

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
July 20, 2022**

The Regular Meeting of the Maywood Board of Education was held on July 22, 2022. President Taylor called the meeting to order at 7:05PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Kiely, Ms. Padovano, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Mr. Cilento and Ms. Stelter

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- n/a

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Working on bussing and preparing for the audit

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *New doors are being installed. Mr. Velez said that Memorial does not look good.*

Finance – *No report*

Curriculum – *No report*

Policy – *No report*

Personnel – *New hires on agenda*

Safety/OEM – *Meeting with Chief Kenny, Council*

Technology – *No report*

Community Relations – *No report*

Negotiations – *No report*

Legislation – *No report*

Mayor and Council – *No report*

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – No report

Becton BOE – May be changing meeting dates, hiring teachers, final interviews for BA. Hoping to have a decision by August. Open lunch for all students.

Joint Boards Committee – No report

Seniors – No report

Library – No report

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- *Mr. Roer said that the Mayor & Council had a meeting last week. Second reading of policies that may impact the school district takes place this week; Food trucks at Myron; Commended the districts on how students faired during Covid. Maywood seems to have faired better than most districts.*

BOARD COMMENTS

- n/a

OLD BUSINESS

- *Ms. Padovano asked about changes to security in district. We will be working on updating and improving district security.*

NEW BUSINESS

BL.2 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.29, A.30, A.31, A.32, A.33, A.34, A.35, A.36, A.37, A.38, A.39, A.40, A.41, A.42, A.43, A.44, A.45, A.46, A.47, A.48, A.49, A.50, A.51, A.52, A.53, A.54, P.39, P.40, P.41, P.42, P.43, P.44, P.45, P.46, P.47, F.21, F.22, F.23, F.24, F.25, F.26, F.27, F.28, F.29, F.30, F.31 and F.32, to be approved as shown on the agenda dated, 7/20/22."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 5/0
Abstentions: 0

- A.29 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for June 2022:
- | | |
|---------------------------|---------------------|
| <u>MEM:</u> | <u>MAS:</u> |
| 06/10/22 Fire Drill | 06/15/22 Fire Drill |
| 06/13/22 Shelter in Place | 06/15/22 Evacuation |
- A.30 Approval of SOA for School Based & District Professional Development Plans** – “that the Board approve submission of the Statement of Assurance for School Based and District Professional Development Plans.”
- A.31 Approval of SOA for School Based & District Mentoring Plans** – “that the Board approve the submission of the Statement of Assurance for School Based and District Mentoring Plans.”
- A.32 Approval of the District Mission Statement** – “that the Board approve the District’s *Mission Statement* for the 2022-2023 school year.”
- A.33 Approval of the Comprehensive Equity Plan** – “that the Board approve the *Comprehensive Equity Plan Annual Statement of Assurance* for the 2022-2023 school year.”
- A.34 Approval of the Nursing Services Plan** – “that the Board approve the *Nursing Service Plan* for the 2022-2023 school year.”
- A.35 Approval of Crisis Management Plan** – “that the Board approve the *District Crisis Management Plan* for the 2022-2023 school year.”
- A.36 Approval of the District Student Code of Conduct** – “that the Board approve the *District Student Code of Conduct* for the 2022-2023 school year.”
- A.37 Approval of School Self-Assessment** – “that the Board approve the Memorial and Maywood Avenue School’s *HIB School Self-Assessment for Determining Grades*.”
- A.38 Approval of the Integrated Pest Management Plan** – “that the Board approve the *Integrated Pest Management plan* for the 2022-2023 school year.”
- A.39 Approval of the Reports** - “that the Board approve the annual *Guidance, ESL, I&RS, Nursing Services & Technology final reports* for the 2021-2022 school year.”
- A.40 Approval of HIB Investigations, Trainings & Program Reports** – “that the Board approve the semi-annual and annual *Harassment, Intimidation and Bullying investigations, trainings and program reports* for the 2021-2022 school year.”
- A.41 Approval of HIB Student Consequences** - “that the Board approve the *Harassment, Intimidation & Bullying (HIB)* student consequences imposed during the 2021-2022 School Year as a result of the HIB Investigation as set forth.”
- A.42 Approval of SSDS Submission and Verification** – “that the Board approve the July 2022 submission of the *Student Safety Data System (SSDS)* for the 2021-2021 school year.”

- A.43 Approval of School Drills SOA** – “that the Board approve the School Security/Drill Statement of Assurance (SOA) for the 2021-2022 school year.”
- A.44 Approval of Scheduled Drills** – “that the Board approve the tentatively scheduled emergency drills for the 2022-2023 school year.”
- A.45 Approval of District Appointments** – “that the Board approve following appointments for the 2022-2023 school year;
Sheryl Spencer -District Anti-Bullying Coordinator
Kerry Leto - Anti-Bullying Specialist – MAS
Keith Timmins -Anti-Bullying Specialist – MAS
Mike Halligan - Anti-Bullying Specialist – MEM
Carly Byrnes - Anti-Bullying Specialist – MEM
Karen Marie - District Testing & Technology Coordinator
- A.46 Approval of District Appointments** – “that the Board approve following appointments for the 2022-2023 school year;
Karen Brickett - District Affirmative Action Officer
- A.47 Approval of Special Services** - “that the Board approve the following special services for student **GD (MAS)** for the 2022-2023 school year:
Service: Psychiatric Evaluation
Provider: Dr. Sameh Rageb, Upper Saddle River, NJ
Date(s): To be completed by 7/29/22
Rate(s): \$750.00
- A.48 Approval of Educational Services Contract** - “that the Board approve the contract with the New Jersey Commission for the Blind for services provided to students, **DN (MEM), C-CB (MEM) and RN (HS)** for the 2022-2023 school year for a total cost of \$2,200 each.”
- A.49 Approval of Approval of Parent Out Reach Program (POP) – Region II** - “that the Board approves the following resolution:
RESOLVED, that the Maywood Board of Education approves Services for Parent Out Reach Program (POP) to be contracted with Region II on an as needed basis. The board approves all service agreements for the 2021-2022 and the 2022-2023 school year at a cost not to exceed \$225 per family for each individual child for ABA Parent Training Workshops and \$200 per staff member for ABA Parent Training Workshops.”
- A.50 Approval of Volunteers** – “that the Board approve the following volunteers for the 2022-2023 school year:
Susan Klausner, Robin Cabana & Anusha Karthikeyan
- A.51 Approval of Student Shadow** – “that the Board approve Morgan Williams, a student at *Saint Francis University*, as a Student Shadow in the Fall of 2022. As per her school requirements, she is required to shadow the School’s Occupational Therapist for 10 hours.”
- A.52 Acceptance of IDEA Grant** – “that the Board accept the IDEA Fiscal Year 2023 IDEA Grants as follows:”

BASIC \$243,514
PRESCHOOL \$11,361

- A.53 Approval of IDEA Application** – “that the Board approve the submission of the IDEA grant application for fiscal year 2023.”
- A.54 Approval of Joint Transportation Agreement** – “that the Board approve a joint transportation agreement with Rochelle Park (joiner district) for the 2022-2023 school year. Maywood is the lead district.”
- P.39 Acceptance of Resignation**- “that the Board accept, with regret, the resignation of Nicole Sadv, a teacher at MEM, effective 6/30/2022.”
- P.40 Acceptance of Resignation**- “that the Board accept, with regret, the resignation of Elona Sofer, a district bus aide, effective 6/30/2022.”
- P.41 Approval of Additional Payment** - “that the Board approve additional payment of \$2,000.00 (per session) to the following teachers for providing 4 weeks of Summer Remediation, 3 days per week, 2 hours per day:

<u>Teacher</u>	<u>Incoming Grade/Subject</u>	<u># of Sessions</u>
G. Azzolini	Art	1 sessions
K. Fielder	7 th and 8 th /ELA*	2 sessions*

**7th & 8th gr. is combined so it is 2 sessions total, not 2 for each grade.*

- P.42 Approval of Additonal Payment** – “that the Board approve payment to Karen Marie for 14 hours of additional time worked checking students chromebooks. This will be paid at her 2021-2022 hourly rate.”
- P.43 Approval of Additional Payment** - “that the Board approve the following individuals be paid @ their 2022-2023 hourly rate for working additional hours for working July & August as follows:
- Karen Marie - up to 70 hours
 - Carly Byrnes - up to 40 hours
 - Diane Sanzari - up to 20 hours
 - Alyssa Meluso - up to 35 hours (*in addition to ESY hrs already approved*)
- P.44 Appointment of a Teacher**- “that the Board approve the appointment of Hanah Yun, as a Teacher for the 2022-2023 school year. She will be placed on BA, Step 3 and receive salary of \$53,050. (*pending clearance*).”
- P.45 Appointment of Paraprofessionals** – "that the Board appoint the following paraprofessionals for the 2022-2023 school year in the Maywood School District:

<u>Name:</u>	<u>Level</u>	<u>Step</u>	<u>Salary/Rate</u>
Ottah, Kevin	ABA	A	\$26.93
Nicolette, Stephanie	ABA	A	\$26.93

- P.46 Amendment of P.96 Appointment of Bus Driver** - "that the Board approve the appointment of Blanca Flores, as a part-time bus driver, at a rate of \$32 per hour (*pending clearance*).”

- P.47 Amendment of P.97 Appointment of Bus Driver** - "that the Board approve the appointment of Blanca Flores, as a bus driver for the 2022-2023 school year, with a salary of \$50,000(*pending clearance*). This is a full-time 10-month position and will begin 9/1/2022."
- F.21 Approval of Monthly Bills** - "that the Board approve the check run for *June* in the amount of: \$1,414,429.86."
- F.22 Approval of Cafeteria Bills** - "that the Board approve the check run for *June* in the amount of: \$65,366.57."
- F.23 Approval of Check Run** - "that the Board approve a check run in *July and August* to be approved at the next Board of Education meeting."
- F.24 Approval of Check Run for Cafeteria Bills** - "that the Board approve a check run for Cafeteria bills in *July and August* to be approved at the next BOE meeting."
- F.25 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."
- F.26 Approval of Payroll** - "that the Board approve the payroll for *June* as follows:

<u>Fund</u>	
10	1,047,988.10
20	26,543.90
Total:	\$ 1,074,532.00
Board Share FICA/Medicare	25,966.99
State Share FICA Medicare	53,878.20
Board DCRP	3,318.54
Total Payroll Expense:	\$ 1,157,695.73

- F.27 Approval of Preliminary Board Secretary's Report** – "that the Board approve the preliminary Board Secretary Report, as submitted, for June 30, 2022."
- F.28 Approval of Preliminary Treasurer's Report** – "that the Board approve the preliminary Treasurer of School Monies Report, for June 30, 2022."
- F.29 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.30 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of June 30, 2022, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of

N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.31 Approval of Preliminary Transfer of Funds - "that the Board approve the preliminary report of transfer of funds for **June 30, 2022.**"

F.32 Approval of Purchases through State Contracts & Cooperatives - "that the Board approve purchases exceeding the bid threshold from the vendors listed in the attached document for the 2022-2023 school year (list to be updated as necessary)."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- n/a

TABLED MOTIONS

A.28 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

6/22/2022

Work Session, Regular Meeting, Closed

BOARD COMMENTS

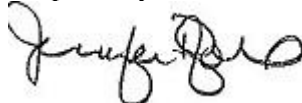
- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 7:29PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary