

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
November 17, 2021**

The Regular Meeting of the Maywood Board of Education was held on November 17, 2021. President Taylor called the meeting to order at 7PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Mr. Cilento, Ms. Kiely, Ms. Padovano, Mr. Taylor & Mr. Velez

MEMBERS ABSENT: Ms. Wiebe

ALSO PRESENT: Mr. Jordan, Superintendent

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2021 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor the November Students of the Month
- All Districts were required to submit an Emergency Virtual or Remote Instruction Program Plan. This plan outlines the District's plan in the event of a school closure due to COVID issues. We received approval of the plan this week from our Country office.
- All District staff have been asked to comply with Executive Order 253 that calls for all school employees to either show proof of vaccination and/or get weekly tested. All vaccination proof has been confidentially uploaded to Genesis and all unvaccinated may get tested on their own and/or use the Wellcare on site testing on Wednesdays in Maywood or Thursdays in South Hackensack.
- Mathematics teachers and administrators from Carlstadt, East Rutherford and Maywood met with Becton admin and staff to begin the process of articulation and program review for our mathematics programs. Future dates and continued possibilities for shared services were discussed.
- Many thanks to Memorial admin, guidance and staff who worked with Memorial staff on RTI platforms as well as Bergen's Promise representatives who began training with MAS staff on mental health first aid segments.
- All non-tenured staff have been observed for their first and at times second round evaluations and tenured staff have begun the process. All SGOs & PDPs have been submitted, reviewed, edited and approved.
- We congratulate Mr. Taylor and Bendezu on their re-election and we congratulate newly elected BOE member Ms. Jacqueline Stelter. We thank and commend Ms. Lynn Wiebe for her years of service and wish her well in her continued pursuits. Elections remind us of the importance of the role of a board of education member and all that they do for the district and community alike. We thank you.
- The Board of Education has scheduled their annual retreat and goal setting program for November 29th with Matt Lee from NJSBA.
- Thanks to both PTOs for navigating Halloween in a pandemic for our kids. Along with a fun costume day, Memorial Trunk O Treat & the MAS Grade 6 Halloween Social were successes.
- Although the State designates one week in October as Respect Week, Maywood labels October Respect Month. The guidance department put forth an incredible array of programs at both buildings in recognition of this initiative. The full report is at the end of this report.
- The District Guidance Team rolled out a new program entitled Coffee with Counselor. During the month of October, the school counselors hosted online parent sessions. The first focused on mental health services and the second will be high school transition focused.

- Maywood Schools' Counseling Department is excited to announce that we have partnered with the Raising Remarkable Kids Expert Series. This series was created by Mary Kay Garrett who is a professionally trained coach known for her authenticity & empathy. This program offers interviews to discuss topics that parents can relate to & strategies parents can use at home when faced with everyday challenges. We will be sharing with you the wonderful wisdom of so many speakers with our first featured speaker being Jodi Derkson. Jodi will be speaking about the topic of building confidence in children through experiential learning and discomfort.
- Whether you want to become a little better at parenting or are looking to create a peaceful household, our counseling department hopes this program will fit your unique needs and vision. Enjoy and get ready to raise remarkable kids.
- The Maywood Schools' Food Pantry's annual fall food drive continues! We are now accepting donations of canned and boxed goods. Your generous support in the past has enabled us to help multiple families in our community, and we hope to continue that success! Please bring all food items into your homeroom teacher.
- The Maywood School District would like to announce plans for the creation and roll out of a multifaceted program that will span the month of December and into January. The program is entitled **Maywood - We are ONE but we are MANY**. The initiative will expose our students to a specific part of what makes Maywood a special place, that being its diversity of cultures, among all of us. Our curriculum touches upon cultural specifics and recognizes certain weeks and months that are set aside to recognize certain cultures, heritages, etc. However, nothing takes the place of real world involvement, personal stories, and firsthand accounts of one's experiences. Therefore, we will be taking the month of November to plan various programs that will highlight the many cultures, heritages and backgrounds among us in relation to various **Customs, Traditions, Clothing, Foods, Music, Dance, Sports, Language** and so much more that pertain to all of our many backgrounds.
- MAS 7th and 8th Graders are invited to participate in the Becton Choir and Band before they get to high school. Info has been shared with all students.
- Two meetings were held with the MYAA and its coaches to specifically review protocols for the use of our facilities this winter.
- Many thanks to the MAS 8th graders for their efforts during the successful annual leaf raking blitz. Over 20 homes of our elderly and disabled community had their leaves raked and bagged by our students. We thank our great kids for giving back to their community.
- The District honored our Veterans throughout the course of the full Veterans Awareness Week by announcing family members and friends of students and staff who are Veterans. We also thank the Mayor and Council for their invite to the Veterans Day ceremony at Memorial Park. Memorial students had a chance to attend this very special event. Lastly, thanks to 8th grader Lilly VanderWeert who sang the National Anthem to begin the day at MAS on Veterans Day.
- We hosted a meeting this past week with the chiefs of the MFD and MPD, representatives of the South Bergen Jointure and Boro OEM to discuss the decision on the part of OLQP to move ahead with the installation of a fence on the driveway located by the MAS courtyard. We continue to hope for a change in thinking on the part of OLQP representatives so as to avoid serious safety concerns that such a fence will produce. A district update is going out this evening to allay fears associated with evacuation locations that this has created in the community.
- Congratulations to all of the student athletes who tried out for the basketball teams. The teams have been selected and have begun practice.
- MAS Cheerleading tryouts are ongoing this week.
- The District will have an early dismissal next week on Wednesday, November 24 to begin our Thanksgiving holiday. The District wishes our entire community and their loved ones a very Happy Thanksgiving.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- *n/a*

CORRESPONDANCE

- *n/a*

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *No report*

Finance – *No report*

Curriculum – No report

Policy – No report

Personnel – No report

Safety/OEM – No report

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – No report

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – No report

Becton BOE – No report

Joint Boards Committee – No report

Seniors – No report

Library – No report

Office of Emergency Management – No report

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- Mike Tracey inquired about the situation with OLQP

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.5 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.89, A.90, A.91, A.92, A.93, A.95, A.96, A.97, A.98, A.99, A.100, A.101, A.102, A.103, P.56, P.57, P.58, F.52, F.54, F.55, F.56, F.57, F.58, F.59 and F.60, excepting motion A.87, A.88 and A.94 to be approved as shown on the agenda dated, 11/17/21."

Moved by: Mr. Taylor
 Seconded by: Ms. Kiely
 Vote: 6/0
 Abstentions: 0

A.89 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for October 2021:

MEM:	MAS:
10/20/21 Fire Drill	10/15/21 Fire Drill
10/21/21 Evacuation	10/15/21 Evacuation

A.90 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of October 31, 2021:

	<u>6/22/2021</u>	<u>10/31/2021</u>
Memorial	384	412
MAS	<u>556</u>	<u>512</u>
Total in-district	940	924
<i>Change from 6/30/21</i>		<i>-1.70%</i>
OOD K-8 Sp. Ed.	9	7
OOD Sp Ed. 9-12	16	19
Vo-Tech Special Ed	18	15
Charter Schools	6	6
Bergen Academies/Teterboro	27	29
Bergen Academies/Hackensack	13	13
Interactive Design		5
Applied Tech	12	16
Bergen Vo-Tech Shared Students	3	2.5
Becton Regional	64.5	146.5
Hackensack High School	<u>172.5</u>	<u>144.5</u>
Total District Enrollment	1,281	1,328
<i>Change from 6/30/21</i>		<i>3.63%</i>

A.91 Approval of SOA – “that the Board approve the Statement of Assurance submitted for the *School Safety and Security Plan Review* for the 2021-2022 school year.”

A.92 Approval of Emergency Virtual or Remote Instruction Program – “that the Board approve the final revisions to the *Maywood Emergency Virtual or Remote Instruction Program*.”

A.93 Approval of Use of Facilities – “that the Board approve use a Memorial School gym for the *Girl Scout’s Sweetheart Dance*, 5pm-11pm on Saturday, February 12, 2022.”

- A.95 Approval of Use of Facilities** – “that the Board approve the *Junior Explorers – Cooking Club* use the small gym and the kitchen at Memorial School, on November 24th for a Thanksgiving cooking activity.”
- A.96 Approval of Use of Facilities** – “that the Board approve the *Junior Explorers – After School Enrichment Club* use of some classrooms at both MAS and MEM school, for a variety of after school activities, from 3-4pm January thru March 2022 (*exact dates and details TBD*). And to include the use of the large gym for a GAGA ball in March of 2022.”
- A.97 Approval of Use of Facilities** – “that the Board approve the *Junior Explorers – Animal Club* use of the MEM large gym in May 2022.”
- A.98 Approval of Home Instruction Contract** – “that the Board approve the contract with the Center for Children’s Behavioral Health, Inc. (CCBH) for home instruction services provided to student SM (MAS) for 2 hours per day, not to exceed 10 hours per week @ \$85 per hour for the 2021-22 school year. Start date 11/1/2021. Not to exceed \$29,750.”
- A.99 Approval of Special Services** - “that the Board approve the following special services for student **HM (MEM)** for the 2021-2022 school year:
- Service:** Home Instruction (ABA)
 - Provider:** Cassondra Manickram
 - Date(s):** 9/8/21 - 6/30/22
 - Rate(s):** 2 hours a week @ \$50.00 per hour
(1 hour direct and 1hour parent training)
- A.100 Approval of Special Services** - “that the Board approve the following special services for student **HM (MEM)** for the 2021-2022 school year:
- Service:** Home Programming Coordinator (ABA)
 - Provider:** Juvilian Manzer
 - Date(s):** 9/8/21 - 6/30/22
 - Rate(s):** 1 hour per month @ her hourly rate
- A.101 Approval of Special Services** - “that the Board approve the following special services for student **TN (MEM)** for the 2021-2022 school year:
- School:** BCSS – Brownstone School, Saddle Brook
 - Date(s):** 11/15/21 – 6/27/22
 - Tuition:** \$62,640 per year (prorated to \$48,000)
 - Transportation:** Provided by Region V
- A.102 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
N. Sadany	The 40 th WP Bilingual/ESL Conference	12/03/21 (<i>online</i>)	\$49.00

- A.103 Approval of Class Trips** – “that the Board approve the following class trips for the 2021-2022 school year;

Grade	Teacher/Team Leader	Date	Location
Kindergarten	J. Lindenau	5/26/2022	Turtle Back Zoo
1 st grade	C. Chacon	5/12/2022	Turtle Back Zoo
2 nd grade	M. Gilbride	5/12/2022	Meadowlands Environmental Center

3 rd grade	L. Cahill	3/10/2022	Liberty Science Center
ESL @ MAS	N. Sadany	5/10/2022	Maywood Train Museum/ Mario's Pizza

P.56 Amendment to Motion P.19 - Appointment of a Maternity Leave Teacher- “that the Board approve an amendment to the motion that appointed Andrea Languidey, as a maternity leave replacement until April 2022. She will now be here through June, 16, 2022.”

P.57 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2020-2021 school year (*pending clearance paperwork*).”

Sub-Teacher

Jerry Schilp
 Rosemary Deihl
 Monica Shanoda
 Natalie Navarro
 Jennifer Stinziano*
 (*also sub-secretary)

Sub-Para

Lisa Hazuka

Sub-Para/Teacher (pending certificates)

Ashlee Martellacci
 Nohemi Reece
 Katherine Steiner
 Mariana Perez
 Brenda Thorn
 Amy Shimabukuro
 Jeevani Koduri
 Denice Jacob
 Nurcan Baser-Kirazli
 Karen Anderson
 Sol Lora

P.58 Appointment of Teacher- “that the Board approve the appointment of Katherine Kreil, as a music teacher for the 2021-2022 school year. She will be placed on BA, Step 1, and receive an annual salary of \$51,400.00. Her anticipated start date is January 3, 2022 (*pending completed paperwork*).”

F.52 Approval of Monthly Bills - “that the Board approve the check run for *November* in the amount of: \$775,912.65.”

F.54 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.55 Approval of Payroll - “that the Board approve the payroll for *October* as follows:

	<u>Fund</u>	
	10	930,650.89
	20	18,919.15
	Total:	\$ 949,570.04
Board Share FICA/Medicare		16,301.21
State Share FICA Medicare		51,755.08
Board DCRP		2,885.02
	Total Payroll Expense:	1,020,511.35

F.56 Approval of Preliminary Board Secretary’s Report – “that the Board approve the preliminary Board Secretary Report, as submitted, for October 31, 2021.”

- F57. Approval of Preliminary Treasurer's Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for **October 31, 2021.**”
- F.58 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **October 31, 2021**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.59 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **October 31, 2021** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.60 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for **October 31, 2021.**”

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.87 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

10/20/2021 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
Seconded by: Mr. Cilento
Vote: 4/0
Abstentions: 2

- A.88 Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Gabriella Alvarez, Julie Ankapong, Vincent Bernard, Isabelle Bonilla, Joseph Buda, Lillian VanDeWeert and Dan Wallner have been awarded the Maywood Avenue School October Students of the Month in recognition of their humanitarian deeds and fine human kindness;
NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of October 20, 2021."

Moved by: Mr. Taylor
Seconded by: Mr. Bendezu
Vote: 4/0
Abstentions: 0

- A.94 Approval of Use of Facilities** – “that the Board approve the use of the gymnasiums at both MAS & MEM Schools by *MYAA Basketball* for both games and practices, Nov 8th – March 10, 2022, 6-9pm Mon-Fridays and 8am- 3pm on Saturdays (with some Sundays).”

Moved by: Mr. Taylor
Seconded by: Ms. Padovano
Vote: 5/0
Abstentions: 1

TABLED MOTIONS

- A.66 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

9/29/2021 Work Session, Regular Meeting, Closed

- F.53 Approval of Cafeteria Bills** - “that the Board approve the check run for *November* in the amount of: \$ _____.”

BOARD COMMENTS

- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 9:15PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary