

**BOARD OF EDUCATION  
MAYWOOD PUBLIC SCHOOLS**

March 15, 2017  
MAS Library/Media Center  
8:00 p.m.

**REGULAR MEETING AGENDA**

A. Call to Order

1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Ms. Cicarelli  
Mr. Cilento  
Ms. Kiely  
Mr. Velez  
Ms. Wiebe

2. Flag Salute

3. Adequate notice of this meeting was provided on January 3, 2017, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SPECIAL PRESENTATIONS/RECOGNITION**

**Maywood Avenue School Students of the Month**

4<sup>th</sup> Grade – Megan Rodriguez  
5<sup>th</sup> Grade – Jillian Blanchfield  
6<sup>th</sup> Grade – Kayleigh Vergara  
7<sup>th</sup> Grade – William Semon  
8<sup>th</sup> Grade – Destiny Lugo  
Specials - Cristian Bueno  
Specials - Kayla Brown

- B. Superintendent's Report/HIB Report - There is 0 HIB related incidents to report this month.

- C. Board Secretary's Report

- D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. L. Wiebe
Policy:	Mr. J. Bendezu
Personnel:	Mr. F. Cilento
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	---
Negotiations (Ad Hoc):	Mr. K. Taylor

Regular Meeting Agenda, March 15, 2017

Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Ms. L. Wiebe
Mayor and Council:	Mr. F. Cilento
Maywood Avenue PTO:	Mr. J. Bendezu
Memorial PTO:	Ms. L. Wiebe
Hackensack Board of Education:	Ms. D. Cicarelli
Joint Boards Committee:	Ms. D. Cicarelli
Seniors:	Ms. G. Kiely
Library:	Ms. G. Kiely

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. New Business

**BL.10 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_\_\_ excepting action(s) \_\_\_\_\_ to be approved as shown on the agenda dated March 15, 2017."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.158 Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

**WHEREAS**, Megan Rodriguez, Jillian Blanchfield, Kayleigh Vergara, William Semon, Destiny Lugo, Cristian Bueno and Kayla Brown have been awarded the Maywood Avenue School March Students of the Month in recognition of their humanitarian deeds and fine human kindness;

**NOW, THEREFORE, BE IT RESOLVED**, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of March 15, 2017."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.159 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

2/15/17 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.160 Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of February 28, 2017:

	<u>6/24/16</u>	<u>2/28/17</u>
Memorial	445	444
MAS	<u>525</u>	<u>532</u>
<b>Total in-district</b>	<b>970</b>	<b>976</b>
<i>Change from 6/30/16</i>		<i>0.62%</i>
OOD K-8 Sp. Ed.	9	7
OOD Sp Ed. 9-12	12	15.5
Vo-Tech Special Ed	16	20
Charter Schools	1	1
Academies/Tech/Vo-tech	42	43
Hackensack High School	<u>254</u>	<u>255.5</u>
<b>Total District Enrollment</b>	<b>1304</b>	<b>1318</b>
<i>Change from 6/30/2015</i>		<i>1.07%</i>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.161 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for February 2017:

<u>MEM:</u>	<u>MAS:</u>
2/01/17 Lock Down	2/16/17 Fire Drill
2/02/17 Fire Drill	2/23/17 Lock Down
2/23/17 Lock Down	

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.162 Approval of HIB Student Consequences** - "that the Board approve the Harassment, Intimidation, & Bullying (HIB) student consequences imposed during the 2016-2017 School Year as a result of the HIB Investigation for MAS-HIB 2016-2017(1)."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.163 Acceptance of Special Education Services** - "that the Board approve the following special services for student *TN (MAS)* for the 2016-2017 school year:

**Service:** Psychiatric Evaluation  
**Provider:** Leslie Nagy, MD  
**Date(s):** 03/03/17  
**Rate:** \$650.00

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.164 Approval of Classroom Observation** – “that the Board approve Erin Luna for classroom observations as part of her Montclair State teacher education requirements, to be completed in March 2017.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.165 Approval of Field Trips** - "that the Board approve the following field trips for the 2016–2017 school year. The scheduled trips are as follows:

<i>Grade</i>	<i>Date</i>	<i>Destination</i>
Kindergarten	4/18/17 (4/19/17 rain date)	Maywood Public Library

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.166 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<i>Conference</i>	<i>Date</i>	<i>Approx. Cost</i>
Brickett, K.	PLAAFP Train the Trainor Series	1/23/2017	<i>mileage</i>
Cahill, L.	PLAAFP Train the Trainor Series	1/23/2017	<i>mileage</i>
Cavaliero, C	PLAAFP Train the Trainor Series	1/23/2017	<i>mileage</i>
D. Connahan	Smart Boards for Intermediate Users	4/28/17	<i>\$100+mileage</i>
K. Vastola	Smart Boards for Intermediate Users	4/28/17	<i>\$100+mileage</i>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.167 Approval of Joint Purchasing Agreement** – “that the Board approve the following resolution:

**THIS AGREEMENT** made and entered into this 1<sup>st</sup> day of July, 2016, by and between the REGION V COUNCIL FOR SPECIAL EDUCATION / RIVER EDGE BOARD OF EDUCATION (hereinafter referred to as “Region V”) and the SCHOOL DISTRICTS OF BERGENFIELD, CRESSKILL, DUMONT, HACKENSACK, NEW MILFORD, MAYWOOD, ORADELL, RIVER DELL, RIVER EDGE, RIDGEFIELD, ROCHELLE PARK, TEANECK and TENAFLY, bodies corporate of the State of New Jersey located within the County of Bergen (hereinafter referred to as “the Boards”) is to be in effect from July 1, 2016 to June 30, 2017.

**WHEREAS, N.J.S.A. 18A:18A-11** authorizes two or more school districts to enter into joint purchasing agreements to provide jointly by agreement the purchase of supplies, materials or work;

**WHEREAS,** all parties thereto have approved the within Agreement by Resolution; and

**WHEREAS,** it is the desire of all parties to enter into such Agreement for the purpose of providing the joint purchase of Occupational, Physical & Speech therapist, Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf , Assistive Technology, and Home Instructor and other educational services on an as needed basis throughout the year.

Regular Meeting Agenda, March 15, 2017

**NOW THEREFORE**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. Region V shall be responsible for establishing written agreements with Independent Contractors for Occupational, Physical & Speech therapists, Audiologists, Behaviorists, Learning Disabilities Teacher Consultants, ESL, Psychologists, Social Workers, Teachers of the Deaf, Assistive Technology, Home Instructors and other education services to provide services for students of the member districts of this Joint Purchasing Agreement.
2. Region V will ensure that appropriate credentials, fingerprinting, and required insurances (professional, general and WC) are on file for all independent contractors
3. Region V shall verify time sheets and process payments to the independent contractors monthly.
4. It is understood and agreed by the parties that the Region V is not responsible for the independent contractor's failure to provide the services agreed upon herein, but will make every effort to provide alternative services should such failure occur.
5. Pursuant to N.J.S.A. 18A:18A-5, the services of Occupational, Physical & Speech therapist, Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf, Assistive Technology, Home Instructor Services and other educational services are professional services that are exempt from the requirements of public bidding. Therefore, Region V shall solicit quotations for services on an as-needed basis and shall award agreements which are in the best interests of Region V and the member districts, price and experience considered. Region V shall enter into a formal written agreement directly with each independent contractor on behalf of the member districts participating in this Joint Purchasing Agreement. Region V shall also issue purchase orders in its own name to the independent contractors and make payments directly to them. Member districts shall be billed by the Region V on a monthly basis for their respective utilization of the independent contractors as more particularly described below. The member districts shall make payment to the Region V within thirty (30) days of the date of said bill.
6. Child Study evaluations: Region V shall separately invoice the member districts for these services in connection with evaluations performed by the independent contractors. The rate per evaluation is \$320.00. The rate per Assistive Technology evaluation is \$1,000.00. Payment shall be made to Region V within thirty (30) days of receipt of said bill.
7. Direct Services: Occupational, Physical & Speech therapist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, ESL, Social Work and other educational services. The rate for these direct services is \$70.00 per hour. The rate for Audiological Services is \$130.00 per hour and the rate for Home Instructors is \$50.00 per hour. Region V shall provide member districts a an itemized monthly invoice based on actual number of hours per month per discipline.
8. Region V shall bill the member districts a start up assessment on July 1<sup>st</sup> for direct services and evaluations. This assessment is calculated as 13% of the district's prior year expenditures. Adjustments to the assessments will be made during the school year.
9. Region V's responsibility for payment of the contract sum is contingent upon the receipt of funds from the member district.
10. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be available and open to public inspection during business hours at the Board Office of each District.
11. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- A.168 Acceptance of a Donation** – “that the Board accept the donation of a refrigerator for the Memorial School Faculty Room, donated by Colleen Chacon.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.74 Approval of Additional Payment**– “that the Board approve additional payment be made to both Jean Mercedes and Chris Quinn for providing home instruction to student **CD (MAS)**, sharing up to 10 hours per week at a rate of \$35.00 per hour. Start date of 3/7/17 until student returns to school.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.75 Appointment of Paraprofessional** – “that the Board approve Christopher Lisi as a long term substitute paraprofessional at MAS, replacing Ms. Caroli for the remainder of the 2016-2017 school year. He will be placed on NC, Step 1 and receive \$14.85 per hour, beginning on 3/16/17.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.76 Approval of Unpaid Leave of Absence** – “that the Board approve an unpaid leave of absence for Ms. Megan Gehrmann for the 2017-2018 school year. As per the MEA contract, Ms. Gehrmann has requested this leave to care for her newborn child and understands that this leave will be unpaid without benefits. She would like to return to her position in September 2018.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.77 Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2016-2017 school year (*pending completed paperwork*).”

**Sub-Teacher**

Elham Naimi-Qudaret – County Sub Certificate w/ degree (\$80 per diem)  
William O’Toole – NJ Teacher Certificate (\$85 per diem)

**Sub-Paraprofessional**

Colleen Gallagher  
Claudia Manfra

**Sub-Custodian**

Andres Rosario

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.70 Approval of Monthly Bills** - “that the Board approve the bills payable for *March* in the amount of \$1,153,930.44 .”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.71 Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, as submitted, for February 28, 2017.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.72 Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for February 28, 2017.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.73 Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.74 Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of February 28, 2017 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.75 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for February 28, 2017."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.76 Approval of Payroll** - “that the Board approve the payroll for *February* as follows:

Fund	Gross Payroll	Employer Share of Social Security	State Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	795,348.74	16,095.00	42,149.68	1,866.58	855,460.00
Fund 20	8,978.00	686.82			9,664.82
<b>Total</b>	<b>\$ 804,326.74</b>	<b>\$ 16,781.82</b>	<b>\$ 42,149.68</b>	<b>\$ 1,866.58</b>	<b>\$ 865,124.82</b>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.77 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.78 Approval of ESIP Principal and Interest** - "that the Board approve the payment of Principal and Interest to TD Equipment Finance for the ESIP project at a total of \$124,174.46 on 2/15/2017.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.79 Approval of Waiver** - "that the Board approve the following resolution, to waive the district’s participation in the Special Education Medicaid Initiative (SEMI) Program, as follows;

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for 2017-2018, and

**WHEREAS**, the Maywood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

**NOW, THEREFORE BE IT RESOLVED**, that the Maywood Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-2018 school year.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_



**F.80 Approval of the Budget** - "that the Board approve the following resolution;

**BE IT RESOLVED**, that the Maywood Board of Education approve a school district preliminary budget for the FY2017/2018 School Year for submission to the Executive County Superintendent's Office as follows:

<b>Fund</b>	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund (10)	\$20,532,308	\$18,150,275
Special Revenue Fund (20)	\$316,421	\$0
Debt Service Fund (40)	\$776,600	\$776,600
<b>Total</b>	<b>\$21,625,329</b>	<b>\$18,926,875</b>

**WHEREAS**, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017/18.

**NOW, THEREFORE, BE IT RESOLVED** that the Maywood Board of Education hereby establishes the School District travel maximum for the 2017/18 school year at the sum of \$15,000; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned