

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REORGANIZATION MEETING
January 6, 2022**

The Reorganization Meeting of the Maywood Board of Education was held on January 6, 2022. Ms. Jennifer Pfohl, the Board Secretary, called the meeting to order at 6:37 P.M.

ROLL CALL

MEMBERS PRESENT: Mr. Cilento, Ms. Kiely, Ms. Padovano* and Mr. Velez*

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent, Ms. Jennifer Pfohl, Business Administrator

**virtual*

FLAG SALUTE

Adequate notice of this meeting was provided on January 3, 2022 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

BOARD SECRETARY'S REPORT OF ELECTION RESULTS

SWEARING IN NEWLY ELECTED MEMBERS

- Kevin Taylor, Julio Bendezu and Genevieve Stelter were sworn in.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Kiely, Ms. Padovano*, Ms. Stelter*, Mr. Taylor, and Mr. Velez*

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent, Ms. Jennifer Pfohl, Business Administrator

**virtual*

MAYWOOD BOE TRUSTEES AND EXPIRATION OF TERMS OF OFFICE

Trustee	Expiration of Term
Mr. Bendezu	2024
Mr. Cilento	2022
Ms. Kiely	2023
Ms. Padovano	2023
Ms. Stelter	2024
Mr. Taylor	2024
Mr. Velez	2022

NOMINATION FOR BOARD PRESIDENT

Ms. Pfohl opened the floor for nominations for Board President. Ms. Kiely nominated Mr. Taylor.

Moved by: Mr. Cilento
Seconded by: Ms. Kiely
Vote: 7/0
Abstention: 0

The newly elected Board President opened the floor for nominations for Vice-President. Mr. Taylor nominated Mr. Bendezu.

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 7/0
Abstention: 0

OPEN TO THE PUBLIC

n/a

BOARD COMMENTS

n/a

NEW BUSINESS

BL.7 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.119, A.120, A.121, A.122, A.123, A.124, A.125, A.126, A.127, A.128, A.129, A.130, A.131, A.132, A.133 and A.134, to be approved as shown on the agenda dated, 1/06/22."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 7/0
Abstentions: 0

A.119 Approval of District's Policies and By-Laws - "that the Board approve the adoption of the existing Maywood School District's Policies until the Reorganization Meeting in 2023."

A.120 Appointment of Board Secretary - "that the Board appoint Ms. Jennifer Pfohl to serve as Board Secretary for the Maywood School District, effective until the 2023 Reorganization Meeting."

A.121 Approval of Board Meeting Schedule - "that the Board approve the Maywood Avenue School Library/Media Center to be the meeting place for the Work Session Meeting on the third Wednesday of each month at the hour of 7:00p.m. and a Regular Meeting to follow at the hour of 8:00p.m., and in the event of holidays or other conflicts the meeting will be held on a mutually agreed upon date and time, effective until the 2023 Reorganization Meeting."

Thursday, January 6 @ 6:30 pm only - Reorganization meeting
Wednesday, January 19
Wednesday, February 16
Wednesday, March 16
Wednesday, April 20
Wednesday, May 4 7:00 pm only (1st Wednesday - Budget Hearing)
Wednesday, May 18
Wednesday, June 8
Wednesday, July 20 - 7:00 pm only
Wednesday, August 24- 7:00 pm only
Wednesday, September 21
Wednesday, October 19
Wednesday, November 16
Wednesday, December 14

A.122 Approval of Official Newspapers - "that the Board designate OUR TOWN and THE RECORD as the official newspapers of the Maywood Board of Education for the filing of legal notices, effective until the 2023 Reorganization Meeting."

A.123 Approval of Code of Ethics - "that the Board approve the Code of Ethics for School Board Members, effective until the 2023 Reorganization Meeting, as read."

A.124 Approval of Appointment – "that the Board approve the appointment of Board Member, Julio Bendezu, as the Maywood Board of Education representative to the Hackensack Board of Education, effective until the 2023 Reorganization Meeting."

A.125 Approval of Appointment – "that the Board approve the appointment of Board Member, Claire Padovano, as the Maywood Board of Education representative to the East Carlstadt-Rutherford Board of Education, effective until the 2023 Reorganization Meeting."

A.126 Approval of Annual Fees - "that the Board, pursuant to and in accordance with the Open Public Meetings Law, Chapter 231, New Jersey Laws of 1975, approve and establish an annual fee for mailed advance notice of all Board meetings, in accordance with the rates stated in N.J.S.A. 47:1A-5."

A.127 Authorization to Sign Checks - "that the Board authorize the President, Vice President, Superintendent, Board Secretary/School Business Administrator and Treasurer to sign checks for the Maywood Board of Education, effective until the Reorganization Meeting in 2023."

A.128 Approval of Depositories - "that the Board approve TD Bank as the depository for the Maywood Board of Education funds and the TD Bank be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes, effective until the Reorganization Meeting in 2023."

A.129 Authorization to Use Signature Stamps - "that the Board concur in the practice of the Board Secretary/School Business Administrator being authorized to use the signature stamp of the Superintendent and the newly elected President of the Board, in their absence, on behalf of the Maywood Board of Education, effective until the Reorganization Meeting in 2023, for checks and Board approved contracts."

A.130 Approval of Organizational Chart – “that the Board approve the Organizational Chart for the Maywood Public School district, as submitted.”

A.131 Establishment of Board Committees - “that the Board establish the following committees:

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|-----------------------|------------|
| Buildings and Grounds | Personnel |
| Curriculum | Policy |
| Finance | Technology |
| Negotiations | Safety |

A.132 Designation of Liaisons – “that the Board assign the following liaisons:

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|--------------------|-------------------------------------|
| NJSA BCSBA | Library |
| Mayor and Council | Joint Boards Committee - Hackensack |
| Maywood Avenue PTO | Joint Boards Committee - Becton |
| Memorial PTO | Office of Emergency Management |
| Seniors | |

A.133 Approval of Required Bank Signatures - "that the Board accept the following Resolution;

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Corporation, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Corporation ("Agents"), whose actual signatures are shown below:

<u>Account Name:</u>	<u>Required Signatures:</u>
General	Board President or Vice President, Treasurer & Board Secretary
Cafeteria	Board President or Vice President, Treasurer & Board Secretary
Student Activity	Board Secretary & Principal
Payroll	Treasurer and Board Secretary
Payroll Agency	Board President or Vice President & Board Secretary
Unemployment	Board President or Vice President & Board Secretary
Capital Reserve	Board President or Vice President & Board Secretary

FURTHER RESOLVED, the Agents, whose names and signature appear above, are hereby authorized to open and maintain a deposit account or accounts of the Corporation with the Financial Institution, subject to the terms and conditions in the applicable Account agreement(s), as may be amended from time to time.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Corporation's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorize, in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Corporation for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the Bank is authorized to conduct Debit Card/ATM Card transactions in accordance with Financial Institution's Visa Debit Card Application and Agreement for Businesses.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Corporation may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

A.134 Approval of Additional Check Runs - "that the Board authorize additional check runs in addition to the monthly bills list each month, when necessary, to be approved at the following month's Board of Education meeting."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 7:15PM

Respectfully submitted,



Ms. Jennifer Pfohl
Board Secretary