

BOARD OF EDUCATION MAYWOOD PUBLIC SCHOOLS

July 21, 2021 @ 7:00 pm
MAS Library/Media Center

Virtual Attendance Google Meet –<https://meet.google.com/wrp-kfew-ogm>

Phone Dial In - +1 316-835-1035 PIN: 351 678 238#

Revised REGULAR MEETING AGENDA

A. Call to Order

1. Roll Call

Mr. Taylor, President
Mr. Bendezu, Vice-President
Mr. Cilento
Ms. Kiely
Ms. Padovano
Mr. Velez
Ms. Wiebe

2. Flag Salute

3. Adequate notice of this meeting was provided on July 15, 2021, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

B. Superintendent's Report/HIB Report - There are no HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

| | |
|-------------------------------|-----------------|
| Buildings & Grounds: | Mr. J. Bendezu |
| Finance: | Mr. K. Taylor |
| Curriculum: | Ms. L. Wiebe |
| Policy: | Ms. C. Padovano |
| Personnel: | Ms. G. Kiely |
| Safety/OEM: | Mr. F. Cilento |
| Technology | Mr. R. Velez |
| Community Relations (Ad Hoc): | --- |
| Negotiations (Ad Hoc): | Mr. K. Taylor |

Liaison Reports

| | |
|-------------------------------------|-----------------|
| Legislation/NJSBA & BCSBA Delegate: | Ms. L. Wiebe |
| Mayor and Council: | Mr. F. Cilento |
| MASPTO: | Ms. L. Wiebe |
| Memorial PTO: | Ms. G. Kiely |
| Hackensack Board of Education: | Mr. J. Bendezu |
| Becton Board of Education | Ms. L. Wiebe |
| Joint Boards Committee: | Ms. J. Bendezu |
| Seniors: | Ms. C. Padovano |
| Library: | Mr. R. Velez |

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. **New Business**

BL.1 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered _____ excepting action(s) _____ to be approved as shown on the agenda dated July 21, 2021."

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.1 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

6/9/2021 Work Session, Regular Meeting, Closed

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.2 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of June 22, 2021:

| | <u>6/17/2020</u> | <u>6/22/21</u> |
|----------------------------------|------------------|----------------|
| Memorial | 420 | 384 |
| MAS | <u>563</u> | <u>556</u> |
| Total in-district | 983 | 940 |
| <i>Change from 6/30/19</i> | | |
| | | |
| OOD K-8 Sp. Ed. | 9 | 9 |
| OOD Sp Ed. 9-12 | 13 | 16 |
| Vo-Tech Special Ed | 18 | 18 |
| Charter Schools | 6 | 6 |
| Bergen Academies/Teterboro | 27 | 27 |
| Bergen Academies/Hackensack | 13 | 13 |
| Applied Tech | 12 | 12 |
| Bergen Vo-Tech Shared Students | 3 | 3 |
| Becton Regional | 0 | 64.5 |
| Hackensack High School | <u>244</u> | <u>172.5</u> |
| Total District Enrollment | 1,328 | 1,281 |
| <i>Change from 6/30/2020</i> | | <i>-3.54%</i> |

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.3 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for June 2021:

| | |
|---------------------------|--------------------|
| MEM: | MAS: |
| 6/15/21 Fire Drill | 6/18/21 Fire Drill |
| 6/15/21 Weather Emergency | 6/21/21 Lockdown |

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.4 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

| | <u>Conference</u> | <u>Date</u> | <u>Approx. Cost</u> |
|------------|----------------------------------------------|----------------|---------------------|
| D. Zuccaro | 2021 School Health Conference | 10/20/21 | \$135+mileage |
| D. Zuccaro | Changing how we feel by changing what we eat | 6/12/21 | \$108 |
| J. Fisher | New Jersey Science Convention | 10/19-10/20/21 | \$300+mileage |

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.5 Approval of Educational Services Contract – “that the Board approve the contract with the New Jersey Commission for the Blind for services provided to student, **DN (MEM)** and **RN (HS)** for the 2021-2022 school year for a total cost of \$2,200 each.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.6 Approval of Services with Bergen County Special Services - “that the Board approve the following resolution

RESOLVED, that the Maywood Board of Education approves Services for Assistive Technology Ongoing Services to be contracted with Bergen County Special Services (BCSS) on an as needed basis. The board approves all service agreements for the 2021-2022 school year at a cost not to exceed \$330 per service.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

A.7 Approval of Special Services - “that the Board approve the following special services for student **OM (MEM)** for 2020-2021 school year:

Service: Evaluation
Provider: Bergen Passaic Pediatric Neurology, LLD, Judy Woo, M.D.
Date(s): To be completed by 6/30/21
Totals: **\$410.00**

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

- A.8 Approval of ESEA Consolidated Grant Application** - “that the Board accept and approve the submission of the ESEA application for Fiscal Year 2022, and accepts the grant award of these funds upon the subsequent approval of the FY 2022 ESEA application.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.9 Approval of District QSAC Review Committee** – “that the Board approve the District QSAC Committee for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.10 Approval of Safe Return to School Policy** – “that the Board approve the Maywood School District's LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i).”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.11 Approval of SOA for School Based & District Professional Development Plans** – “that the Board approve submission of the Statement of Assurance for School Based and District Professional Development Plans.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.12 Approval of SOA for School Based & District Mentoring Plans** – “that the Board approve the submission of the Statement of Assurance for School Based and District Mentoring Plans.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.13 Approval of the District Mission Statement** – “that the Board approve the District’s *Mission Statement* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- A.14 Approval of the Comprehensive Equity Plan** – “that the Board approve the *Comprehensive Equity Plan Annual Statement of Assurance* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.15 Approval of the Nursing Services Plan – “that the Board approve the *Nursing Service Plan* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.16 Approval of Crisis Management Plan – “that the Board approve the *District Crisis Management Plan* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.17 Approval of the District Student Code of Conduct – “that the Board approve the *District Student Code of Conduct* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.18 Approval of School Self-Assessment – “that the Board approve the Memorial and Maywood Avenue School’s *HIB School Self-Assessment for Determining Grades*.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.19 Approval of the Bloodborne Pathogen Program – “that the Board approve the *Bloodborne Pathogen Program professional agreement* for both the 2021-2022 and 2022-2023 school years for Interlocal Services.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.20 Approval of the Integrated Pest Management Plan – “that the Board approve the *Integrated Pest Management plan* for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.21 Approval of the Reports - “that the Board approve the annual *Guidance, ESL, I&RS, Nursing Services & Technology final reports* for the 2020-2021 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.22 Approval of HIB Investigations, Trainings & Program Reports – “that the Board approve the semi-annual and annual *Harassment, Intimidation and Bullying investigations, trainings and program reports* for the 2020-2021 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.23 Approval of HIB Student Consequences - “that the Board approve the *Harassment, Intimidation & Bullying (HIB)* student consequences imposed during the 2020-2021 School Year as a result of the HIB Investigation as set forth.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.24 Approval of SSDS Submission and Verification – “that the Board approve the July 2021 submission of the *Student Safety Data System (SSDS)* for the 2020-2021 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.25 Approval of School Drills SOA – “that the Board approve the School Security/Drill Statement of Assurance (SOA) for the 2020-2021 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

A.26 Approval of Scheduled Drills – “that the Board approve the tentatively scheduled emergency drills for the 2021-2022 school year.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.1 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2021-2022 school year (*pending completed paperwork*).”

Sub-Teacher

Mona McClory

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.2 Approval of Stipends - “that the Board approve the following stipends be paid for the 2020-2021 school year:

- E. Balsam – \$1,966.00 Theater Director
- N. Boschetti – \$520.00 Theater Director Assitant

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.3 Approval of ESY 2021 Paraprofessional – “that the Board approve Chris Mannarano, as a Paraprofessional for the ESY 2021 4-8 Grade LLD Program at MAS. Program runs from 7/6/21 to 7/29/21 for a total of 15 days (no ESY on Fridays) for 4 hours per day for a total pay of \$1,320.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.4 Appointment of School Principal – “that the Board approve the employment of Mr. Michael Halligan, as a Principal for the 2021-2022 school year with an annual salary of \$120,627.00.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.5 Appointment of Teacher- “that the Board approve the appointment of Emily Bulbulia (Kaplan), as a teacher for the 2021-2022 school year. She will be placed on BA, Step 6, and receive an annual salary of \$54,505.00.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.6 Approval of a New Position – “that the Board approve the creation of a 1.0 FTE Bus Driver/Buildings and Grounds position, effective 7/1/2021.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.7 Approval of a New Position – “ that the Board approve the creation of a 1.0 FTE Guidance Counselor position, effective 7/1/2021.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.8 Approval of a New Position – “that the Board approve the creation of a 1.0 FTE Technology Coordinator position, effective 7/1/2021.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.9 Approval of Bus Driver/Buildings & Grounds Employee- “that the Board approve the employment of Jason Bennett as a Bus Driver/Buildings and Grounds employee at a salary of \$48,000, inclusive of bus driving stipend. Mr. Bennett will start August 16, 2021. “

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.10 Approval of School Bus Driver – “that the Board approve the the employment of Suzanne Van Housen as a Bus Driver at a rate of \$24 per hour. Ms. Van Housen will start work in September of 2021.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.11 Appointment of Custodian- “that the Board approve the appointment of Andres Rosario as a custodian for the 2021-2022 school year with a salary of \$38,000.00”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.12 Approval of a Maternity Leave Of Absence - “that the Board approve the following leave of absence for Kelly Esposito, a teacher at MEM.

| DATES*: | REASON: |
|------------------|--------------------------------------------------------------|
| 11/1/21-11/12/21 | Period of disability (pre-birth) with pay & health benefits |
| 11/13/21-12/7/21 | Period of disability (post-birth) with pay & health benefits |
| 12/8/21-3/14/21 | FMLA – unpaid leave with health benefits |
| 3/15/21-4/25/21 | Unpaid leave without benefits |

**All dates are contingent upon actual delivery date*

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.13 Amendment to Motion P.53 - “that the Board approve an amendment be made to motion P.53, previously approved at the 12/16/20 BOE meeting. Ms. Cataldi’s return date from her leave of absence will now be September 29, 2021.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.14 Approval of Additional Payment - “that the Board approve the following individuals be paid at their 2021-2022 per diem/hourly rate, for working up to the following approved days/hours in the Summer of 2021 as follows:

Kerry Leto, *Guidance Counselor* - 48 hours
Christina Blundo, *Guidance Counselor* - 24 hours

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

P.15 Amendment of P. 125 (June 9, 2021) Approval for Additional Payment - “that the Board approve an amendment to motion P.125 from 6/9/21. Teachers who are working Summer remediation will receive a payment of \$1,700.00 (per section) for providing 4 weeks of Summer Remediation, **4 days per week**, 2 hours per day: (*original motion read 3 days per week*)

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.1 Approval of Monthly Bills - “that the Board approve the check run for *June* in the amount of: **\$1,882,621.46**.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.2 Approval of Cafeteria Bills - “that the Board approve the check run for *June* in the amount of: \$9,376.91.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.3 Approval of Monthly Bills - “that the Board approve the check run for *July* in the amount of: \$648,721.63.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.4 Approval of Cafeteria Bills - “that the Board approve the check run for Cafeteria bills for *July* in the amount of: \$2,523.50.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.5 Approval of Check Run - “that the Board approve a check run in *July and August* to be approved at the next Board of Education meeting.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.6 Approval of Check Run for Cafeteria Bills - “that the Board approve a check run for Cafeteria bills in *July and August* to be approved at the next BOE meeting.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.7 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

F.8 Approval of Payroll - “that the Board approve the payroll for *June* as follows:

| | | |
|-------------------------------|---------------|----------------------|
| | Fund | |
| | 10 | 971,145.35 |
| | 20 | - |
| | Total: | \$ 971,145.35 |
| Board Share FICA/Medicare | | 22,559.81 |
| State Share FICA Medicare | | 49,651.25 |
| Board DCRP | | 2,485.76 |
| Total Payroll Expense: | | 1,045,842.17 |

Moved by _____
 Seconded by _____
 Vote _____
 Abstentions _____

- F.9 Approval of Preliminary Board Secretary's Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for **June 30, 2021.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.10 Approval of Preliminary Treasurer's Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for **June 30, 2021.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.11 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **June 30, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.12 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **June 30, 2021**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.13 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **June 30, 2021.**”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

- F.14 Amendment to Motion F.123** - "that the Board approve an amendment be made to motion F.123 from the 6/24/20 BOE meeting. The amount of the contract with Ed Systems is hereby \$94,050.00.”

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.15 Approval of Purchases through State Contracts & Cooperatives - "that the Board approve purchases exceeding the bid threshold from the vendors listed in the attached document for the 2021-2022 school year (list to be updated as necessary)."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.16 Award of Contract for On-Call Plumbing Services for 2021-2022 - "that the Board approve the following resolution:

WHEREAS, the Maywood Board of Education (hereinafter referred to as the "Board") authorized the use of competitive contracting for on-call plumbing services pursuant to N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and

WHEREAS, the Board received one (1) proposal for the plumbing services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for the on-call plumbing services to Wickersheim and Sons, Inc. at rates per the attached proposal form;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for on-call plumbing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection."

Moved by _____
Seconded by _____
Vote _____
Abstentions _____

F.17 Award of Contract for On-Call HVAC for 2021-2022 - "that the Board approve the following resolution:

WHEREAS, the Maywood Board of Education (hereinafter referred to as the "Board") authorized the use of competitive contracting for on-call HVAC services pursuant to N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and

WHEREAS, the Board received one (1) proposal for the plumbing services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for the on-call HVAC services to ACCUTEMP. at rates per the attached proposal form;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for on-call HVAC services.

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BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.”

Moved by _____

Seconded by _____

Vote _____

Abstentions _____

K. Open to the Public (comments on school related items)

L. Closed Session

M. Board Comments

N. Meeting Adjourned