

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
August 31, 2022**

The Regular Meeting of the Maywood Board of Education was held on August 31, 2022. President Taylor called the meeting to order at 6:03PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Kiely, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- Many thanks to John Montany and his crew for an outstanding summer that included many projects while also preparing the buildings for their respective openings.
- The New Staff Orientation took place today. Thanks to the entire admin team, BOE and business office and the MEA for a great welcome and informative presentations.
- All Non-Tenured and Tenured evaluations have been assigned.
- Many thanks to the admin team, BOE office, Business office, support staff, guidance and CST for a very productive summer.
- School will open for staff orientation on September 6 & 7. Students arrive for day 1 on September 8!
- The District will implement its new mathematics program starting this school year. Specific training commences on September 7th for staff.
- A board sub-committee met with administration and the district's architect for a second time to discuss referendum planning. The action plan thus far has the District considering a March, 2023 referendum vote. Prior to that vote we will convene the community sub-committee that has been formed as well as meet with various constituents to present the plans.
- The ESEA Consolidated application was completed and submitted to the DOE and subsequently approved.
- All core content and specialty area curricula have been reviewed and revised as per state and QSAC standards.
- Security drills and evacuations have been tentatively scheduled for both buildings.
- A district blast went out last evening outlining the most up to date COVOID protocols. As per the message, we are awaiting final decisions from the State regarding further guidance.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Working on bussing and preparing for the audit

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report.

Finance – No report

Curriculum – No report

Policy – Some HIB policy changes are coming

Personnel – Getting more subs

Safety/OEM – Lockdown systems tested yesterday

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – No report

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – No report

Becton BOE – Open lunch for all grades. More cash registers at lunch. Kids can eat in different locations throughout the school. All open positions filled. Had to hire teachers as subs because state is behind on certifications. Football starts tomorrow.

Joint Boards Committee – No report

Seniors – No report

Library – No report

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.3 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.56, A.57, A.58, A.59, A.60, A.61, A.62, A.63, P.49, P.50, P.51, P.52, P.53, P.54, P.55, P.56, P.57, P.58, P.59, P.60, P.61, P.62, P.63, P.64, P.65, P.66, F.33, F.34, F.35, F.36, F.37, F.38, F.39, F.40, F.41, F.42, F.43 and F.44, excepting motions A.28 and A.55, to be approved as shown on the agenda dated, 8/31/22."

Moved by: Mr. Taylor
Seconded by: Mr. Velez
Vote: 7/0
Abstentions: 0

A.56 Approval of Joint Transportation Agreement – “that the Board approve a Joint Transportation Agreement whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Rochelle Park Board of Education.”

Route #	Destination	Joiner Cost
BA1	Bergen Academies Hackensack	\$13,600
VT1	Bergen County Technical School Paramus	\$28,500
AT1	Applied Technology High School	\$6,800
Total Joiner Cost		\$48,900

A.57 Approval of Resolution for Schematic Application – “that the Board approve the following resolution:

BE IT RESOLVED BY THE MAYWOOD BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, authorizes LAN Associates to prepare submission of Schematic Application to the State of New Jersey, Department of Education for the following projects:

- Renovations at Maywood Avenue School
- Renovations & Addition at Memorial School
- Department of Education (DOE) numbers are not yet assigned

BE IT FURTHER RESOLVED that the Board of Education hereby approves and authorizes LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. to submit the major amendment to the Long Range Facilities Plan for the Board to include these Projects which shall satisfy the New Jersey Department of Education’s major amendment requirements for the Long Range Facility Plan.

A.58 Approval of Student Home/Hospital Instruction - "that the Board approves the following resolution:

RESOLVED, that the Maywood Board of Education approves the contract with Bergen County Special Services School District (BCSS) for provision of Hospital Instruction for the 2022-2023 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$65.00 per hour (not to exceed 10 hours per week).”

A.59 Approval of Revision - “that the Board approve the revision of the following curriculum to the 2020 NJSL standards:

- Social Studies
- Science
- World Languages
- Visual and Performing Arts
- Comprehensive Health & Physical Education
- Computer Science and Design Thinking
- Career Readiness, Life Literacies & Key Skills

A.60 Acceptance of a Donation – “that the Board accept a \$500.00 donation from *Back to Basics.*”

A.61 Approval of Tuition and Transportation 2022-23 School Year – “that the Board approve the tuition and transportation for out-of-district students for 2022-23 as follows. Transportation will be provided by Region V or Maywood Board of Education”

<u>Student:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
BC	BCSS – Norman A. Bleshman, Paramus	\$ 76,860	Region V	9/6/22 – 6/27/23
PE-Ar (HS)	BCSS – Jr./Sr. Program (SHIP) Midland Park	\$ 79,020	No	9/6/22 – 6/27/23
PE-An	BCSS – Highland School (HIP) Midland Park	\$ 79,020	No	9/6/22 – 6/27/23
OE (HS)	BCSS –Washington Program, Emerson	\$ 80,190	Region V	9/6/22 – 6/27/23
DM	BCSS – Visions Program Parkway School, Paramus	\$ 62,046	No	9/6/22 – 6/27/23
MM	CTC Academy, Inc. Oakland	\$ 85,812.96	Region V	9/6/22 – 6/23/23
DA	River Dell HS, River Edge	\$ 28,750	Region V	9/6/22 – 6/22/23
TN (HS)	Windsor Prep HS, Paramus	\$ 58,772.28	Region V	9/6/22 – 6/22/23
MM (HS+)	The Felician School for Exceptional Children, Lodi	\$ 62,375.55	No	9/7/22 – 6/19/23
OB (HS+)	Ridgefield Park HS	\$ 67,629.38	Region V	9/8/22 - 6/20/23
OR (HS+)	Ridgefield Park	(each)	Region V	
VB* (HS)			No	
RA (HS)	Sage Day, Rochelle Park	\$ 68, 900	Region V	9/1/22 – 6/16/23
GS (HS)				
KC (HS+)	Forum School, Waldwick	\$ 82,893.51	Region V	9/6/22 – 6/22/23
OM	Baynan School, Fairfield	\$ 58,591.80	Region V	9/7/22 – 6/22/23
YB (HS+), RN (HS), DM* (HS)	Exceptional Child Learning Center (ECLC), Hohokus	\$ 62,88,95 (each)	Region V (all 3)	9/6/22 – 6/26/23
LD (HS)	Pascack Valley HS	\$ 44,528	Region V	8/31/22 – 6/15/23

	(Park Program), Hillsdale			
HM (HS)	New Milford HS, New Milford	\$ 37,800	No	9/6/22 – 6/21/23
Y-ZC (HS+)	BCSS Career Crossroads Paramus	\$ 19,980	MBOE	9/6/22 – 6/27/23
OC (HS)	BCSS – Northern Valley HS (ITC), Old Tappan	\$ 9,954	MBOE	9/6/22 – 6/27/23
(HS) AJ, BC, BR, BJ, BK, CA, DJ, FJ, GD, LA, ML, SA, SK, SJ, SM	Bergen. County. Vocational HS – Paramus	\$ 27,000 (each)	MBOE	9/6/22 – 6/27/23
OT (HS)	Bergen County Vocational HS - Paramus	\$ 11,637 (Part-Time)	MBOE	9/6/22 – 6/27/23
PI (HS)	BCSS Visions Program @ Becton Regional HS	Not to exceed \$33,000	MBOE	9/6/22 – 6/27/23
TN (HS)	BCSS – Gateway HS Paramus	\$ 62,955	Region V	9/6/22 – 6/27/23
OA* (HS)	New Alliance Paramus	\$ 82,062	Region V	8/29/22 – 6/30/23

**New Placements*

A.62 Approval of Volunteers – “that the Board approve the following volunteers for the 2022-2023 school year: *Patty Donovan*”

A.63 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
E. Davis	Management & Supervisory Skills – Rutgers	9/20/22	\$853
S. Baliatico	NJ Family Leave & Federal FMLA Program	10/4/2022	\$125+mileage

P.48 Acceptance of Resignation- “that the Board accept, with regret, the following resignations, all effective 6/30/2022:

- Gilmore, Caitlin - Speech
- Kim, Hilary - Teacher
- Lee, Sang - Teacher
- Remo, Juliana - Teacher
- Defina, Toni - Paraprofessional
- DiMase, Stacy - Paraprofessional
- Tapia, Anna - Paraprofessional
- Harrison, Colleen – Lunch Aide

P.49 Appointment of a Teacher- “that the Board approve the appointment of Laura Auriemma, as a Teacher for the 2022-2023 school year. She will be placed on BA+15, Step 11 and receive salary of \$60,100.00 (*pending clearance*).”

- P.50 Appointment of a Teacher**- “that the Board approve the appointment of Jenna Speranza, as a Teacher for the 2022-2023 school year. She will be placed on BA+15, Step 3 and receive salary of \$54,400.00 (*pending clearance*).”
- P.51 Appointment of a Teacher**- “that the Board approve the appointment of Ariana Hotz, as a Speech Therapist for the 2022-2023 school year. She will be placed on MA, Step 6 and receive salary of \$59,354.00 (*pending clearance*).”
- P.52 Appointment of a Teacher**- “that the Board approve the appointment of Ashley Misciagna, as a Speech Therapist for the 2022-2023 school year. She will be placed on MA, Step 1 and receive salary of \$56,449.00 (*pending clearance*).”
- P.53 Appointment of Maternity Leave Replacement**- “that the Board approve the appointment of Kaitlyn Holler, as a maternity leave replacement for Ms. Hassel, from 9/1/2022 – 2/2023 (exact date tbd). She will be placed on BA+15, Step 1 and receive salary of \$53,000 (pro-rated) for the 2022-2023 school year. (*pending clearance*).”
- P.54 Appointment of Long-Term Sub-Teacher**- “that the Board approve the appointment of Kevin Ottah, as a long-term substitute teacher for the 2022-2023 school year. He will be placed on BA, Step 1 and receive salary of \$52,050.00.”
- P.55 Appointment of a Custodian** - “that the Board approve the appointment of Ana Romero as a custodian for the 2022-2023 school year. Ms. Romero will receive an annual salary of \$38,000.00.”
- P.56 Appointment of Paraprofessionals** – "that the Board appoint the following paraprofessionals for the 2022-2023 school year in the Maywood School District:

<u>Name:</u>	<u>Level</u>	<u>Step</u>	<u>Salary/Rate</u>
Benacquista, Leah	NC	1	\$17.73
Beshil, Lena	ABA	A	\$26.93
Burbano, Emily	ABA	A	\$26.93
Cueva, Maria	ABA	A	\$26.93
Estevez, Estephany	ABA	A	\$26.93
Friedman, Judith	ABA	A	\$26.93
Guerrieri, Katelyn	ABA	A	\$26.93
Ita, Rebecca	ABA	B	\$28.00
Magill, Lindsay	NC	6	\$20.24
Nicolette, Stefanie	ABA	A	\$26.93
Soto, Dayana	NC	2	\$18.21

P.57 Approval of Lateral Salary Moves – “that the Board approve the following lateral salary moves, as per the MEA contract, to be effective September 1, 2022 (*pending completed paperwork*).”

<u>Name:</u>	<u>From:</u>	<u>Move to:</u>	<u>Step:</u>	<u>Salary:</u>
Wey, Austin	BA	BA+15	9	\$58,605.00
Sadiv, Nicole	BA+15	MA	7	\$60,099.00
Mauer, Danielle	MA	MA+15	4	\$60,074.00
McNamara, Kaitlyn	MA	MA+15	5	\$61,074.00
Boschetti, Nicole	MA	MA+15	7	\$63,174.00
Smith, Brielle	MA	MA+15	11	\$72,449.00
Schwarz, Marcela	MA	MA+15	12	\$75,999.00
Barrett, Danielle	MA	MA+15	16	\$92,049.00
Wells, David	MA	MA+15	16	\$92,049.00
Michalski, Kimberly	MA+15	MA+30	10	\$83,850.00

P.58 Appointment of Lunchroom Aides – “that the Board approve the employment of the following Lunchroom Aides for the 2022-2023 school year.”

<u>Name:</u>	<u>School</u>	<u>Hours per day</u>	<u>Rate:</u>
Parker, Alicia	Maywood Ave	2 hours	\$17.50
Ballolli, Matilda	Maywood Ave	2 hours	\$17.50
Gallagher, Dorothy	Maywood Ave	2 hours	\$17.50
McQuaid, Jeannie	Maywood Ave	2 hours	\$17.50
Bame, Monika	Memorial	2hrs/15min	\$17.50
Cavo, Debbie	Memorial	2hrs/15min	\$17.50
Kearns, Kelly	Memorial	2hrs/15min	\$17.50
Malandruccolo, Efthemia	Memorial	2hrs/15min	\$17.50
Prieto, Sandra	Memorial	2hrs/15min	\$17.50
Raccioppi, Monica	Memorial	2hrs/15min	\$17.50
Walters, Donna	Memorial	2hrs/15min	\$17.50
Ledesna, Stephanie*	Memorial	2hrs/15min	\$17.50
Schlossareck, Lauren*	Memorial	2hrs/15min	\$17.50

**Pending clearance*

P.59 Approval of Additional Payment - “that the Board approve the following individuals be paid @ their 2022-2023 hourly rate for working additional hours for working July & August as per submitted timesheets:

Kerry Leto - up to 70 hours
 Christina Blundo - up to 40 hours
 Kristen Shedlock - 5 hours
 Jake Lindenau - 5 hours
 Margaret Hassel - 2 hours
 Nicole Tufano - 1 hour
 Crystal Kissinger - 3.5 hours

P.60 Appointment of Special Services Personnel – “that the Board approve the appointment of the following personnel to provided special services for the 2022-2023 school year.”

<u>Name</u>	<u>Service</u>
Koger, Susan	Home Instruction to CCB (MEM) – 3 hours a week @ \$50.00 per hour
Introna, Kelsey	Home Instruction, Speech to SBP (MEM) – 4 hours a week @ \$50.00 per hour
Introna, Kelsey	Home Instruction, Speech to MK (MEM) – 4 hours a week @ \$50.00 per hour
Gulleyan, Louise	Home Instruction, Virtual, to CCB (MEM) – 2 hours a week @ \$50.00 per hour with an additional 24 make-up hours
Keim, Michelle	Home Program Coordinator, ABA, for HM(MEM) – 1 hr per month \$75.00 hr

P.61 Approval of Maternity Leave Of Absence - “that the Board approve the following leave of absence for Emily Harmon, a teacher at MAS:

DATES:	REASON:
11/14/2022	Due Date
11/7/22 – 11/9/22	Period of disability (pre-birth) with pay & health benefits
11/15/22 – 12/12/22	Period of disability (post-birth) with pay & health benefits
12/13/22 – 3/16/23	FMLA – unpaid leave with health benefits
3/17/2023	Anticipated date of return

P.62 Approval of Maternity Leave Of Absence - “that the Board approve the following leave of absence for Maria Sardis, a teacher at MEM:

DATES:	REASON:
12/22/2022	Due Date
12/19/22 – 12/21/22	Period of disability (pre-birth) with pay & health benefits
12/23/22	Period of disability (post-birth) with pay & health benefits
1/03/23 – 3/29/23	FMLA – unpaid leave with health benefits
3/30/23 – 3/31/23	Unpaid
4/10/2023	Anticipated date of return

P.63 Amendment to Hourly Rate & ABA Step - “that the Board approve an amendment be made to the following paraprofessional’s ABA step and hourly rate:

D’Errico, Helen**	ABA	C	\$29.91
Estrella, Desiree	ABA	C	\$29.91
Figueroa, Lisa*	ABA	C	\$29.91
Grullon, Elizabeth	ABA	C	\$29.91

**Longevity = \$465.00

P.64 Amendment to Annual Salary & Step - “that the Board approve an amendment be made to the following teacher’s step and annual salary:

Lindenau, Jake	1.0	MA	5	\$58,599.00
Durso, Nima	.67	MA+15	10	\$46,078.58

P.65 Amendment to Hours for Additional Payment - “that the Board approve payment to Louise Gulleyan, for Virtual Home Instruction for students KM (MEM) for ESY 2022, 7/5/22-7/28/22. It should be amended to **10 hours plus 2 hours for make-up sessions @ \$50.00 per hour.**”

P.66 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2022-2023 school year (*pending clearance paperwork*).”

<u>Sub-Teacher/Para</u>	
Akila Subramanian	Peter Meniera
Deborah Koppinger	Kathi Bruinooge
Camryn Eisenberg	Noorhan Abokila
Rajalakshmi Rajavel	Suranga Fernando
Ana Papa	Tricia McAleer
Michele Weinberg	Kaylee Semenez
Rachael Sang	Karen Elfenne
Kim Dukes-Passaro	Anna Candela
Lorraine Caroli	Filamina Mazzone
Francis Meo	Staci Perfetto-Tyson
Nicholas Maldonado	Ashley Sigmund
Nohemi Reale	Gentiana Kristani
Akila Ganesan	Gina Alias
Swati Budhaner	Sandra Grigis
Amanda Blume	Ingrid Coronado

F.33 Approval of Monthly Bills - “that the Board approve the check run for *July* in the amount of: \$1,312,203.64.”

F.34 Approval of Monthly Bills - “that the Board approve the check run for *August* in the amount of: \$1,360,628.25”

F.35 Approval of Cafeteria Bills - “that the Board approve the check run for *July* in the amount of: \$18,632.41.”

F.36 Approval of Cafeteria Bills - “that the Board approve the check run for *August* in the amount of: \$ 0.”

F.37 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.38 Approval of Payroll - “that the Board approve the payroll for *July* as follows:

	<u>Fund</u>	
	10	262,068.51
	20	42,733.33
	Total:	\$ 304,801.84
Board Share FICA/Medicare		18,385.12
State Share FICA Medicare		4,622.91
Board DCRP		122.28
Total Payroll Expense:		327,932.15

- F.39 Approval of Preliminary Board Secretary’s Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for **July 31, 2022.**”
- F.40 Approval of Preliminary Treasurer’s Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for **July 31, 2022.**”
- F.41 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **July 31, 2022**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.42 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **July 31, 2022**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.43 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **July 31, 2022.**”
- F.44 Approval of Purchases through State Contracts & Cooperatives** - "that the Board approve purchases exceeding the bid threshold from the vendors listed in the attached document for the 2022-2023 school year (list to be updated as necessary).”

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.28 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."
6/22/2022 Work Session, Regular Meeting, Closed
- | | |
|--------------|--------------|
| Moved by: | Mr. Taylor |
| Seconded by: | Ms. Padovano |
| Vote: | 4/0 |
| Abstentions: | 3 |
- A.55 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."
7/20/2022 Work Session, Regular Meeting, Closed
- | | |
|--------------|-------------|
| Moved by: | Mr. Taylor |
| Seconded by: | Mr. Cilento |
| Vote: | 6/0 |
| Abstentions: | 1 |

TABLED MOTIONS

- n/a

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 6:49PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Pfohl". The signature is written in a cursive, flowing style.

Jennifer Pfohl, Board Secretary