

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
February 22, 2022**

The Regular Meeting of the Maywood Board of Education was held on February 22, 2022. President Taylor called the meeting to order at 7:02PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Kiely, Ms. Padovano, Mr. Taylor, Ms. Wiebe and Mr. Velez

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on February 14, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- The MAS students of the month will be honored this evening.
- All non-tenured third round observations have begun.
- District staff are in the process of nominating colleagues for the annual BOE Teacher of the Year and Governor's Teacher of the Year awards. A culminating meeting will take place in early March.
- District administration will take part in the BCASA Job Fair scheduled for April 2 at Elmwood Park High School.
- A huge thank you to all of our custodial and maintenance crew as well as John Montany for their work during our snow and ice days of the past.
- As noted in the recent communication to all families, the Governor stated that as of March 7th, the executive order mandating facemasks in public schools will be lifted. The District made note that it will wait for NJDOH and NJDOE guidelines to be published before it decides on the policy that will be enacted in Maywood. It is one thing to say that we can allow for optional masking but it would be premature to indicate that is our plan until such time that the NJDOE and NJDOH provide clear guidelines as to the rest of the issues that must be dealt with including social distancing, quarantine guidelines and the like. As of this meeting, there is still no guidance. The District has every intention of making the masking optional as it has followed all guidance and recommendations accordingly for the last two years. Keeping the masks mandated when the same state and medical entities are indicating that they are no longer mandatory would be hypocritical on our part as we have abided by all medical guidance. However, if the guidance that comes along with the dropping of the face masks makes it difficult or impossible to abide by safely then the District will have no other recourse but to consider keeping the masks mandatory until such time that the powers that be get on the same page.
- The district will recognize Read Across America Day with a variety of building level activities including the annual trip by 4th graders to read at Memorial on March 2. Distinguished guests will also be invited to read to the students as well as visitors from the Becton National Honor Society.

- Congrats to the 2nd MP Principal's List, Honor Roll and Distinguished Honor Roll students.
- All first iterations of NWEA MAP assessments have been completed. Professional development has been scheduled for early March at both buildings regarding the data analysis component of this new program.
- The District has engaged with representatives of enVisions Math and the SuccessMaker online platform as part of its due diligence in a potential shift to a new mathematics program series that both matches our needs and gets us articulated with our new high school partner.
- Following an in person meeting this past month with the Becton Guidance team and our 8th grade, our guidance office is in the process of scheduling all 8th graders for their 9th grade Becton schedule.
- The QSAC monitoring date remains scheduled for March 24th. Please see below the "Pre-Visit Digital Welcome Packet" that has been created and sent to the County Office. As you navigate the digital packet you can see the enormity of the task at hand.
- Both schools conducted lockdown drills this past month. MAS' drill included the presence of six Maywood Police officers as well as BOE member Mr. Cilento. We thank our MPD for their continued support.
- The Guidance teams at both buildings have continued to implement programs for our students and families that place mental health wellbeing front and center. We thank them for their continued work with "Raising Remarkable Kids", the Coffee with a Counselor programs, and small group mindfulness programs before and during school.
- Ms. Pfohl and I met with the architect last week to review preliminary plans and scopes of work related to a potential referendum that will focus on roofing needs, expansion, and air conditioning. Following this meeting we will be meeting with the building and grounds committee to discuss and then set dates for community forums beginning with the ad hoc community sub-committee that has been formed.
- Many thanks to the MEM and MAS PTOs for their contributions since our last meeting.
- The annual Hawk Tournament will take place next week. We look forward to the resumption of this Maywood tradition.
- Congratulations to both teams on their success in the BYBL championships. The Lady Hawks came up a little short in the championship game against Dumont Selzer and the Hawks prevailed in a close championship game with South Hackensack.
- MAS welcomes back its baseball and softball teams with tryouts scheduled for March 15th. Best of luck to all participants.
- The Chess Club is back in action and more popular than ever.
- The 100th day of school has come and gone and classes in both buildings celebrated with dress up days and lesson themes that celebrated this annual tradition.
- The District invites our full community to take part in the Maywood Schools' COLOR-A-THON. This event was rescheduled for April 2 and it is one-part fundraiser and another part just plain ol' fun.

We all need a break from the last two years and we hope that April 2 is the beginning of a new day as we march into spring. The morning is simply a chance to have fun, enjoy each other, and throw colors all over the place. We hope for a huge crowd and ask for your support in not only attending but spreading the word.

- Information that was brought to our attention regarding the Sears Property reconstruction is concerning. It seems that the plans include the widening of the entrance and egress driveway that extends to Maywood Avenue as well as the widening of the Avenue itself, which will shorten the lengths of certain residential driveways and hence provide little walking area for students to and from school.
- The District will be looking to meet with Mr. Roer in the near future regarding a location that the Maywood fleet of school buses may be parked in. We are running out of space in the MAS lot and it is becoming a safety issue in terms of traffic in and out of the parking lot when the buses have to park.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- We are accepting the audit report tonight. I have copies of the audit for any BOE member that would like one.
- Working on the budget now. The governor has postponed his budget address and that will affect our calendar.
- I am hoping to approve the budget at our scheduled meeting on 3/16/22, however we may have to move the meeting to 3/23/22
- Nothing is going up 2%. Tuitions are averaging 8%. Insurance is 12.5%
- We are approving the initial reading of a motion to refund our 2012 debt issue. Estimated savings are about 34,500 per year for 10 years.
- There is also a motion approving a bus lease. We are not sure if we will actually lease the bus.

CORRESPONDANCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report

Finance – No report

Curriculum – No report

Policy – No report

Personnel – No report

Safety/OEM – Mr. Cilento observed the lock down drill

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – Adrian Febre is the new Borough Administrator

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – No report

Becton BOE – Brought in new hires at the last meeting. TOY was honored. Education Service Professional was also honored. They are overhauling their security system, including thermoscanning. Working on referendum.

Joint Boards Committee – No report

Seniors – No report

Library – No report

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- Lou Roer reported that the Board of Health is hosting a 3 mile walk at Memorial Park.
- Jackie from Council spoke about the proposed widening of Maywood Avenue. This will present safety issues for students. Encouraged taxpayers to write letters that will have to be read at the zoning board meeting. Letters should be sent to the attention of T. Grunsta for Duke Realty

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.9 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.144, A.145, A.146, A.148, A.149, A.150, A.151, A.152, A.153, A.154, A.155, A.156, PO.1, P.75, P.76, P.77, P.78, P.79, F.85, F.86, F.87, F.88, F.89, F.90, F.91, F.92, F.93, F.94, F.95, F.96, F.97, F.98 and F.99 excepting motion A.135 and A.147 to be approved as shown on the agenda dated, 2/23/22."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 7/0
Abstentions: 0

A.144 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for January 2022:

<u>MEM:</u>	<u>MAS:</u>
1/19/22 Fire Drill	1/07/22 Fire Drill
1/25/22 Shelter in Place	1/19/22 Shelter in Place

A.145 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

1/19/2022 Work Session, Regular Meeting, Closed

A.146 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of October 31, 2021:

	<u>6/22/2021</u>	<u>12/31/2021</u>
Memorial	384	407
MAS	<u>556</u>	<u>515</u>
Total in-district	940	922
<i>Change from 6/30/19</i>		<i>-1.91%</i>
OOD K-8 Sp. Ed.	9	7
OOD Sp Ed. 9-12	16	20
Vo-Tech Special Ed	18	15
Charter Schools	6	6
Bergen Academies/Teterboro	27	29
Bergen Academies/Hackensack	13	13
Interactive Design		5
Applied Tech	12	17
Bergen Vo-Tech Shared Students	3	2.5
Becton Regional	64.5	149.5
Hackensack High School	<u>172.5</u>	<u>129</u>
Total District Enrollment	1,281	1,315
		<i>2.65%</i>

A.148 Approval of State Assessment Analysis and Start Strong Assessment Analysis - "that the Board approve the State Assessment Analysis and the Start Strong Assessment Analysis as submitted for the 2021-2022 school year."

A.149 Acceptance of Audit Report - "that the Board accept the 2020-2021 Comprehensive Annual Financial Report, the Audit Synopsis, and the Annual Management Report."

A.150 Approval of Corrective Action Plan - "that the Board approve the corrective action plan, as set forth in the CAFR, June 2021 Audit, that states that the following:

There are no recommendations

A.151 Approval of the 2022-2023 Budget Calendar - "that the Board approve the budget Calendar for the 2022-2023 school year, as submitted."

A.152 Approval of Transportation Contract – "that the Board approve the following resolution:

BE IT RESOLVED, that the Maywood Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Service Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997, for the 2022-2023 school year. The services to be provided include, but not limited to, the Coordinated Transportation of non-public, out of district, special education, vocational, and summer programs.

BE IT FURTHER RESOLVED, that the Maywood Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution."

A.153 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
J. Montany	2022 NJS BGA Conference/Expo	3/20/22-3/23/22	\$300+mileage
N. Sadany	WIDA Model Training Seminar	3/11/2022	\$150
N. Sadany	Wilson Reading System Introduction	3/28/22-3/30/22	\$649

A.154 Approval of Special Services - “that the Board approve the following special services for student **GS (Gr.10/OOD)** for the 2021-2022 school year:

School: Sage Day, Rochelle Park, NJ
Date(s): 2/14/22 to 6/17/22 (to be pro-rated)
Tuition: \$27,732.75 (\$66,559 per year/\$369.77 per diem)
Transportation: Provided by Region V

A.155 Approval of Use of Facilities – “that the Board approve the use the Memorial School gym, on Sunday, February 20, 2022, from 10am-4pm, by Fuksal 201, with a fee of \$80/per hour.”

A.156 Approval of District State Assessment Presentation – “that the Board approve the District’s State Assessment Presentation for the Start Strong and NJSLA Performance.”

PO.1 Approval of First Reading and Review – “that the Board approve the a first reading and review of the following Policies and Regulations:

(see attached list)

P.75 Acceptance of Resignation - “that the Board accept, with regret, the resignation of Diana Connahan, effective June 30, 2022.”

P.76 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2021-2022 school year (*pending clearance paperwork*).”

Sub-Teacher/Para

Therese Doll – NJ Teaching certificate (\$120 per diem)
 Neil DeFalco – NJ Teaching certificate (\$120 per diem)
 Jodi Rybak – County Sub Cert. w/degree (\$120 per diem)

Sub-Custodian

Robert Shapiro

P.77 Approval of Additional Payment – “that the Board approve additional payment to the lunch aides and paraprofessionals on the attached spreadsheet, as per timesheets submitted through February 15, 2022.”

P.78 Approval of Stipend – “that the Board approve the following stipend for the 2021-2022 school year:

D. Wells	Basketball Chaperone	\$61.00
J. Schweizer	Basketball Chaperone	\$61.00

P.79 Approval of CDL Stipend – “that the Board approve an incentive payment of \$1,000.00 to custodial staff who receive a CDL school bus driver permit.”

F.85 Approval of Monthly Bills - “that the Board approve the check run for *February* in the amount of: \$1,224,407.50.”

F.86 Approval of Cafeteria Bills - “that the Board approve the check run for *February* in the amount of: \$33,547.99.”

F.87 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.88 Approval of Payroll - “that the Board approve the payroll for *January* as follows:

<u>Fund</u>	
10	961,125.75
20	16,293.90
Total:	\$ 977,419.65
Board Share FICA/Medicare	18,701.86
State Share FICA Medicare	52,583.22
Board DCRP	3,200.50
Total Payroll Expense:	1,051,905.23

F.89 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for January 31, 2022.”

F.90 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, for January 31, 2022.”

F.91 Approval of Board Secretary's Monthly Certification - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.92 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of January 31, 2022 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.93 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for of January 31, 2022.”

F.94 Approval of Purchases of Buses – “that the Board approve the following purchases from HA DeHart, utilizing HCESC bid “HEH-21-10”:

2	2023 Thomas C2 54 passenger bus	\$126,651.20	\$253,302.40
1	2023 Thomas 051MS 24 passenger bus with ICS Seating	\$78,160.49	\$78,160.49

F.95 Approval of Short-term Bus Lease – “that the Board approve the lease of a 24 passenger bus from Yellow Bus Leasing in the amount of \$2,100 per month. The lease will run from approximately 2/24 until 6/30/2022, for a cost not to exceed \$10,500.”

F.96 Resolution Authorizing the Introduction of the Refunding Bond Ordinance – “that the Board approve the following approving on first reading, a refunding school bond ordinance providing for the refunding of all or a portion of its outstanding refunding school bonds dated September 27, 2012:

BE IT RESOLVED by the Board of Education of the borough of Maywood in the County of Bergen, NJ as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

F.97 Appointment of Bond Counsel – “that the Board approve the following resolution authorizing an agreement for certain legal (Bond Counsel) services:

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of obligations of The Board of Education of the Borough of Maywood in the County of Bergen (the “Board”), a body corporate of the State of New Jersey, including the preparation and review of procedures in connection with such obligations and the rendering of approving legal opinions acceptable to the financial community in connection therewith; and

WHEREAS, such special legal services can be provided only by a recognized law firm, and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose.

BE IT RESOLVED by the Board of Education of the borough of Maywood in the County of Bergen, NJ as follows:

1. The law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is hereby retained to provide specialized bond counsel legal services necessary in connection with the capital program and the authorization and the issuance of obligations by the Board.
2. The Board President and the Board Secretary are hereby authorized to execute a Bond Services Contract (the “Contract”).
3. The Contract is awarded without competitive bidding and as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board. The publication required pursuant to Section 5(a)(1) of the School Public Contracts Law, N.J.S.A. 18A:-1 et seq. is hereby authorized.

F.98 Approval of Roof Repairs – “that the Board approve a contract with Weatherproofing Technologies, Inc. in an amount not to exceed \$14,558, utilizing Educational Services Commission of NJ Bid #ESCNJ/AEPA 21D.”

- F.99 Approval to Withdraw Funds from Maintenance Reserve Account** – “that the Board approves the withdrawal of funds in the amount of \$14,558 from the Maintenance Reserve Account to be used in General Fund Account 11- 000-261-420-00-007 for the purpose of funding roof repair work at Maywood Avenue School and Memorial School, per N.J.A.C. 6A:23A-14.2.”

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.135 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

12/15/2021 Work Session, Regular Meeting, Closed
1/06/2022 Re-Org Meeting

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 4/0
Abstentions: 3

- A.147 Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Emelia Paulraj, Kylie Zagula, Evelyn Peralta, John Hernandez, Kaylee Tuttle, Daniel Menjivar and Levi Blume have been awarded the Maywood Avenue School Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of February 23, 2022."

Moved by: Mr. Taylor
Seconded by: Mr. Kiely
Vote: 7/0
Abstentions: 0

TABLED MOTIONS

- *n/a*

BOARD COMMENTS

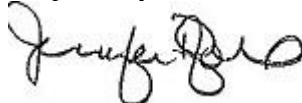
- *n/a*

CLOSED SESSION 7:46PM

- *Discussed send-receive*

MEETING ADJOURNED BY ACCLAMATION AT 8:10PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary

<i>Policy</i>	0131	Bylaws and Policies
<i>Policy</i>	0145	Board Member Resignation and Removal
<i>Policy</i>	0164.6	Remote Public Board Meetings During a Declared Emergency
<i>Policy</i>	1620	Administrative Employment Contracts
<i>Policy</i>	1642	Earned Sick Leave Law
<i>Policy</i>	1643	Family Leave
<i>Policy</i>	1648.11	The Road Forward Covid-19 - Health and Safety
<i>Policy</i>	1648.13	School Employee Vaccination Requirement
<i>Policy</i>	1648.14	Safety Plan for Healthcare Settings in School Buildings - Covid-19
<i>Policy</i>	2415	Every Student Succeeds Act
<i>Policy</i>	2415.02	Title I - Fiscal Responsibilities
<i>Policy</i>	2415.05	Student Surveys, Analysis, Evaluations Examinations, Testing or Treatment
<i>Policy & Reg</i>	2417	Pupil Intervention & referral Services
<i>Policy</i>	2421	Career and technical Education
<i>Policy</i>	2422	Comprehensive Health and Physical Education
<i>Policy</i>	2425	Emergency Virtual or Remote Instruction Program
<i>Policy</i>	2431	Athletic Competition
<i>Policy</i>	2431.1	Emergency Procedures for Sports and Other Athletic Activity
<i>Policy & Reg</i>	2431.4	Prevention & Treatment of Sports-Related Concussions & Head Injuries
<i>Policy</i>	2451	Adult High School
<i>Regulation</i>	2460.30	Additional/Compensatory Special Ed & Related Services
<i>Policy</i>	2464	Gifted and Talented Students
<i>Policy</i>	2467	Surrogate Parents & Resource Family Parents
<i>Policy & Reg</i>	2622	Student Assessment
<i>Policy</i>	3134	Assignment of Extra Duties
<i>Policy & Reg</i>	3142	Nonrenewal of Nontenured Teaching Staff Member
<i>Policy & Reg</i>	3221	Evaluation of Teachers
<i>Policy & Reg</i>	3222	Evaluation of Teaching Staff Members, Excluding teachers and administrators
<i>Policy & Reg</i>	3223	Evaluation of Administrators, excluding principals, vice principals and assistant principals
<i>Policy & Reg</i>	3224	Evaluation of Principals, vice principals and assistant principals
<i>Policy</i>	3233	Political Activities
<i>Policy</i>	4125	Employment of Support Staff Members
<i>Policy & Reg</i>	4146	Nonrenewal of nontenured support staff member
<i>Policy</i>	5111	Eligibility of Resident/Nonresident students
<i>Policy</i>	5116	Education of Homeless Children
<i>Policy & Reg</i>	5330.01	Administration of Medical Cannabis
<i>Policy & Reg</i>	5330.05	Seizure Action Plan
<i>Policy</i>	5460	High School Graduation
<i>Policy & Reg</i>	5460.02	Bridge Year Pilot program
<i>Policy</i>	5541	Anti-Hazing
<i>Policy & Reg</i>	5751	Sexual Harassment of Students
<i>Policy</i>	6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs
<i>Policy</i>	6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures
<i>Policy</i>	6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest
<i>Policy</i>	6311	Contracts for Goods or Services Funded by Federal Grants
<i>Policy</i>	6360	Political Contributions

<i>Policy</i>	6440	Cooperative Purchasing
<i>Policy & Reg</i>	6470.01	Electronic Funds Transfer & Claimant Certification
<i>Policy & Reg</i>	6471	School District Travel
<i>Policy & Reg</i>	7425	Lead Testing of Water in Schools
<i>Policy & Reg</i>	7432	Eye protection
<i>Policy & Reg</i>	7440	School District Security
<i>Policy</i>	7450	Property Inventory
<i>Policy & Reg</i>	7510	Use of School Facilities
<i>Policy</i>	7540	Joint Use of Facilities
<i>Policy</i>	8330	Student Records
<i>Policy</i>	8420	Emergency & Crisis Situations
<i>Regulation</i>	8420.01	Fire and Fire Drills
<i>Policy & Reg</i>	8465	Bias Crimes & Bias-Related Acts
<i>Policy</i>	8540	School Nutrition Programs
<i>Policy</i>	8550	Meal Charges/Outstanding food service bill
<i>Policy</i>	8561	Procurement Procedures for school nutrition programs
<i>Policy</i>	8600	Student transportation
<i>Policy</i>	9560	Administration of School Surveys
<i>Policy</i>	9713	Recruitment by Special Interest Groups