

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
May 11, 2022**

The Regular Meeting of the Maywood Board of Education was held on May 11, 2022. President Taylor called the meeting to order at 7:01PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Ms. Kiely

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on May 4, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- The District will honor the MAS Students of the Month this evening
- As we inch closer to the end of the school year, all staff have been provided their Domain 4 and Annual Summary self-evaluation forms. These items are used for the Annual Summary Reports for all staff that are completed in May and early June.
- The District continues to actively interview both in person and virtually, candidates for our open positions for 2022-23. Committees have conducted these interviews and we are now in the demonstration lesson portion of the process.
- Today we celebrated and recognized our school nurses. We thank not only Ms. Meluso and Ms. Zuccaro but all school nurses across the country who take care of our schools and their medical related needs.
- May 16 is a professional development half day. Teachers in the afternoon will take part in a myriad of sessions including the following:
 - CST & Related Services Meeting/Training
 - Grade 3 & 4 Student Discussions
 - Dyslexia Training
 - Khan Academy/Envisions Accelerator Online Training
 - Differentiation Strategies for ELLs
 - Grade Level/Subject Area Articulation
 - Budget Forms
 - Domain 4 Self-Assessment
 - ASR Self-Assessment
 - PDP Paperwork Completion
 - SGO Paperwork Completion

- The District has amended the district calendar following the give back of two unused emergency days. Therefore, the District is now closed on Friday, May 27th and Tuesday, May 31st.
- Parents will receive information next week about the Maywood Summer Enrichment Program in math, LA, Art and Music. This program will run three days a week for the month of July.
- NJSLA State Assessments conclude this week with makeups next week. This is the first time in two years that the assessments have been proctored due to the pandemic. We thank and recognize Karen Marie and all staff for their efforts to make sure these assessments are implemented effectively.
- The District has cut the PO for the new Envisions math program series that will be implemented next school year.
- The QSAC process took place on March 24th and we were reviewed by County educational specialists, special ed director and the county BA. I would like to thank the entire district for the efforts in preparation for the day but more importantly for every other day of the year that leads up to this process. The finance and facilities review took place yesterday and we received high praise in all areas.
- A board sub-committee met with administration and the district's architect to discuss referendum planning. The action plan thus far has the District considering a March, 2023 referendum vote. Prior to that vote we will convene the community sub-committee that has been formed as well as meet with various constituents to present the plans.
- We welcome back the MAS Spring production with shows this Friday evening and Saturday afternoon at 12 pm. The show entitled, "Law & Order - A Fairy Tale," takes place both days in the MAS small gym and all are welcome.
- Many thanks to the MEM and MAS PTOs for the inaugural Color-A - Thon. The event took place with hundreds of students and family members and can best be described as simply a fun day.
- I spoke with Mr. Febre at Boro Hall and he indicated that the Boro has granted the District permission to park our school buses in the pool lot during off pool season months. We thank the Boro.
- The District received dozens of bags of food from the Maywood Rotary following their weekend food drive that was specifically scheduled to assist with the District food pantry. Mr. Doug Herrick graciously dropped off the items this week. Many thanks to all involved.
- The District will host a Teddy Bear/Stuffed Animal and Comfort Blanket Drive for the children of Ukraine. The drive begins Monday and items may be dropped off at both buildings or on the morning of Saturday, June 4th when the student council will man a table in front of MAS.
- Maywood families of grades 5 through 8 students were invited to an upcoming "Social Media Awareness Program" offered by our partners at Becton. The program is a virtual program for grades 5 through 8 students and parents on May 18th at 7 pm.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- We hired one new bus driver! Have a few prospects for additional spot.
- New para/bus driver hired in March, will be joining the business office in July as a transportation secretary. She is taking Rutgers transportation coordinator classes right now.

- Currently speaking to several companies regarding installation of security cameras in the busses.
- We are still waiting on a 24 passenger bus, which has been delayed since April 1 waiting for DMV inspection.
- Crossing fingers, the 2 large busses will be here for September.
- Special Ed out-of-district costs – 3 additional since last meeting
- I received a call from a resident today asking if the tuition numbers on the budget presentations were typos.

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report

Finance – No report

Curriculum – No report

Policy – No report

Personnel – New hires on agenda

Safety/OEM – No report

Technology – No report

Community Relations – District will be participating in July 4th Poetry contest

Negotiations – No report

Legislation – State BOE phys ed/health standards remain

Mayor and Council – Charging stations for EVs – 3 throughout town

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – No report

Becton BOE – Meeting 5/25/22

Joint Boards Committee – No report

Seniors – No report

Library – Meeting next week

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK 7:21pm – 7:40pm

- Cake

MEETING OPEN TO THE PUBLIC

- Roer – Memorial Day weekend has many activities. Children have been parading to the library to get their new cards.
- D. Eisenberg – many questions on budget

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.12 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.185, A.186, A.187, P.94, P.95, P.96, P.97, P.98, P.99, P.100, P.101, P.102, P.103, P.104, F.122, F.123, F.124, F.125, F.126, F.127, F.128, F.129, F.130 and F.131, excepting motion(s) A.184 and A.188 to be approved as shown on the agenda dated, 5/11/22."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 6/0
Abstentions: 0

A.185 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for April 2022:

MEM:	MAS:
04/21/22 Fire Drill	4/04/22 Fire Drill
4/28/22 Shelter in Place	4/28/22 Shelter in Place

A.186 Approval of Special Services – “that the Board approve the following special services for student **HM (MEM)** for the 2021-2022 school year:

Service: Evaluation – Augmentative & Alternative Communication (AAC)
Provider: Advancing Opportunities, Inc., Ewing NJ
Date(s): To be completed by 6/14/22
Total: \$1,320.00

A.187 Approval of an Amendment to School Calendar - “that the Board approve an amendment to the 2021-2022 school calendar. School will now be closed on Friday, May 27th and Tuesday, May 31st.”

P.94 Approval of Additional Hours - “that the Board approve additional payment in the amount of \$250.00, to Katie Kriel, the MEM music teacher, for being the piano accompanist at the May 23-24, 2022 concerts.”

- P.95 Approval of Additional Hours** - “that the Board approve Marija Markoska (Trpeska), the district physical therapist, to be paid for up to an additional 6 hours per week from 5/9/22 through 6/16/22. Hours to be submitted on timesheets and paid at her 2021-2022 hourly rate”
- P.96 Appointment of Bus Driver** - "that the Board approve the appointment of Blanca Flores, as a part-time bus driver, at a rate of \$28 per hour (*pending clearance*).
- P.97 Appointment of Bus Driver** - "that the Board approve the appointment of Blanca Flores, as a bus driver for the 2022-2023 school year, with a salary of \$35,000 (*pending clearance*). This is a full-time 10-month position and will begin 9/1/2022.”
- P.98 Approval of Maternity Leave of Absence** - “that the Board approve the following leave of absence for Marija Trpeska Markoska, the District Physical Therapist:

DATES:	REASON:
8/30/2022	Due Date
9/6/22-9/21/22	Period of disability (post-birth) with pay & benefits (if applicable)
9/22/22-1/02/23	FMLA – unpaid leave with health benefits (if applicable)
1/03/23-6/30/23	Unpaid leave of Absence
9/2023	Anticipated date of return

- P.99 Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2021-2022 school year (*pending clearance paperwork*).”

Sub-Teacher/Para

Mark Gross – *County Sub Cert. (\$108 per diem)*

Brianna Brislin – *County Sub Cert. (\$108 per diem)*

Sub-Para

Stefanie Nicolette (*\$96 per diem*)

- P.100 Appointment of a Paraprofessional** - “that the Board approve the appointment of Leah Benacquista, as a paraprofessional for the 2021-2022 school year and receive the Step 1, NC rate of \$17.20 per hour (*start date pending clearance*).”
- P.101 Appointment of a Teacher**- “that the Board approve the appointment of Danielle Carpiniello, as a Teacher at MEM for the 2022-2023 school year. She will be placed on BA, Step 6 and receive salary of \$55,005 (*pending clearance*).”
- P.102 Appointment of School Psychologist**- “that the Board approve the appointment of Kelly O’Keefe Boyer, as a School Psychologist for the 2022-2023 school year. She will be placed on MA+30, Step 2 & receive a salary of \$67,850 (*pending clearance*).”
- P.103 Approval of Home Instruction**- “that the Board approve payment to Kerry Leto for Home Instruction for student LJ (MAS), to share a maximum of 10 hours per week for the 2021-22 school year, @ her hourly rate.”
- P.104 Acceptance of Resignation**- “that the Board accept, with regret, the resignation of Allison Schwartz, the district Occupational Therapist, effective 6/30/2022.”

- F.122 Approval of Check Run** - “that the Board approve a check run in *May* to be approved at the next Board of Education meeting.”
- F.123 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for Cafeteria bills in *May* to be approved at the next Board of Education meeting.”
- F.124 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.125 Approval of Payroll** - “that the Board approve the payroll for *April* as follows:

<u>Fund</u>	
10	958,182.72
	-
20	16,993.90
Total:	\$975,176.62
Board Share FICA/Medicare	18,500.61
State Share FICA Medicare	52,692.72
Board DCRP	3,390.90
Total Payroll Expense:	\$1,049,760.85

- F.126 Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for April 30, 2022.”
- F.127 Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, for April 30, 2022.”
- F.128 Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of April 30, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.129 Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of April 30, 2022, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.130 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for April 30, 2022.”

F.131 Approval of the 2022-2023 Budget - "that the Board approve of the following resolution:

WHEREAS, the Maywood Board of Education approved its 2022-2023 preliminary budget, and

WHEREAS, the Maywood Board of Education forwarded this 2022-2023 budget to the Bergen County Executive County Superintendent of Schools for review and approval and

WHEREAS, the 2022-2023 budget was reviewed and approved by the Executive County Superintendent and has been published in a legal notice advertising a public hearing;

BE IT RESOLVED, that the Maywood Board of Education approves the final 2022-2023 budget as follows:

Fund	Budget	Local Tax Levy
General Fund (10)	\$22,689,868	\$20,103,985
Special Revenue Fund (20)	\$907,551	\$0
Debt Service Fund (40)	\$776,000	\$756,000
Total	\$24,373,419	\$20,859,985

The budget includes a withdrawal from capital reserve in the amount of \$20,000 for payment of debt service.

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.184 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

4/27/2022 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
 Seconded by: Mr. Cilento
 Vote: 5/0
 Abstentions: 1

A.188 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Victoria Clampffer, Nichel Fernando, Rebecca Hayden, Isabella Herrera, Kylie Johnson, Christopher Lema Hernandez and Sai Kiran Raguraman have been awarded the Maywood Avenue School Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of May 11, 2022."

Moved by: Mr. Taylor
 Seconded by: Mr. Cilento
 Vote: 5/0
 Abstentions: 1

TABLED MOTIONS

- n/a

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 10:04PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary