

**BOARD OF EDUCATION  
MAYWOOD PUBLIC SCHOOLS**

September 29, 2021 @ 7:00 pm  
MAS Library/Media Center

**Revised** REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Mr. Cilento  
Ms. Kiely  
Ms. Padovano  
Mr. Velez  
Ms. Wiebe

2. Flag Salute

3. Adequate notice of this meeting was provided on September 23, 2021, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

B. Superintendent's Report/HIB Report - There are no HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. L. Wiebe
Policy:	Ms. C. Padovano
Personnel:	Ms. G. Kiely
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	---
Negotiations (Ad Hoc):	Mr. K. Taylor

Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Ms. L. Wiebe
Mayor and Council:	Mr. F. Cilento
MASPTO:	Ms. L. Wiebe
Memorial PTO:	Ms. G. Kiely
Hackensack Board of Education:	Mr. J. Bendezu
Becton Board of Education	Ms. L. Wiebe
Joint Boards Committee:	Ms. J. Bendezu
Seniors:	Ms. C. Padovano
Library:	Mr. R. Velez

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. **New Business**

**BL.3 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_\_\_ excepting action(s) \_\_\_\_\_ to be approved as shown on the agenda dated September 15, 2021."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.48 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

8/31/2021 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.49 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
D. Biggins	New Jersey Science Convention	10/19-10/20/21	\$300+mileage
N. Conturso	BCSS – “Go Talk Now Ipad” workshop	11/18/21	\$75+mileage
N. Conturso	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)
K. Smith	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)
G. Mendoza	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)
N. Sadiv	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)
C. Kissinger	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)
J. Manzer	Autism NJ 2021 Annual Conference	10/211 & 10/22	\$149 (virtual)

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.50 Approval of Creation of a Position** - “that the Board approve the creation of a full-time Special Education ABA (K-3) teacher position, effective 10/01/2021.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.51 Approval of the Administrative & 12-month Calendar** - “that the Board approve the Administrative & 12-month Personnel Calendar for the 2021-2022 school calendar, as submitted.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.52 Approval of SOA** – “that the Board approve the Statement of Assurance submitted for the *Use of Paraprofessionals* for the 2021-2022 school year.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.53 Approval of the Uniform Memorandum of Understanding** - "that the Board approve the *2020-2021 Uniform Memorandum of Understanding* between the Maywood Board of Education and the Maywood Police Department.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.54 Approval of Creation of 2 Para Positions** - “that the Board approve the creation of two paraprofessional positions that are IEP mandated, effective immediately.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.55 Approval of Use of Facilities** – “that the Board approve the use of both MAS and MEM gyms by the *MYAA Basketball* for practice and games for the 2021-2022 school year.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.56 Approval of Use of Facilities** – “that the Board approve the use of a classroom at both MAS and MEM for the *Good News Club* to hold meetings, every Tuesday from 3pm – 4:30pm, starting October 12<sup>th</sup> – June 30, 2022.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.57 Approval of Walking Trip** – “that the Board approve a walking trip to the Maywood Police and Fire Station for the kindergarten class on October 12, 2021.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.58 Approval of an Additional Class** – “that the Board approve the establishment of an Autism Class for k-3<sup>rd</sup> grade at Memorial. This class is needed due to enrollment”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.59 Acceptance of Special Services** - “that the Board approve the following special services for student CCB (*MEM*) for the 2021-2022 school year:

**Service:** Home Instruction  
**Provider:** Susan Koger (pending clearance)  
**Date(s):** 1/27/21 through 6/30/22  
**Rate(s):** 3 hours a week @ \$50.00 per hour  
(2 hours direct and 1 hour indirect/prep)

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.60 Acceptance of Special Services** - “that the Board approve the following special services for student MM (*MEM*) for the 2021-2022 school year:

**Service:** Home Instruction (ABA)  
**Provider:** Cassandra Manickram  
**Date(s):** 1/27/21 through 6/30/22  
**Rate(s):** 3 hours a week @ \$50.00 per hour  
(2 hours direct and 1 hour indirect/prep)  
(6 additional make-up hours)

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.61 Acceptance of Special Services** - “that the Board approve the following special services for student MM, *SBP, MK (MEM)* for the 2021-2022 school year:

**Service:** Home Instruction (Speech)  
**Provider:** Kelsey Introna, M.S., CCC-SLP (pending clearance)  
**Date(s):** 1/27/21 through 6/30/22  
**Rate(s):** 6 hours a week @ \$50.00 per hour  
(3 hours direct and 3 hour indirect/prep)

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.62 Approval of M-1 and Health and Safety Inspections** - “that the Board hereby authorize the school business administrator to submit the attached Annual Maintenance Budget Amount worksheet (M-1) and Health & Safety Evaluation of School Buildings Checklist for Maywood in compliance with Department of Education requirements.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.63 Approval of Submission of the Comprehensive Maintenance Plan** – “that the Board approve the following resolution;

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of Maywood are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW, THEREFORE, BE IT RESOLVED**, that the Maywood Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Maywood in compliance with Department of Education requirements.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.64 Approval of Volunteers** – “that the Board approve the following classroom and media center volunteers for the 2021-2022 school year (pending clearance):

*Robyn Cabana*

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.65 Approval of Class Trips** – “that the Board approve the following class trips for the MAP and Pre-School classes for the 2021-2022 school year;

- Maywood Public Library
- Downtown Maywood
- Memorial School
- Memorial Park - Maywood NJ
- Grove St. Playground Maywood NJ
- Demarest Farms - Hillsdale NJ
- Abma's Farm-Wyckoff, NJ
- Shop Rite - Rochelle Park NJ
- Garden State Plaza - Paramus NJ
- Bergen Town Center - Paramus NJ
- Paramus Park Mall - Paramus NJ
- Riverside Square Mall - Hackensack NJ
- Bowler City - Hackensack NJ
- Van Saun Zoo - Paramus NJ
- Chuckie Cheese - Paramus NJ
- Bounce U- Paramus NJ

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.35 Amendment to Motion P.17** - “that the Board accept, with regret, the retirement of Joseph Pagano, a Custodian, effective September 7, 2021. *(This is a retirement, not a resignation as previously approved)*”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.36 Amendment to Motion P.26 - Appointment of Lunchroom Aides** – "that the Board approve the employment of the following Lunchroom Aides for the 2021-2022 school year. *(The rate has been changed to \$17.50 & three new names have been added\*)*”

<b><i>Name:</i></b>	<b><i>School</i></b>	<b><i>Hours per day</i></b>	<b><i>*Rate:</i></b>
Ballolli, Matilda	Maywood Ave	2 hours	\$17.50
Gallagher, Dorothy	Maywood Ave	2 hours	\$17.50
*McQuaid, Jeannie	Maywood Ave	2 hours	\$17.50
*Parker, Alicia	Maywood Ave	2 hours	\$17.50
*Cavo, Deborah	Memorial	2hrs/15min	\$17.50
Bame, Monika	Memorial	2hrs/15min	\$17.50
Golbadnajad, Kafayat	Memorial	2hrs/15min	\$17.50
Harrison, Colleen	Memorial	2hrs/15min	\$17.50
Malandruccolo, Efthemia	Memorial	2hrs/15min	\$17.50
Barberena, Sandra	Memorial	2hrs/15min	\$17.50
Walters, Donna	Memorial	2hrs/15min	\$17.50
Kearns, Kelly	Memorial	2hrs/15min	\$17.50
Raccioppi, Monica	Memorial	2hrs/15min	\$17.50

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.37 Approval of Additional Payment** - “that the Board approve the following individuals be paid for working additional time in the summer of 2021 as follows\*:

- Christine Ecochard, *Teacher* - 4 hours (Articulation/curriculum)
- Karen Vastola, *Teacher* - 16 hours (Articulation/curriculum)
- Danielle Barrett, *Teacher* - 8 hours (Articulation/curriculum)
- Alicia Schenk, *Teacher* - 8 hours (Articulation/curriculum)
- Kristine Yehle, *Teacher* - 8 hours (Articulation/curriculum)
- Meagan Harrington, *Teacher* - 8 hours (Articulation/curriculum)
- Nancy Clark, *Teacher* - 8 hours (Articulation/curriculum)
- Hilary Kim, *Teacher* - 12 hours (Articulation/curriculum)
- Emily Harmon, *Teacher* - 8 hours (Articulation/curriculum)
- Byrnes, Carly, *Guidance*- 3 hours
- Damania, Sangita, *Teacher* - 14 hours (Kindergarten Google set ups)

*\*These days/hours are in addition to what may have been previously approved in June 2021.*

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.38 Approval of Home ABA Instruction** - “that the Board approve payment to Juvilian Manzer, for Home ABA Instruction for student **MM (MEM)** for 3 hours per week @ \$66.24 from 9/13/21 to 6/30/22.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.39 Approval of a Maternity Leave Of Absence** - “that the Board approve the following leave of absence for Melissa Blain, a speech therapist at MAS.

DATES*:	REASON:
12/06/21-12/31/22	Period of disability (pre-birth) with pay & health benefits
1/03/21-1/31/22	Period of disability (post-birth) with pay & health benefits
2/01/22-5/04/22	FMLA – unpaid leave with health benefits

*\*All dates are contingent upon actual delivery date*

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.40 Approval of Substitute Rates** - “that the Board approve the following substitute rates for 2021-2022:

Substitute teacher with degree	\$120 per diem
Substitute teacher w/ county certificate	\$108 per diem
Substitute paraprofessional	\$96 per diem
Substitute secretary	\$16.00 per hour
Substitute custodian	\$16.00 per hour

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.41 Approval of Substitute Rates** - “that the Board approve the following rate of pay for salaried employees driving the bus outside of their contracted work hours:

\$28.00 per hour

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.42 Approval of Front Office Coverage** – “that the Board approve Kelly Kearns and Monica Raccioppi receive additional pay for providing secretarial coverage for the front office and as needed elsewhere for the 2021-2022 school year. They will receive \$16.00 per hour and be paid off submitted timesheets.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**P.43 Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2021-2022 school year (*pending completed paperwork*).”

**Sub-Teacher**

Kasandra Howes – Sub Certificate with degree (\$120 per diem)

Thomas Schaeffer – NJ Teaching Certificate (\$120 per diem)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**P.44 Approval of Home Instruction** - “that the Board approve payment to Kristin Yehle, for Home Instruction for student **RW (MAS)**, for a maximum of 10 hours per week @ \$75.82 from 9/22/21 to 12/01/21.”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**P.45 Appointment of a Paraprofessional** - “that the Board approve the appointment of Kevin Ottah, as a paraprofessional for the 2021-2022 school year and receive the ABA rate of \$26.12 per hour (*start date pending clearance*).”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**P.46 Appointment of a Paraprofessional** - “that the Board approve the appointment of Miriam Cantos, as a paraprofessional for the 2021-2022 school year and receive the NC, Step 1 rate of \$17.20 per hour.”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**P.47 Approval of a Stipend**- “that the Board approve a stipend be paid to various teachers for covering the Homework Club throughout the school year. To be paid at \$50 per hour, using CRRSA\_ERRER II and Titile 1 Federal grant funds, as per submitted timesheets.”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**F.33 Approval of Monthly Bills** - “that the Board approve the check run for *September* in the amount of: **\$386,825.17**.”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

Abstentions \_\_\_\_\_

**F.34 Approval of Cafeteria Bills** - “that the Board approve the check run for *September* in the amount of: **\$11,322.00**.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.35 Approval of Monthly Bills** - “that the Board approve additional check runs if necessary during the month September. These bills will be approved at the next regular Board of Education meeting.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.36 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.37 Approval of Payroll** - “that the Board approve the payroll for *August* as follows:

<b><u>Fund</u></b>	
10	222,361.84
20	4,201.23
<b>Total:</b>	<b>\$ 226,563.07</b>
Board Share FICA/Medicare	12,595.64
State Share FICA Medicare	4,357.28
Board DCRP	290.23
<b>Total Payroll Expense:</b>	<b>243,806.22</b>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.38 Approval of Preliminary Board Secretary’s Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for **August 31, 2021.**”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.39 Approval of Preliminary Treasurer’s Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for **August 31, 2021.**”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.40 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **August 31, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.41 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **August 31, 2021** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.42 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **August 31, 2021**."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned