

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
October 20, 2021**

The Regular Meeting of the Maywood Board of Education was held on October 20, 2021. President Taylor called the meeting to order at 7:02pm.

ROLL CALL

MEMBERS PRESENT: Mr. Cilento, Ms. Kiely, Mr. Taylor, Mr. Velez & Ms. Wiebe

MEMBERS ABSENT: Mr. Bendezu & Ms. Padovano

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 6, 2021 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- *Congratulations to the newly elected MAS Student Council Officers being honored here this evening!* Lily LaMorte – President, Jaden Dao - Vice President, Emanuel Fermin – Secretary, Aidan Mulligan - Treasurer and Evan Fonseca - 8th Grade Class Rep
- *Congratulations to the newly tenured staff members in Maywood being honored here this evening!* Nicole Boschetti, Kelly Esposito and Kim Michalski
- *Congratulations to the MAS Students of the Month!* Andrew Chainopphakorn, Melina Collela, Emmitt Janosz, Leo Lopetegui, Gianna Morrone, Armando Rodriguez and Ethan Tapin
- With regret we accept Memorial music teacher, Mr. Dan Johnson's retirement. We wish Mr. Johnson well as he begins retirement at the end of December.
- The District continues to review and revise the PPE needs for the District. In particular, we will be receiving our allotment of masks that were provided through the State OEM order of last month.
- We will hold a meeting with the MYAA and its coaches over the next few weeks to specifically review protocols for the use of our facilities this winter.
- All District staff have been asked to comply with Executive Order 253 that calls for all school employees to either show proof of vaccination and/or get weekly tested. All vaccination proof has been confidentially uploaded to Genesis and all unvaccinated may get tested on their own and/or use the Wellcare on site testing on Wednesdays in Maywood or Thursdays in South Hackensack.
- A district subcommittee met with admin and representatives from NWEA. This company provides diagnostic assessments in a digital platform as well as tailored norm referenced supplements for student growth. We set aside funding to implement this state of the art MAP diagnostic assessment program.
- District subcommittees have been meeting first in regard to math and will be meeting in regard to LA. Our curriculum revision cycle is complete following this year and we will take this year to analyze our programs and whether we choose to stay with our current providers or change.

- October 28th is our first half day/asynchronous afternoon. Students are dismissed at 1230 pm and work in an asynchronous fashion in the afternoon while staff engage in PD. Memorial staff will train in RTI platforms and MAS will train within mental health first aid segments.
- Parent conferences this year will be offered in a Hybrid model with parents having the choice of in person or virtual.
- Halloween is upon us. Students will be allowed to dress up next Friday with Memorial having their parade and Trunk or Treat and MAS its costume contests and 6th grade social.
- March 24, 2022 on site date has been scheduled.
- The District will continue with both AM Screening Forms for staff and students. Effective next Monday desk shields will be optional in classrooms and remain mandatory in the cafeterias during lunch.
- Although the State designates one week in October as Respect Week, Maywood labels October Respect Month. The guidance department has put forth an incredible array of programs at both buildings in recognition of this initiative.
- These MAS only assessments wrap up next week. These assessments are state mandated following the return from last year's hybrid structure and lack of NJSLS spring assessments in the 20-21 school year.
- Mr. Taylor and Mr. Jordan attended the Hackensack Joint Board meeting on Monday evening. This is the annual meeting where the sending districts attend the October Hackensack Board meeting. This year the student presentation specifically focused on the World Language program offerings.
- The District Guidance Team has rolled out a new program entitled Coffee with Counselor. During the month of October, the school counselors will be hosting parent sessions. The first focused on mental health services and the second will be high school transition focused.
- Maywood Schools' Counseling Department is excited to announce that we have partnered with the Raising Remarkable Kids Expert Series. This series was created by Mary Kay Garrett who is a professionally trained coach known for her authenticity and empathy. This program offers interviews to discuss topics that parents can relate to and strategies parents can use at home when faced with everyday challenges. We will be sharing with you the wonderful wisdom of so many speakers with our first featured speaker being Jodi Derkson. Jodi will be speaking about the topic of building confidence in children through experiential learning and discomfort.
- Whether you want to become a little better at parenting or are looking to create a peaceful household, our counseling department hopes this program will fit your unique needs and vision. Enjoy and get ready to raise remarkable kids.
- The Maywood Schools' Food Pantry's annual fall food drive has begun! We are now accepting donations of canned and boxed goods. Your generous support in the past has enabled us to help multiple families in our community, and we hope to continue that success! Please bring all food items into your homeroom teacher.
- Philly Pretzels are coming to Maywood! On Thursday, October 28th at dismissal, Philly Pretzels will be sold for \$1.50 each, cash only to benefit the Maywood Education Association Scholarship Fund. Each year this scholarship is awarded to Maywood graduating high school students as they begin their respective college careers. Tables will be set up at all dismissal doors.
- Chief Tuttle and members of the Maywood FD provided very informative assemblies at both schools in recognition of fire safety month. We thank them for the assemblies as well as all that they continuously do to keep our community safe.
- The MAS Cross Country team completed their seasons this past Monday with the County meet held in Garfield. Congratulations to all of the student athletes for a great season. Thanks also to coaches Mr. Timmins and Mr. Lindenau.

- We thank our Becton partners for an incredible grade 8 open house last Thursday on the campus of Becton. We have received excellent feedback from the many Maywood families in attendance with their 8th graders.
- All non-tenured staff have been observed for their first round evaluations and tenured staff have begun the process.
- The grade 8 trip to the Statue of Liberty and Ellis Island took place and was very successful.
- Many thanks to the many volunteers and to the many Maywood residents who took part in the annual grade 8 car wash.
- Both schools hosted BTSN programs in September and they were well attended. Many thanks to the faculty and staff at both schools and to the parents who made it a point of being at these important events.
- Schools are closed for election day as well as for Teachers' Convention on Thursday and Friday of the same week.
- October is Respect/Safe Schools Month in the district. The first week of October is deemed "Respect Week". The third week is deemed School Violence Prevention Week and Red Ribbon Week is also intertwined. The district created a series of initiatives, programs and student centered activities to encompass the full month of activities.
- For approval tonight is the QSAC Statement of Assurance and DPRs.
- Grade 4 students were assigned an ambassador/big brother/big sister and held their first formal meeting in September. This year we also hosted a Grade 5 program as they missed out on it last year due to the hybrid schedule.
- Tutorials began in both buildings
- MAS Supplemental Afterschool Program
- The afterschool HW Club began in mid-September and has been very popular.
- The Board of Education has scheduled their annual retreat and goal setting program for November 29th with Matt Lee from NJSBA.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- *Consistently working on busing. May be new routes in December.*
- *Looking into electric buses. There are some grants but there are also considerations such as power.*
- *Enrollment is way up, 10% since last year straight across the board.*

CORRESPONDANCE

- *n/a*

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *New pickup truck has finally arrived.*

Finance – *No report*

Curriculum – *Meeting with other sending districts.*

Policy – *Approval of policy for covid testing*

Personnel – *No report*

Safety/OEM – *Fire prevention day went well*

Technology – *No report*

Community Relations – *No report*

Negotiations – *No report*

Legislation – *No report*

Mayor and Council – *Fireworks are 10/30/21*

MAS PTO – *No meeting in October, preparing for Halloween social.*

MEM PTO – *1st meeting last week*

Hackensack BOE – *KT & MJ went to joint boards meeting.*

Becton BOE – *KT went to last meeting in Claire's place. Retired teacher came back as an alumni coordinator*

Joint Boards Committee – *No report*

Seniors – *No report*

Library – *No report*

Office of Emergency Management – *No report*

REGULAR MEETING

- *n/a*

PRESENTATIONS and RECOGNITIONS;

- *Recognition of Achieving Tenure*
- *Students of the Month*
- *Newly elected Student Council Officers*

BREAK 7:24PM to 7:35PM

- *n/a*

MEETING OPEN TO THE PUBLIC

- *Fall festival involved many different activities. Food, vendors, music, community organizations all came together.*
- *Green team was able to set up at Memorial*

BOARD COMMENTS

- *GK commended the newly tenured teachers.*

OLD BUSINESS

- *n/a*

NEW BUSINESS

BL.4 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.67, A.69, A.70, A.71, A.72, A.73, A.74, A.75, A.76, A.77, A.78, A.79, A.80, A.81, A.82, A.83, A.84, A.85, A.86, PO.1, P.48, P.49, P.50, P.51, P.52, P.53, P.54, P.55, F.43, F.44, F.45, F.46, F.47, F.48, F.49, F.50 and F.51, excepting motion A.68 to be approved as shown on the agenda dated, 10/20/21."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 5/0
Abstentions: 0

A.67 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for September 2021:

MEM:	MAS:
9/21/21 Fire Drill	9/10/21 Fire Drill
9/23/21 Lock Down	9/21/21 Lock Down

A.69 Approval of QSAC DPR Self Evaluation – “that the Board approve the QSAC DPR Self Evaluation, as submitted.”

A.70 Approval of QSAC Statement of Assurance – “that the Board approve the QSAC Statement of Assurance.”

A.71 Approval of Membership – “that the Board approve a membership in TIPS, The Interlocal Purchasing System.”

A.72 Approval of Send-Receive Contract – “that the Board approve the send-receive contract with Hackensack High School at the following rates per pupil:

2021-2022	\$14,323
2022-2023	\$14,609
2023-2024	\$14,901

A.73 Approval of Shared Service Agreement – “that the Board approve the shared services agreement with Carlstadt-East Rutherford Board of Education for the Student Engagement Coordinator, with \$40,500 of the total sum being charged to the CRRSA ESSER II Grant”

A.74 Approval of Student Home/Hospital Instruction – “that the Board approve the following resolution:

RESOLVED, that the Maywood Board of Education approves the contract with Bergen County Special Services School District (BCSS) for provision of Hospital Instruction for the 2021-2022 school year for students who are confined during school hours for medical and/or rehabilitative care at a rate of \$65.00 per hour (not to exceed 10 hours per week).”

A.75 Approval of Student Home/Hospital Instruction – “that the Board approve classes be suspended for the MAP program, at both Memorial and MAS, for the purpose of professional development, on the following days:

October 21, 2021, December 14, 2021, March 18, 2022, May 16, 2022

- A.76 Acceptance of Special Services** - “that the Board approve the following special services for student **OA (Gr.8/OOD)** for the 2021-2022 school year:
School: New Alliance, Paramus, NJ
Transportation: Region V
Dates: 10/11/21 – 6/30/22
Tuition: \$72,459.00 (*prorated amount*)
- A.77 Amendment to A.60 - Acceptance of Special Services** - “that the Board approve the following special services for student **MM (MEM)** for the 2021-2022 school year:
Service: Home Instruction (ABA)
Provider: Cassandra Manickram
Date(s): 1/27/21 through 6/30/22
Rate(s): **4 hours a week** @ \$50.00 per hour
(3 hours direct and 1 hour indirect/prep)
(6 additional make-up hours)
- A.78 Approval of Use of Facilities** – “that the Board approve the use of Memorial School as a command post for the borough fireworks on Saturday, October 30, 2021, from 3pm-8pm. The area of use would be teachers conference room and entrance hallway. Access would be for essential personnel only and not open to the public.”
- A.79 Approval of Use of Facilities** – “that the Board approve the use a Memorial School classroom for a new *Girl Scout Troop* on Thursdays, from 4pm-5pm for meetings.”
- A.80 Approval of Volunteers** – “that the Board approve the following classroom and media center volunteers for the 2021-2022 school year (pending clearance):
Amy Shimabukuro
Nohemi Reale
- A.81 Approval of Student Safety Data System** - "that the Board approve the Student Safety Data System Period 2 and full school year submission for 2020-2021.”
- A.82 Approval of Professional Development Plan Statement of Assurance** - "that the Board approve the Professional Development Statement of Assurance.”
- A.83 Approval of Recognition of Week of Respect** - "that the Board approve the recognition of the Week of Respect for October 11-15, 2021.”
- A.84 Approval of Recognition of School Violence Awareness Week** - "that the Board approve the recognition of School Violence Awareness week for October 18-22, 2021.”
- A.85 Approval of the State Analysis Presentation** – “that the Board approve the *District 2020-2021 State Analysis Presentation*.”
- A.86 Approval of Safety & Security Report/HIB Assessment** – “that the Board approve the *2020-2021 Safety and Security Report/HIB Assessment*.”

PO.1 Approval of Policy - “that the Board approve the following policy:

Policy #1648.13 School Employee Vaccination Requirement

P.48 Acceptance of Retirement - “that the Board accept, with regret, the retirement of Alfredo Hernandez, a Custodian, effective January 1, 2022.”

P.49 Acceptance of Retirement - “that the Board accept, with regret, the retirement of Daniel Johnson, a Music Teacher, effective as of January 1, 2022.”

P.50 Appointment of a Paraprofessional - “that the Board approve the appointment of Leah Pimental, as a paraprofessional for the 2021-2022 school year and receive the NC, Step 1 rate of \$17.20 per hour.”

P.51 Appointment of a Special Education Teacher- “that the Board approve the appointment of Sang Lee, as a Special Education Teacher for the 2021-2022 school year. She will be placed on MA, Step 6 with an annual salary of \$56,794 (to be pro-rated). Her start date is pending criminal clearance.”

P.52 Amendment to Approval of a Maternity Leave Of Absence - “that the Board approve the following leave of absence for Kelly Esposito, a teacher at MEM.

DATES:	REASON: <i>Delivered on 10/14/21</i>
10/14/21	Date of Delivery
10/15/21 - 11/11/21	Period of disability (post-birth) with pay & health benefits
11/12/21 - 02/16/22	FMLA – unpaid leave with health benefits
02/17/22 – 06/16/22	Unpaid leave without benefits

P.53 Approval of Stipend Appointments – “that the Board approve the following stipend appointments for the 2021-2022 school year:

C. Byrnes	TEACHER IN CHARGE- MEM per diem	109.00
C. Maher	TEACHER IN CHARGE- MEM per diem	109.00
K. Leto	TEACHER IN CHARGE-MAS per diem	109.00
J. Lindenau	TEAM LEADER - KINDERGARTEN	690.00
C. Chacon	TEAM LEADER 1ST GRADE	690.00
M. Gilbride	TEAM LEADER - 2ND GRADE	690.00
L. Cahill	TEAM LEADER - 3RD GRADE	690.00
J. Helfricht	TEAM LEADER SPECIALS MEMORIAL	690.00
G. Azzollini	TEAM LEADER SPECIALS MAS	690.00
D. Wells	BASEBALL	1,656.00
A. Aiello	COLLABORATIVE TEACHER	690.00
C. Cavalierro	COLLABORATIVE TEACHER	690.00
C. Ecochard	COLLABORATIVE TEACHER	690.00
D. Biggins	COLLABORATIVE TEACHER	690.00
I. Fox	COLLABORATIVE TEACHER	690.00
J. Fisher	COLLABORATIVE TEACHER	690.00
K. McNamara	COLLABORATIVE TEACHER	690.00
K. Vastola	COLLABORATIVE TEACHER	690.00

L. Gonnerman	COLLABORATIVE TEACHER	690.00
M. Strauss	COLLABORATIVE TEACHER	690.00
N. Boschetti	COLLABORATIVE TEACHER	690.00
N. Napolitano	COLLABORATIVE TEACHER	690.00
N. Tufano*	COLLABORATIVE TEACHER	690.00
N. Tufano	COLLABORATIVE TEACHER	690.00
P. Barber	COLLABORATIVE TEACHER	690.00
Q. Croland	COLLABORATIVE TEACHER	690.00
T. Glennon*	COLLABORATIVE TEACHER	690.00
T. Glennon	COLLABORATIVE TEACHER	690.00
G. Azzollini	ART CLUB	379.00
Leto/Schenk	REACT	552.00
D. Pitre	SOFTBALL COACH	1,656.00
N. Boschetti	TEAM LEADER 4TH GRADE	690.00
A. Schenk	TEAM LEADER 5TH GRADE	690.00
J. Hanley	TEAM LEADER 6TH GRADE	690.00
K. Koenig	TEAM LEADER 7TH GRADE	690.00
K. Fiedler	TEAM LEADER 8TH GRADE	690.00
D. Biggins	6TH GR.OVER.TRIP COORDINATOR	764.00
J. Bonelli	8TH GR.OVER.TRIP COORDINATOR	764.00
K. Larose	CROCHET CLUB	379.00
J. Bonelli	BSKT.COACH BOYS	3,942.00
J. Cataldi	BSKT.COACH GIRLS	3,942.00
K. Fiedler	CHEERLEADING split	3,374.00
D. Wells	CHESS CLUB	379.00
Timmins/Lindenau	CROSS COUNTRY COACH	1,673.00
N. Clark	DETENTION	37.00
K. Leto	BINDER RESCUE	552.00
A. Schenk	HAWK MINI NEWSPAPER	229.50
Harrington	HAWK MINI NEWSPAPER	229.50
C. Ecochard	HAWK NEWSPAPER 6-8	459.00
K. Timmins	INTRAMURAL ADVISOR FALL	844.00
J. Schweizer	INTRAMURAL ADVISOR- SPRING	844.00
N. Tufano	TALENT SHOW COORDINATOR	379.00
E. Harmon	TALENT SHOW ADVISOR	276.00
E. Balsalm	THEATER DIRECTOR	2,005.00
N. Boschetti	THEATER ASST DIRECTOR	530.00
Harmon/Fiedler	MAS YEARBOOK	1,918.00
H. Kuehle	MEM YEARBOOK	609.00
S. Damania	MEM Computer Resource	673.00
K. Koenig	MAS SUPPLY PERSON	379.00
J. Huss	MEM SUPPLY PERSON	379.00
N. Napolitano	STUDENT COUNCIL	1,132.00

P.54 Approval of Additional Payment – “that the Board approve additional payment to the lunch aides and paraprofessionals on the attached spreadsheet, as per timesheets submitted through October 15, 2021.”

- P.55 Approval of Additional Payment** – “that the Board approve additional payment to Nima Durso, for teaching *Access* for 4 additional hours, to be paid at her 2021-2022 hourly rate.”
- F.43 Approval of Monthly Bills** - “that the Board approve the check run for *October* in the amount of: \$908,169.16.”
- F.44 Approval of Cafeteria Bills** - “that the Board approve the check run for *October* in the amount of: \$15,083.60.”
- F.45 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.46 Approval of Payroll** - “that the Board approve the payroll for *September* as follows:

<u>Fund</u>	
10	917,684.56
20	15,740.50
Total:	\$ 933,425.06
Board Share FICA/Medicare	17,442.48
State Share FICA Medicare	50,448.37
Board DCRP	2,834.71
Total Payroll Expense:	1,004,150.62

- F.47 Approval of Preliminary Board Secretary’s Report** – “that the Board approve the preliminary Board Secretary Report, as submitted, for September 30, 2021.”
- F.48 Approval of Preliminary Treasurer’s Report** – “that the Board approve the preliminary Treasurer of School Monies Report, for September 30, 2021.”
- F.49 Approval of Preliminary Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.50 Approval of Preliminary Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of September 30, 2021 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.51 Approval of Preliminary Transfer of Funds** - "that the Board approve the preliminary report of transfer of funds for September 30, 2021.”

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.68 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Andrew Chainopphakorn, Emmitt Janosz, Leonardo Lopetegui, Ethan Tapia, Melina Colella, Armando Rodriguez and Gianna Morrone have been awarded the Maywood Avenue School September Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of October 20, 2021."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 5/0
Abstentions: 0

TABLED MOTIONS

A.66 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

9/29/2021 Work Session, Regular Meeting, Closed

BOARD COMMENTS

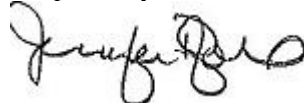
- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:30PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary