

MAYWOOD BOARD OF EDUCATION MINUTES OF REGULAR MEETING October 19, 2022

The Regular Meeting of the Maywood Board of Education was held on October 19, 2022. President Taylor called the meeting to order at 7:02PM.

ROLL CALL

MEMBERS PRESENT: Mr. Cilento, Ms. Kiely*, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Mr. Bendezu

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

**left before vote on Block*

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- The proposed referendum vote will take place on March 14, 2023 and voter registration deadline in order to vote is February 21, 2023. A handout was provided at both BTSN programs to begin the education process of what is on tap and a district PTO/Roundtable meeting took place last night.
- Non-Tenured observations have begun and a detailed schedule has been produced for all staff and administrators.
- Staff were notified of the October 31, 2022 due date for both their individual professional development plans and their student growth objectives.
- Lockdown and evacuation drills have taken place in both buildings under the supervision of the MPD.
- Many thanks to Chief Tuttle and the many volunteer MFD members who took part in the supervised fire drill and safety assembly last week.
- Many thanks to our incredible guidance teams and all staff who took part in the various Respect Week activities both inside and outside of the classroom.
- The grade 8 trip to the Statue of Liberty and Ellis Island took place last Friday.
- Many thanks to the many volunteers and to the many Maywood residents who took part in the annual grade 8 car wash.
- We thank the PTOs for their continued support. In particular, we thank them for their assistance with the book fairs.
- Both schools hosted BTSN programs in September and they were well attended. Many thanks to the faculty and staff at both schools and to the parents who made it a point of being at these important events.
- Tutorials began in both buildings
- The cross country season was completed today. Congratulations to all of our student athletes and our coaches, Mr. Lindenau and Velazquez.
- Many thanks to the MAS PTO and Pomptonian for their assistance with the coordination of the MAS Grade 4 Breakfast with Dad.
- The district will dismiss at 12:30 pm on the 27th for its scheduled half day of teacher PD. The training will specifically focus on our new mathematics program and ELL instruction.

- The MAS Musical has been announced and it is Willy Wonka!!
- TREPS will return again this spring. Stay tuned for info!
- The Guidance team hosted two Coffees with the Counselors focusing on the services provided in each building and the high school planning process.
- The Becton Open House is scheduled for Thursday, October 20 and Maywood will be providing a school bus shuttle for any families interested.
- The visit by Impractical Jokers star, Murr was outstanding. The Maywood Schools was his host for his launch of his new children's book.
- Members of the Maywood BOE attend the Joint Boards Meeting in the HHS auditorium this past Monday.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Busing

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report

Finance – No report

Curriculum – Articulation meetings taking place with Becton. Meeting with Regional districts regarding special ed.

Policy – No report

Personnel – Tenured staff were honored

Safety/OEM – MOU signed. Evacuation drills took place

Technology – No report.

Community Relations – No report.

Negotiations – No report

Legislation – MJ not attending NJSB. Looking to go to Techspo

Mayor and Council – No report

MAS PTO – Joint PTO meeting last night

MEM PTO – Joint PTO meeting last night

Hackensack BOE – No report

Becton BOE – Open lunch is going great. Switched Presidents at Becton. Former President was not able to make many meetings. New President is running for council so may have to leave. They now have a student representative at meeting. Becton is happy with busing. Started an English Honors society. 15 new teachers this year. Many new clubs

Joint Boards Committee – No report

Seniors – No report

Library – Went out for bid for construction project. They are not able to move forward due to costs.

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK 7:18PM - 7:30PM

- *Cake honoring the newly tenured staff*

MEETING OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- *Ms. Padovano asked about changes in security in district.*
- *We will be working on updating and improving district security.*

NEW BUSINESS

BL.5 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.77, A.80, A.81, A.82, A.83, A.84, A.85, A.86, A.87, A.88, A.89, A.90, A.91, A.92, P.83, P.84, P.85, P.86, P.87, P.88, P.89, P.90, P.91, P.92, P.93, P.94, F.55, F.56, F.57, F.58, F.59, F.60, F.61, F.62, F.63, F.64, F.65 and F.66, excepting motion A.78 and A.79 to be approved as shown on the agenda dated, 10/19/22."

Moved by: Mr. Taylor
Seconded by: Ms. Stelter
Vote: 5/0
Abstentions: 0

A.77 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for September 2022:

<u>MEM:</u>	<u>MAS:</u>
9/16/22 Fire Drill	9/15/22 Fire Drill
9/23/22 Lock Down	9/27/22 Lock Down

A.80 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
K. LaRose	Choosing the right Assessment for the Right Job	12/07/2022	\$100+mileage

- A.81 Approval of the State Assessment Presentation** – “that the Board approve the *District 2021-2022 State Analysis Presentation.*”
- A.82 Approval of District & School HIB Self-Assessment** – “that the Board approve the *District and School HIB Self-Assessment Grades.*”
- A.83 Approval of Safety & Security Report** – “that the Board approve the presentation of the *School Safety and Security Annual Statistics.*”
- A.84 Approval of Revised Emergency Virtual Instruction Plan** – “that the Board approve the *Revised Emergency Virtual or Remote Instruction Plan* for the 2022-2023 school year.”
- A.85 Approval of the Uniform Memorandum of Understanding** - "that the Board approve the *2022-2023 Uniform Memorandum of Understanding* between the Maywood Board of Education and the Maywood Police Department.”
- A.86 Approval of Joint Transportation Agreement** - "that the Board approve a Joint Transportation Agreement whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Bogota Board of Education.”

Route #	Destination	Joiner Cost
BOG1	Various field trips and Athletic transportation, as needed	\$40 per hour plus fuel cost of \$50
Total Joiner Cost:		\$TBD

- A.87 Approval of Use of Facilities** – “that the Board approve the use a Memorial School classroom by the *Girl Scouts* to hold their meetings on the first Thursday of every month, from 5:15pm-6:15pm.”
- A.88 Approval of Use of Facilities** – “that the Board approve the use a Memorial School classroom by the *Brownie & Daisy Troops* to hold their meetings on the first and third Thursday of every month, from 4:00pm-5:45pm.”
- A.89 Approval of Class Trips** – “that the Board approve the following class trips for the 2022-2023 school year:

Kindergarten – 10/14/2022	Walking trip to Maywood Police Department
Grade 4 – 5/18/2023	The Bronx Zoo

- A.90 Approval of Out-of-District 1:1 Instructional Aide** - "that the Board approve payment to Bergen County Special Services (BCSS), for a one-to-one Instructional Aide hired by BCSS at a rate of \$6,400 for ESY 2022 (July 5– Aug. 12, 2022) and \$49,500 for the 2022-2023 school year for student *AJ (OOD).*”

A.91 Approval of Tuition, ESY and Transportation– “that the Board approve the following special services for out-of-district students for the 2022-2023 school year.:

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
DA (HS)	River Dell HS – Oradell	\$2,125.18	n/a	6/27/22 – 7/22/22
RN (Gr. 9)	BCSS Visions Program @ Becton Regional HS	\$30,000.00	MBOE	9/6/22 – 6/27/23
RD RG	South Bergen Jointure – Maywood Campus	\$60,600.00 each	n/a	9/7/22 – 6/23/23

A.92 Approval of Special Services - that the Board approve the following Special Services for student **HM (MEM)** for the 2022-2023 school year, as follows:”

Service: Staff training for AAC device for student
Provider: Advancing Opportunities, Inc., Willingboro, NJ
Training: Augmentative & Alternative Communication (AAC)
Date: To be completed on 12/30/22
Rate: 4 hours @ \$200 per hour
Total: \$800.00

P.83 Acceptance of Resignation- “that the Board accept, with regret, the resignation of Stephanie Ledesna, as a lunch aide at Memorial. Effective 9/22/2022”

P.84 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2022-2023 school year (*pending clearance paperwork*).”

Sub-Para/Teacher
 Sarah Sobh– Sub-para only
 Jennifer Leichtnam – Sub-teacher (Cert. w/ degree)

P.85 Approval of New Positions - “that the Board approve two new paraprofessional positions for the 2022-2023 school year. One will be in a general education class and the other will be in an ABA special education class.”

P.86 Appointment of a Paraprofessional- “that the Board approve the appointment of Anusha Karthikeyan, as a Paraprofessional for the 2022-2023 school year. She will receive \$17.73 per hour, NC, Step 1 and will start on October 25, 2022.”

P.87 Appointment of a Paraprofessional- “that the Board approve the appointment of Lisa Sackman, as a Paraprofessional for the 2022-2023 school year. She will receive \$18.69 per hour, NC, Step 3 (*pending clearance*).”

P.88 Appointment of a Paraprofessional- “that the Board approve the appointment of Fatjona Hida, as an ABA Paraprofessional for the 2022-2023 school year. She will receive \$26.93 per hour, ABA (A) (*pending clearance*).”

P.89 Approval of Rate Adjustment – “that the Board approve the following rate adjustments for the 2022-2023 school year:

Leah Benacquista – *moving to a MAP classroom* - \$26.93 per hour, ABA (A)
 Judith Friedman – *moved to Resource Room* - \$21.68, C, Step 1 (effective 9/27/22)

P.90 Approval of Stipends – “that the Board approve the following stipends for the 2022-2023 school year:

2022-2023	DESCRIPTION	ANNUAL
K. Kraljic (Shedlock)	TEAM LEADER - KINDERGARTEN	704.00
R. Safar	TEAM LEADER 1ST GRADE	704.00
M. Gilbride	TEAM LEADER - 2ND GRADE	704.00
H. Kuehle	TEAM LEADER - 3RD GRADE	704.00
N. Boschetti	TEAM LEADER 4TH GRADE	704.00
N Tufano	TEAM LEADER 5TH GRADE	704.00
K. Vastola	TEAM LEADER 6TH GRADE	704.00
K. Koenig	TEAM LEADER 7TH GRADE	704.00
K. Fiedler	TEAM LEADER 8TH GRADE	704.00
L. Gonnerman	TEAM LEADER- SPECIAL ED	704.00
S. DeLuca	TEAM LEADER SPECIALS MAS	704.00
K. LaRose	TEAM LEADER SPECIALS MEMORIAL	704.00
N, Boschetti	COLLABORATIVE TEACHER 4	704.00
C. Cavaliero	COLLABORATIVE TEACHER 4	704.00
N. Boschetti	COLLABORATIVE TEACHER 4	704.00
T. Sussman	COLLABORATIVE TEACHER 4	704.00
N. Tufano	COLLABORATIVE TEACHER 5	704.00
I. Fox	COLLABORATIVE TEACHER 5	704.00
A. Aiello	COLLABORATIVE TEACHER 6	704.00
D. Biggins	COLLABORATIVE TEACHER 6	704.00
D. Biggins	COLLABORATIVE TEACHER 6	704.00
A. Auriemma	COLLABORATIVE TEACHER 6	704.00
Q. Croland	COLLABORATIVE TEACHER 7	704.00
Q. Croland	COLLABORATIVE TEACHER 7	704.00
J. Fisher	COLLABORATIVE TEACHER 7	704.00
J. Fisher	COLLABORATIVE TEACHER 7	704.00
J. Ballerini	COLLABORATIVE TEACHER 7	704.00
A. Aiello	COLLABORATIVE TEACHER 7	704.00
D. Pitre	COLLABORATIVE TEACHER 7	704.00
A. Auriemma	COLLABORATIVE TEACHER 7	704.00
L. Gonnerman	COLLABORATIVE TEACHER 8	704.00
N. Napolitano	COLLABORATIVE TEACHER 8	704.00
K. McNamara	COLLABORATIVE TEACHER 8	704.00
T. Montesano	BASIC SKILLS COORDINATOR	689.00
N. Clark	DETENTION - per diem	38.00
C. Byrnes	TEACHER IN CHARGE- MEM per diem	111.00
K. Leto	TEACHER IN CHARGE-MAS per diem	111.00
D. Biggins	CROCHET CLUB	386.00
K. Leto	REACT- SPLIT	282.00
A. Schenk	REACT- SPLIT	282.00
A. Schenk	HAWK MINI NEWSPAPER	234.00
M. Harrington	HAWK MINI NEWSPAPER	234.00
C. Ecochard	HAWK NEWSPAPER 6-8	468.00
K. Fieldler	MAS YEARBOOK SPLIT	978.00
E. Harmon	MAS YEARBOOK SPLIT	978.00
H. Kuehle	MEM YEARBOOK	621.00
K. Koenig	MAS SUPPLY PERSON	386.00
J. Huss	MEM SUPPLY PERSON	386.00
K. Marie	TECHNOLOGY COORDINATOR	2,180.00
S. Damania	MEM Computer Resource	687.00
N. Napolitano	STUDENT COUNCIL	1,155.00
G. Azzollini	ART CLUB	386.00
K. Leto	BINDER RESCUE	564.00
D. Wells	CHESS CLUB	386.00
K. Fieldler	TALENT SHOW ADVISOR	281.00
N. Tufano	TALENT SHOW COORDINATOR	386.00
N. Boschetti	THEATER ASST DIRECTOR (PLAY)	541.00
E. Balsalm	THEATER DIRECTOR (PLAY)	2,045.00
D. Pitre	SOFTBALL COACH	1,689.00

J. Bonelli	BSKT.COACH BOYS	4,021.00
J. Cataldi	BSKT.COACH GIRLS	4,021.00
K. Fiedler	CHEERLEADING	3,441.00
K. Timmins	INTRAMURAL ADVISOR FALL	860.00
J. Schweizer	INTRAMURAL ADVISOR- SPRING (kb)	860.00
J. Lindenau	CROSS COUNTRY COACH- split	853.00
C. Velazquez	CROSS COUNTRY COACH-split	853.00
D. Biggins	6TH GR.OVER.TRIP COORDINATOR	779.00
J. Bonelli	8TH GR.OVER.TRIP COORDINATOR	779.00

P.91 Approval of Bus Aide – “that the Board approve Estephany Estevez as a bus-aide for the 2022-2023 school year, at her hourly paraprofessional rate of \$26.93 per hour.”

P.92 Approval of Sub-Bus Aide Rate – “that the Board approve the substitute bus-aide rate be equal to the employee’s current hourly rate.”

P.93 Amendment to P.69 – Appointment of Bus Driver – “that the Board approve the employment of Monica Coviello, as a full-time 10-month **custodian at a rate of \$31,667. Ms. Coviello will also receive a 10 month CDL stipend.**”

P.94 Approval of Home Program Coordinator - “that the Board approve payment to Juvilian Manzer, for Home Program Coordinator for student, GD (MAS) – 2 hours per month @ \$75 per hour for the 2022-2023 school year from 10/24/22 to 6/22/23.”

F.55 Approval of Additional Check in September - “that the Board approve an additional check run for *September* in the amount of: **\$118.00** .”

F.56 Approval of Monthly Bills - “that the Board approve the check run for *October* in the amount of: **\$** .”

F.57 Approval of Cafeteria Bills - “that the Board approve the check run for *October* in the amount of: **\$33,349.00** .”

F.58 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.59 Approval of Payroll - “that the Board approve the payroll for *September* as follows:

	Fund	
	10	1,000,088.97
	20	34,739.64
	Total:	\$ 1,034,828.61
Board Share FICA/Medicare		19,109.25
State Share FICA Medicare		56,508.23
Board DCRP		3,393.15
Total Payroll Expense:		1,113,839.24

F.60 Approval of Preliminary Board Secretary’s Report – “that the Board approve the preliminary Board Secretary Report, as submitted, for **September, 2022.**”

- F.61 Approval of Preliminary Treasurer's Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for **September 30, 2022**”
- F.62 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **September 30, 2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.63 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **September 30, 2022**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.64 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **September 30, 2022**."
- F.65 Approval of Purchase from Computer Solutions** - "that the Board approve the following purchase from Computer Solutions, the districts accounting and payroll provider:
- Invoice module \$3,250*
Monthly support \$55.00
- F.66 Approval of Payment** - "that the Board approve payment, in the amount of \$400, be made to Murr Live, Inc. for the assembly held on October 18, 2022."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.78 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

9/20/2022 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
Seconded by: Ms. Padovano
Vote: 5/0
Abstentions: 1

- A.79 Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Julie Ankapong, Sarah Castano, Isabella Coimbra Costa, Mikala Danan, Rachel Formisano, Keira Ortiz Carrillo, Sage Robinson and Franchesca Roca Bonnet have been awarded the Maywood Avenue School September Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of October 19, 2022."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 6/0
Abstentions: 0

TABLED MOTIONS

- n/a

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT xxxxPM

Respectfully submitted,



Jennifer Pfohl, Board Secretary