

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
March 16, 2022**

The Regular Meeting of the Maywood Board of Education was held on March 16, 2022. President Taylor called the meeting to order at 7:03PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Padovano, Ms. Stelter, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: Mr. Cilento & Ms. Kiely

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- The MAS students of the month will be honored this evening.
- Ms. Sheryl Spencer will also be recognized for achieving tenure.
- All non-tenured third round observations have been completed.
- The Teacher of the Year committee met this afternoon for the selection of our annual BOE Teacher of the Year and Governor's Teacher of the Year awards. The District will announce this year's award recipients later this week and will publicly honor them at the April BOE meeting.
- District administration will take part in the BCASA Job Fair scheduled for April 2 at Elmwood Park High School.
- The transition to optional facemasks has been a smooth transition. We thank our entire school community for their cooperation.
- The district recognized Read Across America Day with a variety of building level activities including the annual trip by 4th graders to read at Memorial on March 2. Distinguished guests also attended to read to the students as well as visitors from the Becton National Honor Society. We thank everyone for their participation.
- Professional development took place in both buildings on March 8 and 9 focusing on the data analysis component of this new program (NWEA/MAP Testing).
- The District has engaged with representatives of enVisions Math and the SuccessMaker online platform as part of its due diligence in a potential shift to a new mathematics program series that both matches our needs and gets us articulated with our new high school partner.
- This Friday is an early dismissal day for staff development and a portion of the afternoon will be dedicated to onsite presentations by representatives of the company.
- The QSAC monitoring date remains scheduled for March 24th. We were alerted by the County BA that he has a conflict on the 24th and therefore his portion of the process will now take place on April 8.
- The 2022-2023 District Calendar is presented for approval this evening.
- The Guidance teams at both buildings have continued to implement programs for our students and families that place mental health wellbeing front and center. We thank them for their continued work with "Raising

Remarkable Kids”, the Coffee with a Counselor programs, and small group mindfulness programs before and during school. This Friday marks the return of therapy dogs to the district.

- Many thanks to the MEM and MAS PTOs for their incredible focus on the inaugural Color-A-Thon. As of today they have raised approximately 20,000. We look forward to the event scheduled for April 2.
- The annual Hawk Tournament took place during first week of March. We thank all teams and their respective districts for participating and congratulate all the participants and the Maywood cheerleaders. The LadyHawks finished in second place and the Hawks won the championship.
- MAS welcomes back its baseball and softball teams with tryouts this week. Best of luck to all participants.
- Mr. Cilento, Ms. Pfohl and I attended the recent Boro meeting that was held with all parties involved in the Sears Property renovations. The District spoke to its concerns with the proposal to widen the roadway and allow for large truck traffic in and around the area where students walk to school. District representatives will attend the planning board meeting next week for further info.
- The District will be looking to meet with Mr. Roer in the near future regarding a location that the Maywood fleet of school buses may be parked in. We are running out of space in the MAS lot and it is becoming a safety issue in terms of traffic in and out of the parking lot when the buses have to park.
- A reminder that as per the District Calendar, March 18 is an EARLY DISMISSAL day for teacher PD. 12:20 PM at Memorial & 12:30 PM at MAS.
- Please note that the next SEPAC Meeting is scheduled for March 31, 2022 at 7 pm in the MAS media center. All are welcome.
- Message sent to community - Good evening. As noted in prior communications, the Maywood Board of Education would update our community throughout the Becton referendum process. Many of you took part in the open house forums held over the course of two nights to discuss the plans, and many also took part in the launch of the referendum during the 50 year Becton Anniversary celebration, while most followed along with the district updates and board meeting discussions. The process has concluded and tonight we report to you that the referendum (Carlstadt and East Rutherford vote) did not pass. Therefore, the scope of plans in this proposed referendum will not be set in motion. Becton will subsequently have to decide if they will scale down the extent of the project and correspondingly create a new referendum. Once the Board of Education is notified of any subsequent plans, we will communicate accordingly.

As noted in the information provided throughout the process (see memo here [December 13 Memo](#)), the Maywood Board of Education agreed to tuition adjustments over the course of the proposed 25 year bond because of specific items in the referendum that would reap benefits for our kids for decades to come. The area of specific interest was the creation of a grades 9 - 12 multiple disabled/autistic program housed at Becton. Maywood currently is one of only a few Bergen County districts who has an in-house program itself in grades K-8. These students are educated in Maywood where they belong, as opposed to exorbitantly priced out of district placements at specialized schools outside of the Maywood district itself. By keeping these K-8 students in Maywood, these students are not exposed to the abrupt change and disruption of having to attend school out of district and the District saves approximately \$2 - 2.5 million per year that would otherwise have been spent on the private and County placements and related transportation. The creation of this new Becton program would have kept Maywood kids home for their high school years as well while also saving the aforementioned \$2 - 2.5 million per year for decades to come.

The hope is that perhaps any thought of a revised referendum and corresponding consideration by the Maywood BOE will continue to include this specialized program which will allow our most vulnerable kids to have what they deserve, that being a K-12 in house educational experience. Likewise, the savings per year alone would eclipse the proposed tuition adjustment contributions three to four fold per year or more. The other items that were in the referendum are supplemental programs that are also very desirable.

This is an appropriate time to also thank both high schools who currently serve our students. We thank Becton for two great years thus far. The reports we receive consistently note how well the Maywood students have assimilated in the classroom, playing fields, extra curriculums, and socially. Maywood teachers articulate with Becton staff during the course of the school year and Becton staff praise our students every chance they can. We are very proud of our kids and their families for working so cooperatively on this transition. We also thank Hackensack for being there for our students as well. We currently have students in the HHS junior and senior

classes and we thank the Hackensack BOE, administration, and staff for their commitment to these kids now and for the remaining two years.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Approving the preliminary budget tonight. Once approved by the County Office of Education we will hold our public hearing. That date is tentatively scheduled for April 27th.

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – Approving door replacement

Finance – No report

Curriculum – No report

Policy – No report

Personnel – No report

Safety/OEM – No report

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – Waiting on snow bill – emergency days

Mayor and Council – No report

MAS PTO – Meeting scheduled next week. Treps is coming up. Talent show also coming back.

MEM PTO – Colorthon and book fair coming up

Hackensack BOE – No report

Becton BOE – No report

Joint Boards Committee – No report

Seniors – No report

Library – No report

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK for CAKE 7:18 – 7:24PM

- *Celebrating Students of the Month & Tenure Achieved*

MEETING OPEN TO THE PUBLIC

- *Lou Roer reported that the Library went to Memorial School for membership card contest; asked Mr. Jordan to put together a letter explaining what happened in Becton and what comes next; participated in the reading to students at Memorial and loved it.*

BOARD COMMENTS

- *n/a*

OLD BUSINESS

- *n/a*

NEW BUSINESS

BL.10 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.157, A.158, A.159, A.161, A.162, A.163, A.164, A.165, A.166, A.167, PO.2, P.80, P.81, P.82, F.100, F.101, F.102, F.103, F.104, F.105, F.106, F.107, F.108, F.109, F.110, F.111 and F.112 excepting motion A.160 to be approved as shown on the agenda dated, 3/16/22."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 5/0
Abstentions: 0

A.157 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for February 2022:

<u>MEM:</u>	<u>MAS:</u>
2/16/22 Fire Drill	2/01/22 Fire Drill
2/25/22 Weather Emergency	2/07/22 Lock Down

A.158 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

2/23/2022 Work Session, Regular Meeting, Closed

A.159 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of January 31, 2022:

	<u>6/22/2021</u>	<u>1/31/22</u>
Memorial	384	405
MAS	<u>556</u>	<u>523</u>
Total in-district	940	928
<i>Change from 6/30/21</i>		
OOD K-8 Sp. Ed.	9	7
OOD Sp Ed. 9-12	16	19
Vo-Tech Special Ed	18	16.5

Charter Schools	6	6
Bergen Academies/Teterboro	27	29
Bergen Academies/Hackensack	13	14
Interactive Design		5
Applied Tech	12	17
Bergen Vo-Tech Shared Students	3	3
Becton Regional	64.5	150.5
Hackensack High School	<u>172.5</u>	<u>128.5</u>
Total District Enrollment	1,281	1323.5
		2.88%

A.161 Approval of Services with Bergen County Special Services - “that the Board approve the following resolution

RESOLVED, that the Maywood Board of Education approves Services for Assistive Technology Assessments to be contracted with Bergen County Special Services (BCSS) on an as needed basis. The board approves all service agreements for the 2021-2022 school year at a cost not to exceed \$900 per service.”

A.162 Approval of Use of Facilities – “that the Board approve the use of Memorial school classrooms, gyms and playgrounds by the *Junior Explorers – Summer Program*, July 5th-August 7th, from 8am-3pm, with an aftercare program from 3pm-6pm.”

A.163 Approval of Standard Operating Procedure Manual – “that the Board approve the Revised Standard Operating Procedures Manual.”

A.164 Approval of 2022-2023 District Calendar – “that the Board approve the 2022-2023 District Calendar, as submitted.”

A.165 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
G. Mendoza	Structured Literacy – Learn the Basics of Orton Gillingham Method	4/08/22	\$250+mileage

A.166 Approval of Class Trips – “that the Board approve the following class trips for the 2021-2022 school year;

<u>Grade</u>	<u>Teacher/Team Leader</u>	<u>Date</u>	<u>Location</u>
Kindergarten	J. Lindenau	5/10/2022	Maywood Library (walking, unless rain)
1 st grade	C. Chacon	5/26/2022	Maywood Library (walking, unless rain)
3 rd grade	L. Cahill	5/24/2022	Bergen County Zoo Park

A.167 Approval of CSA Evaluation – “that the Board approve the 2021-2022 CSA evaluation, as presented by NJ School Board Association.”

PO.2 Approval of Second Reading and Adoption – “that the Board approve a second reading and adoption of the Policies and Regulations:

(see attached list)

P.80 Appointment of a Paraprofessional - “that the Board approve the appointment of Shahnaz Hameed, as a paraprofessional for the 2021-2022 school year and receive the ABA rate of \$26.12 per hour (*start date pending clearance*).”

P.81 Approval of Additional Payment – “that the Board approve additional payment to Daniel Pitre, for Home Instruction for student **GD (MAS)**, for a maximum of 10 hours per week @ his hourly rate for the 2021-22 school year. Start date of 3/28/22 for 3 weeks.”

P.82 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2021-2022 school year (*pending clearance paperwork*).”

Sub-Teacher/Para

- Kostas Paragios – County Sub Cert. w/degree (\$120 per diem)
- Shahnaz Hameed – County Sub Cert. w/degree (\$120 per diem)
- Jenna Speranza - County Sub Cert. w/degree (\$120 per diem)
- Brooke Rennar - County Sub Cert. (\$108 per diem)

F.100 Approval of Monthly Bills - “that the Board approve the check run for **March** in the amount of: \$1,157,412.53.”

F.101 Approval of Cafeteria Bills - “that the Board approve the check run for **March** in the amount of: \$31,970.24.”

F.102 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.103 Approval of Payroll - “that the Board approve the payroll for **February** as follows:

	<u>Fund</u>	
	10	947,515.57
	20	16,593.90
	Total:	\$ 964,109.47
Board Share FICA/Medicare		18,152.07
		54,837.25
State Share FICA Medicare		3,290.82
Board DCRP		1,040,389.61
Total Payroll Expense:		947,515.57

F.104 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for **February 28, 2022.**”

F.105 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, for **February 28, 2022.**”

F.106 Approval of Board Secretary's Monthly Certification - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **February 28, 2022** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.107 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **February 28, 2022** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.108 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for of **February 28, 2022.**"

F.109 Approval of the Budget - "that the Board approve the following resolution;

BE IT RESOLVED, that the Maywood Board of Education approve a school district preliminary budget for the FY2022/2023 School Year for submission to the Executive County Superintendent's Office as follows:

Fund	Budget	Local Tax Levy
General Fund (10)	\$22,689,868	\$20,103,985
Special Revenue Fund (20)	907,551	-
Debt Service Fund (40)	776,000	756,000
Total	\$24,373,419	\$20,859,985

F.110 Approval of Maximum Travel Expense - "that the Board approve the following resolution;

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2022/2023. The maximum travel budget for 2021/2022 is \$15,000, of which \$0 has been spent year to date.

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2022/2023 school year at the sum of \$15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

F.111 Approval of Purchase Through Ed Data - "that the Board approves the replacement of doors and locks at both Memorial School and Maywood avenue School from RD Sales Door & Hardware, LLC at a total cost of \$125,133.79, utilizing Ed Data Locksmith package #23 pricing.

F.112 Approval of the Form and Sale Resolution – "that the board approve the attached resolution authorizing certain actions necessary in connection with the sale and issuance of not to exceed \$5,300,000 aggregate principal amount of refunding school bonds and authorizing the appropriate officials to do all acts and things deemed necessary and advisable in connection with the sale, issuance and delivery of said bonds."

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.160 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Luca Andrisani, Pranavi Aravapalli, Michael Callanan, Ruhi Durso, Sierra Flavian, Joel Lewis, Zion Maldonado and Aidan Mulligan have been awarded the Maywood Avenue School Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of March 16, 2022."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 5/0
Abstentions: 0

TABLED MOTIONS

- n/a

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 7:45PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary