, ESL, I&RS, Nursing Services & Technology final reports* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.40 Approval of HIB Investigations, Trainings & Program Reports** – “that the Board approve the semi-annual and annual *Harassment, Intimidation and Bullying investigations, trainings and program reports* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.41 Approval of HIB Student Consequences** - “that the Board approve the *Harassment, Intimidation & Bullying (HIB)* student consequences imposed during the 2021-2022 School Year as a result of the HIB Investigation as set forth.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.42 Approval of SSDS Submission and Verification** – “that the Board approve the July 2022 submission of the *Student Safety Data System (SSDS)* for the 2021-2021 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.43 Approval of School Drills SOA** – “that the Board approve the School Security/Drill Statement of Assurance (SOA) for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.44 Approval of Scheduled Drills** – “that the Board approve the tentatively scheduled emergency drills for the 2022-2023 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.45 Approval of District Appointments** – “that the Board approve following appointments for the 2022-2023 school year;

| | |
|------------------|---|
| Sheryl Spencer - | District Anti-Bullying Coordinator |
| Kerry Leto - | Anti-Bullying Specialist – MAS |
| Keith Timmins - | Anti-Bullying Specialist – MAS |
| Mike Halligan - | Anti-Bullying Specialist – MEM |
| Carly Byrnes - | Anti-Bullying Specialist – MEM |
| Karen Marie - | District Testing & Technology Coordinator |

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.46 Approval of District Appointments** – “that the Board approve following appointments for the 2022-2023 school year;

| | |
|------------------|-------------------------------------|
| Karen Brickett - | District Affirmative Action Officer |
|------------------|-------------------------------------|

Moved by _____
Seconded by _____

Vote _____
Abstentions _____

A.47 Approval of Special Services - “that the Board approve the following special services for student **GD (MAS)** for the 2022-2023 school year:

Service: Psychiatric Evaluation
Provider: Dr. Sameh Rageb, Upper Saddle River, NJ
Date(s): To be completed by 7/29/22
Rate(s): \$750.00

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.48 Approval of Educational Services Contract - “that the Board approve the contract with the New Jersey Commission for the Blind for services provided to students, **DN (MEM), C-CB (MEM) and RN (HS)** for the 2022-2023 school year for a total cost of \$2,200 each.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.49 Approval of Approval of Parent Out Reach Program (POP) – Region II - "that the Board approves the following resolution:

RESOLVED, that the Maywood Board of Education approves Services for Parent Out Reach Program (POP) to be contracted with Region II on an as needed basis. The board approves all service agreements for the 2021-2022 and the 2022-2023 school year at a cost not to exceed \$225 per family for each individual child for ABA Parent Training Workshops and \$200 per staff member for ABA Parent Training Workshops.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.50 Approval of Volunteers – “that the Board approve the following volunteers for the 2022-2023 school year:

Susan Klausner
Robin Cabana
Anusha Karthikeyan

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.51 Approval of Student Shadow – “that the Board approve Morgan Williams, a student at *Saint Francis University*, as a Student Shadow in the Fall of 2022. As per her school requirements, she is required to shadow the School’s Occupational Therapist for 10 hours.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.52 Acceptance of IDEA Grant – “that the Board accept the IDEA Fiscal Year 2023 IDEA Grants as follows:”

BASIC \$243,514
PRESCHOOL \$11,361

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.53 Approval of IDEA Application – “that the Board approve the submission of the IDEA grant application for fiscal year 2023.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.54 Approval of Joint Transportation Agreement – “that the Board approve a joint transportation agreement with Rochelle Park (joiner district) for the 2022-2023 school year. Maywood is the lead district.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.39 Acceptance of Resignation- “that the Board accept, with regret, the resignation of Nicole Sadv, a teacher at MEM, effective 6/30/2022.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.40 Acceptance of Resignation- “that the Board accept, with regret, the resignation of Elona Sofer, a district bus aide, effective 6/30/2022.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.41 Approval of Additional Payment - “that the Board approve additional payment of \$2,000.00 (per session) to the following teachers for providing 4 weeks of Summer Remediation, 3 days per week, 2 hours per day:

| <u>Teacher</u> | <u>Incoming Grade/Subject</u> | <u># of Sessions</u> |
|----------------|---|----------------------|
| G. Azzolini | Art | 1 sessions |
| K. Fielder | 7 th and 8 th /ELA* | 2 sessions* |

**7th & 8th gr. is combined so it is 2 sessions total, not 2 for each grade.*

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.42 Approval of Additional Payment – “that the Board approve payment to Karen Marie for 14 hours of additional time worked checking students chromebooks. This will be paid at her 2021-2022 hourly rate.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.43 Approval of Additional Payment - “that the Board approve the following individuals be paid @ their 2022-2023 hourly rate for working additional hours for working July & August as follows:

- Karen Marie - up to 70 hours
- Carly Byrnes - up to 40 hours
- Diane Sanzari - up to 20 hours
- Alyssa Meluso - up to 35 hours *(in addition of ESY hrs already approved)*

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.44 Appointment of a Teacher- “that the Board approve the appointment of Hanah Yun, as a Teacher for the 2022-2023 school year. She will be placed on BA, Step 3 and receive salary of \$53,050. *(pending clearance)*.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.45 Appointment of Paraprofessionals – "that the Board appoint the following paraprofessionals for the 2022-2023 school year in the Maywood School District:

| <u>Name:</u> | <u>Level</u> | <u>Step</u> | <u>Salary/Rate</u> |
|----------------------|--------------|-------------|--------------------|
| Ottah, Kevin | ABA | A | \$26.93 |
| Nicolette, Stephanie | ABA | A | \$26.93 |

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.46 Amendment of P.96 Appointment of Bus Driver - "that the Board approve the appointment of Blanca Flores, as a part-time bus driver, at a rate of \$32 per hour *(pending clearance)*.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.47 Amendment of P.97 Appointment of Bus Driver - "that the Board approve the appointment of Blanca Flores, as a bus driver for the 2022-2023 school year, with a salary of \$50,000*(pending clearance)*. This is a full-time 10-month position and will begin 9/1/2022.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.21 Approval of Monthly Bills - “that the Board approve the check run for *June* in the amount of: \$1,414,429.86.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.22 Approval of Cafeteria Bills - “that the Board approve the check run for *June* in the amount of: \$65,366.57.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.23 Approval of Check Run - “that the Board approve a check run in *July and August* to be approved at the next Board of Education meeting.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.24 Approval of Check Run for Cafeteria Bills - “that the Board approve a check run for Cafeteria bills in *July and August* to be approved at the next BOE meeting.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.25 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.26 Approval of Payroll - “that the Board approve the payroll for *June* as follows:

| <u>Fund</u> | |
|-------------------------------|------------------------|
| 10 | 1,047,988.10 |
| 20 | 26,543.90 |
| Total: | \$ 1,074,532.00 |
| Board Share FICA/Medicare | 25,966.99 |
| State Share FICA Medicare | 53,878.20 |
| Board DCRP | 3,318.54 |
| Total Payroll Expense: | \$ 1,157,695.73 |

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.27 Approval of Preliminary Board Secretary’s Report – “that the Board approve the preliminary Board Secretary Report, as submitted, for June 30, 2022.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.28 Approval of Preliminary Treasurer’s Report – “that the Board approve the preliminary Treasurer of School Monies Report, for **June 30, 2022.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.29 Approval of Preliminary Board Secretary's Monthly Certification - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **June 30, 2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.30 Approval of Preliminary Board's Monthly Certification - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **June 30, 2022**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.31 Approval of Preliminary Transfer of Funds - "that the Board approve the preliminary report of transfer of funds for **June 30, 2022.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.32 Approval of Purchases through State Contracts & Cooperatives - "that the Board approve purchases exceeding the bid threshold from the vendors listed in the attached document for the 2022-2023 school year (list to be updated as necessary).”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

K. Open to the Public (comments on school related items)

L. Closed Session

Meeting Agenda, July 20, 2022

M. Board Comments

N. Meeting Adjourned