

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
January 18, 2023**

The Regular Meeting of the Maywood Board of Education was held on January 18, 2023. President Taylor called the meeting to order at 7:02PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Kiely, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Mr. Cilento

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 4, 2023 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor the MAS Students of the Month for January.
- The District had a great professional development day this past Monday. Grades 6-8 teachers and all Memorial specials traveled to Becton for the morning. They received tours and worked with their subject area partners. The afternoon was spent back in Maywood working with their subject area partners. Memorial staff as well as grades 4 and 5 teachers took part in an RTI training session provided by the Rutgers University program on RTI development.
- Tonight we finalize the formal referendum language for the planned March 14th vote. We thank the subcommittee who has met four times since June to assist in planning and we look forward to rolling out the information to our community.
- We have scheduled a district PTO meeting for January 30th at 7 pm. At that time, we will engage with the PTO and create an action plan as to how they can assist with the referendum communication.
- The first group of 8th graders took part in phase 1 of the visitation to the SBJ for our mentorship program.
- All non-tenured and tenured second round observations have been completed.
- The MAS theatrical production is set as tryouts have finished and the cast and crew are ready to begin the development of the spring selection of Willy Wonka.
- Kindergarten registration information has been advertised and posted.
- Super Bowl Grade 6 Pancake Breakfast is Super Bowl Sunday at 8 AM.
- The teacher shadowing program continues at both buildings with all new teachers assigned to sit in on and journalize weekly classroom observations of other staff members.
- Hawks/LadyHawks/Cheer season continues with the end of February being tournament week
- The District's Toy Drive for pediatric cancer patients at the Tomorrows Children's Fund was a complete success and we thank everyone who contributed in any way.
- Bravo to the MAS and Memorial music department and all of our many student musicians for an incredible holiday concert season. The MAS Concert Series, Grade 1 concert, Pleasant Avenue Caroling and Senior Center Caroling performances were fantastic.
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- Many thanks to the PTOs for their help with a number of events since we last met including the holiday stores and all of the holiday related events for our kids.
- Parent Teacher Conferences took place in both schools and we utilized the virtual option where needed.
- All district families as well as the community received a memo from myself and Mr. Taylor which outlined the issue of residency and school attendance. As noted in the memo, we have seen an increase in the number of fraudulent residency cases. This has resulted in the disenrollment of students as well as the filing fraud charges and tuition retribution on the families involved.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- GASB 75 holding up CAFR report
- Preliminary budget work being done. Budget module not opened until Chapter 44 report is reviewed.

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – Mr. Velez asked about modular classroom access to main building

Finance – No report

Curriculum – No report

Policy – No report

Personnel – Noha Sadany will be honored in February for tenure

Safety/OEM – No report

Technology – No report

Community Relations – No report

Negotiations – First meeting was last night. Scheduling next meeting for early February.

Legislation – No report

Mayor and Council – No report

MAS PTO – Meeting rescheduled for 1/30/23

MEM PTO – Meeting rescheduled for 1/30/23

Hackensack BOE – No report

Becton BOE – New teacher hired. Will be coaching swim team. New BOE member appointed. Recognized student of the month for assisting with a motor vehicle accident.

Joint Boards Committee – No report

Seniors – No report

Library – Found a contractor for construction. No start date yet.

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- *Students of the Month*

BREAK

- *n/a*

MEETING OPEN TO THE PUBLIC

- *Jackie Flynn – Arts amble is in June. Students are welcome to participate and display/sell their work.*

BOARD COMMENTS

- *n/a*

OLD BUSINESS

- *n/a*

NEW BUSINESS

BL.9 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.133, A.134, A.136, A.137, A.138, A.139, A.140, A.141, A.1421, P.111, P.112, P.113, P.114, P.115, P.116, P.117, P.118, F.87, F.88, F.89, F.90, F.91, F.92, F.93, F.94, and F.95, excepting motion A.135 to be approved as shown on the agenda dated, 1/18/23."

Moved by: Mr. Taylor
Seconded by: Ms. Padovano
Vote: 5/0
Abstentions: 0

A.133 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for December 2022:

<u>MEM:</u>	<u>MAS:</u>
12/08/22 Fire Drill	12/08/22 Fire Drill
12/16/22 Shelter in Place	12/16/22 Shelter in Place

A.134 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

12/19/2022 Work Session, Regular Meeting, Closed
1/04/2023 Re-Org meeting

A.136 Approval of Special Services - that the Board approve the following Special Services for student **RD (Gr.4-OOD)** for the 2022-2023 school year, as follows:”

Service: Developmental Evaluation
Provider: Dr. Holahan, St. Joseph’s Children’s Hospital
Date: To be completed by 2/28/23
Total: \$450.00

A.137 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
A. Misuagna	Language Disorders vs. Language Differences	2/03/2023	\$279+mileage
K. LaRose	I&RS to MTSS- Implementing MTSS to meet NJ I&RS Requirements	3/14/2023	\$100+mileage
K. LaRose	Multi-Tiered System of Supports Summit	5/05/2023	\$150+mileage

A.138 Approval Student Shared Services - "that the Board, who has already approved Shared Services for student evaluations and related services with Region V on an as needed basis, also include a 1:1 paraprofessional at a rate of \$30.00 per hour.”

A.139 Appointment of Public Agency Compliance Officer- that the Board appoint Jennifer Pfohl as the *Public Agency Compliance Officer (PACO)* until the next reorganization meeting in 2024.

A.140 Approval of Resolution - “that the Board approve the following resolution authorizing the submission of a bond proposal question to the school district voters at a special school district election to be held on March 14, 2023:

BE IT RESOLVED BY The Board of Education of the Borough of Maywood in the County of Bergen, New Jersey (the “Board”) (not less than a majority of the full membership of the Board concurring) as follows:

The following bond proposal (the "Proposal"), shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, March 14, 2023 commencing at 2:00 p.m. for the purposes hereinafter provided. The polls shall remain open until 9:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

Bond Proposal Question

The Board of Education of the Borough of Maywood in the County of Bergen, New Jersey is authorized (a) to undertake various improvements, alterations, renovations, repairs and upgrades consisting of the acquisition and installation of a new fire alarm system, repairs to the roof, and HVAC upgrades, and to construct an addition at Memorial School, including acquisition and installation of fixtures, furniture, equipment, and any site work; (b) to undertake various improvements, alterations, renovations, repairs and upgrades consisting of the acquisition and installation of a new fire alarm system, repairs to the roof, and HVAC upgrades, and renovations to the STEM lab at Maywood Avenue School, including acquisition and installation of fixtures, furniture, equipment and any site work; and (c) to appropriate \$22,060,140, and to issue bonds in an amount not to exceed \$22,060,140.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$18,239,502 (consisting of \$9,186,282 for Memorial School and \$9,053,220 for Maywood Avenue School). The project includes \$209,924 for Memorial School and \$0 for Maywood Avenue School for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

Do you approve this Bond Proposal Question?

The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the “Project”). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal, if necessary, prior to the Election to conform to any applicable legal requirements.

The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Borough of Maywood, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the Borough Clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs, if any; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.

LAN Associates, the School District’s appointed architect for the Project (the “Project Architect”), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election.

This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law,

This resolution shall take effect immediately.

A.141 Appointment of Placement – “that the Board approve the placement, tuition and transportation for the following student for 2022-2023 as follows.

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
VS (Gr. 9)	Newmark HS, Scotch Plains	\$38,080 (prorated)	Region V	1/3/23 – 6/22/23

A.142 Approval of Professional Development Days/Change in Calendar – “that the Board approve classes be suspended for the MAP program, at Memorial and/or MAS as noted, for the purpose of professional development on the following days:

- February 3, 2023 (MAS)*
- February 13, 2023 (Memorial)*
- April 28, 2023 (MAS and Memorial)*

P.111 Amendment to Resignation Date- “that the Board accept an amendment be made to the effective resignation date for Ariana Hotz. Ms. Hotz’s last day in Maywood will be Friday, January 20, 2023.”

P.112 Appointment of a Long-Term Sub - “that the Board approve Jessica Russo be appointed as a long term substitute beginning on 1/19/23. She will be placed on BA, Step 1 with a pro-rated salary of \$52,050.00 with full-time employment and salary adjustment contingent upon her Speech-Language certificate. (*pending clearance*).”

P.113 Appointment of a Paraprofessional - “that the Board approve the appointment of Shahnaz Hameed, as an ABA Paraprofessional for the 2022-2023 school year, beginning on 1/17/23, she will receive \$26.93 per hour, ABA (A).”

P.114 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2022-2023 school year (*pending clearance paperwork*).”

Sub-Para/Teacher

- Michelle Caroli – NJ Teacher Cert.
- Antoinette Quinn – Sub-Teacher (Cert.)
- Danielle Baquerizo - Sub-Teacher (Cert.)
- Regina Logan - Sub-Teacher (Cert. w/ degree)
- Maribel Bermudez – Sub-Teacher (Cert. w/ degree)
- Elsaid Hussein – Sub-Teacher (Cert. w/ degree)
- Christina Bauer – Sub-Teacher (Cert. w/ degree)
- Sarah Sobh - Sub-Teacher (Cert. w/ degree)
- Kaleigh Pfohl – Sub-Teacher (Cert. w/degree)

Sub-Custodian

Edwardo Cespedes

P.115 Approval of Additional Payment- “that the Board approve Francia Quintero receive additional payment for providing (*ABA*) *Home Instruction* to student HM (*MEM*) for the 2022-2023 school year; up to 2 hours per week (*1 direct and 1hr with parents*) at \$50.00 per hour.”

P.116 Approval of Additional Payment – “that the Board approve Juvilian Manzer receive additional payment 3 hours of *Home Program Training* for student, GD (*MAS*) @ \$75 per hour from 11/28/22 to 12/9/22.”

P.117 Approval of Stipends – “that the Board approve the following stipends for the 2022-2023 school year:

2022-2023	DESCRIPTION	ANNUAL
L. Williams	TEAM LEADER – Special Ed @ MEM	704.00

P.118 Appointment of a Long-Term Sub- “that the Board approve Camryn Eisenberg, be appointed as a long term substitute from 1/23/23 through 3/31/23. She will be placed on BA, Step 1 with a pro-rated salary of \$52,050.00 (*end date may be extended if needed*)”

- F.87 Approval of Monthly Bills** - “that the Board approve the check run for *January* in the amount of: \$1,284,406.81.”
- F.88 Approval of Cafeteria Bills** - “that the Board approve the check run for *January* in the amount of: \$24,186.72.”
- F.89 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.90 Approval of Payroll** - “that the Board approve the payroll for *December* as follows:

<u>Fund</u>	
10	1,059,455.46
20	45,380.70
Total:	\$ 1,104,836.16
Board Share FICA/Medicare	25,009.22
State Share FICA Medicare	56,091.74
Board DCRP	3,598.42
Total Payroll Expense:	1,189,535.54

- F.91 Approval of Preliminary Board Secretary’s Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for December 31, 2022.”
- F.92 Approval of Preliminary Treasurer’s Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for December 31, 2022.”
- F.93 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of December 31, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.94 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of December 31, 2022, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.95 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for December 31, 2022.”

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.135 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Allegra Brock, Arianna DeGrosa, Dylan McKegey, Jocelyn Quintuna and George Valdez Herrera have been awarded the Maywood Avenue School December Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of January 18, 2023."

Moved by: Mr. Taylor
Seconded by: Ms. Stelter
Vote: 5/0
Abstentions: 0

TABLED MOTIONS

- n/a

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:01PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary