

**BOARD OF EDUCATION  
MAYWOOD PUBLIC SCHOOLS**

November 16, 2016  
MAS Large Gymnasium  
8:00 p.m.

**REGULAR MEETING AGENDA**

A. Call to Order

1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Mr. Calabro  
Ms. Cicarelli  
Mr. Cilento  
Ms. Kiely  
Ms. Wiebe

2. Flag Salute

3. Adequate notice of this meeting was provided on January 21, 2016, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SPECIAL PRESENTATIONS/RECOGNITION**

**Maywood Avenue School Students of the Month**

4<sup>th</sup> Grade – Gianni Gil  
5<sup>th</sup> Grade – Raquel Diaz  
6<sup>th</sup> Grade – Luis Tineo  
7<sup>th</sup> Grade – Charles Westlake  
8<sup>th</sup> Grade – Sophia Montany  
Specials – Nicole Vivar

B. Superintendent's Report/HIB Report - There is 0 HIB related incidents to report this month.

C. Board Secretary's Report

D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Mr. S. Calabro
Policy:	Mr. J. Bendezu
Personnel:	Mr. F. Cilento
Safety/OEM:	Mr. F. Cilento
Technology	Ms. L. Wiebe
Community Relations (Ad Hoc):	---
Negotiations (Ad Hoc):	Mr. K. Taylor

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Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. S. Calabro
Mayor and Council:	Mr. F. Cilento
Maywood Avenue PTO:	Mr. J. Bendezu
Memorial PTO:	Ms. L. Wiebe
Hackensack Board of Education:	Ms. D. Cicarelli
Joint Boards Committee:	Ms. D. Cicarelli
Seniors:	Ms. G. Kiely
Library:	Ms. G. Kiely

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. New Business

**BL.5 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_\_\_ excepting action(s) \_\_\_\_\_ to be approved as shown on the agenda dated November 16, 2016."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.95 Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

**WHEREAS**, Gianni Gil, Raquel Diaz, Luis Tineo, Charles Westlake, Sophia Montany and Nicole Vicar have been awarded the Maywood Avenue School November Students of the Month in recognition of their humanitarian deeds and fine human kindness;

**NOW, THEREFORE, BE IT RESOLVED**, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of November 16, 2016."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.96 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

10/19/16 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.97 Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of October 31, 2016:

	<u>6/24/16</u>	<u>10/31/16</u>
Memorial	445	443
MAS	<u>525</u>	<u>531</u>
<b>Total in-district</b>	<b>970</b>	<b>974</b>
<i>Change from 6/30/16</i>		<i>0.41%</i>
OOD K-8 Sp. Ed.	9	7
OOD Sp Ed. 9-12	12	155
Vo-Tech Special Ed	16	20
Charter Schools	1	1
Academies/Tech/Vo-tech	42	43
Hackensack High School	<u>254</u>	<u>256.5</u>
<b>Total District Enrollment</b>	<b>1304</b>	<b>1321</b>
<i>Change from 6/30/2015</i>		<i>1.26%</i>

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.98 Acceptance of Tuition for Integrated Pre-School Students** - "that the Board accept tuition in the amount of \$2,750 from each of the following 6 (six) students attending the Integrated Pre-School program for the 2016-2017 school year: NJ, KS, NA, RK and JJ."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.99 Acceptance of Special Education Services** - "that the Board approve the following special services for student *GG (HS-OOD)* for the 2016-2017 school year:

**School:** Sage Day, Rochelle Park, NJ  
**Date(s):** 11/28/16 – 6/16/17  
**Tuition:** \$55,980 (prorated amount is \$40,119)  
**Transportation:** Region V

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.100 Approval of Volunteer(s)** – “that the Board approve the following classroom and media center volunteers for the 2016-2017 school year:

Margaret Rovell  
Pat Barrett

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.101 Approval of Purchasing Manual** – “that the Board approve the *Maywood Purchasing Manual*, as submitted and on file in the Business Office.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.102 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
N. Tufano	K-5 Science Curriculum Conference	11/18/16	mileage
D. Connahan	Smartboards in Elementary & Middle school classrooms	12/5/16	\$100+mileage
K. Vastola	Smartboards in Elementary & Middle school classrooms	12/5/16	\$100+mileage
R. Bernarducci	Yoga in the Classroom/Is Student Available to Learn?	12/16/16	\$90+mileage
K. Brickett	Affirmative Action update & New Legal Rulings	12/19/16	mileage
C. Byrnes	Affirmative Action update & New Legal Rulings	12/19/16	mileage
Kerry Leto	Affirmative Action update & New Legal Rulings	12/19/16	mileage

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.103 Approval of Linkage Agreement** – “that the Board approve the following resolution;

**WHEREAS**, the SBJC desires to enter into an agreement with Maywood for the provision of mainstreaming SBJC Maywood Campus students into Maywood regular education programs; and **WHEREAS**, Maywood will provide the SBJC with the facilities and classrooms necessary for the provision of instructional services; and

**THEREFORE**, in consideration of the mutual covenant herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Maywood and SBJC agree as follows:

1. Maywood agrees to accept up to 20 students to participate in educational programs in the area of Specials subject areas based on the schedule agreed upon by the Maywood and SBJC administration. Maywood also agrees to provide supervision for the SBJC students related to the provision of regular education instructional services in the absence of an on-site principal from the SBJC.
2. The SBJC agrees to furnish sufficient aides and agrees to direct their aides to assist in monitoring students during the instructional services provided.
3. A committee consisting of members of the SBJC staff and Maywood shall meet on a regular basis for the following: (a) to maintain consistent communication between the SBJC and

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- Maywood; (b) to ensure implementation of this contract; (c) to address on-going concerns between the SBJC and Maywood, and (d) to identify and plan for opportunities for students' interactions.
4. The SBJC agrees to remit payment to Maywood at the rate of Twenty Two Thousand Dollars (\$22,000) for the term of September 1, 2016-June 30, 2017 commencing on September 1, 2016 with the last payment being made on or around June 1, 2017. Payment will be made in ten installments of Twenty Two Hundred Dollars (\$2,200) per month for the period stated.
  5. This agreement contains the entire Agreement and understanding between the parties and constitutes a full and final agreement in any and all issues related to this matter.
  6. The agreement shall be governed by the laws of the State of New Jersey.
  7. If during the term of this agreement, a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the remainder of the Agreement shall not be affected by such ruling and shall remain in full force and effect.
  8. The Parties shall be bound by the terms and conditions of this Agreement, finding it to be in the best interest of the public, consistent with public policy, fair and equitable under all circumstances surrounding this matter.
  9. The parties have entered into this Agreement freely and voluntarily with a full understanding of their rights and the contents of this Agreement.
  10. The Agreement may not be altered, amended, or modified except in writing, signed and duly authorized by all parties.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.104 Approval of use of Facilities** – “that the Board approve the the use of facilities at Memorial School, by the *Jr. Explorers Club*, on Tuesday, Novemebr 22, 2016 for a Cooking Adventure for Thanksgiving.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.105 Acceptance of Audit Report** - "that the Board accept the 2015-2016 Comprehensive Annual Financial Report, the Audit Synopsis, and the Annual Management Report.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.106 Approval of Corrective Action Plan** - "that the Board approve the corrective action plan, as set forth in the CAFR, June 2016 Audit, that states that the following:

*“The Surety bond coverage for the Treasurer of school Monies will be increased in accordance with the statutory minimum amount.”*

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.48 Approval of Termination – WHEREAS**, an employee whose name is on file in the Board office was suspended with pay on or about November 1, 2016; and **WHEREAS**, said employee has an individual employment contract with a sixty (60) day notice provision; and

**WHEREAS**, said employee was employed by the Board as a leave replacement teacher with an annual salary to be prorated for the duration of his assignment; and

**WHEREAS**, the employee was provided notice on October 20, 2016 that his assignment would end on December 6, 2016; and

**WHEREAS**, the Superintendent has recommended that the Board invoke the sixty (60) day notice provision to terminate said employee’s individual employment contract; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education hereby invokes the sixty (60) day notice provision of the above referenced employee’s individual employment contract; and

**BE IT FURTHER RESOLVED** that said employee shall not be required to continue to perform his duties during the period between the giving of notice and the date of termination of his employment on December 6, 2016; and

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator shall provide the employee with notice of the Board’s action as set forth in this Resolution forthwith.

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.49 Approval of Stipends** - “that the Board approve the following teachers be appointed to stipend positions for the 2016-2017 school year. The individual appointments are:

<u>Teacher</u>	<u>Stipend Position</u>	<u>Amount</u>
S. Damania	MEM Computer Resource	\$612.00
J. Bonelli	Basketball Chaparone	\$56.00 per game
D. Wells	Basketball Chaparone	\$56.00 per game
J. Schweizer	Basketball Chaparone	\$56.00 per game

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.50 Approval of Additonal Payment** – “that the Board approve additional payment be made to teachers for the *Afterschool Homework Program* for the 2016-2017 school year. Teachers will submit vouchers and be paid \$50.00 per diem though *Title I funding.*”

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.51 Approval of Increase of FTE** – “that the Board approve Ethel Ciriaco, a paraprofessional at Memorial, be increased to a (.8) FTE. She will remain at her previously approved NC, Step 2, \$15.25 per hour. This change is effective as of November 17, 2016.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.52 Appointment of Paraprofessional** – “that the Board approve Jessica Piekart as a (.6) paraprofessional at Memorial for the 2016-2017 school year. She will be placed on NC, Step 1 and receive \$14.85 per hour with a start date TBD. (*pending completed paperwork*).”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.53 Approval of Maternity Leave** – “that the Board approve a maternity leave of absence for Marcela Schwarz, the Spanish teacher at MAS. As per the MEA contract, she will use 20 sick days before and after her due date of March 14, 2017. Ms. Schwarz anticipates her last day of work will be February 13, 2017. Ms. Schwarz will also be out from April 17, 2016 through the end of the year on FMLA days. She anticipates returning to her position in September 2017.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**P.54 Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2016-2017 school year (*pending completed paperwork*).”

*Sub-Paraprofessional*  
Risha Jindal  
Stacy DiMase  
Jessica Piekart

*Sub-Secretary*  
Stacy DiMase

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.36 Approval of Monthly Bills** - “that the Board approve the bills payable for *November* in the amount of \$ 1,445,747.32.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.37 Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **October 31, 2016** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.38 Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **October 31, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the

amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.39 Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for **October 31, 2016.**"

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.40 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**F.41 Approval of Payroll** - "that the Board approve the payroll for *October* as follows:

Fund	Gross Payroll	Employer Share of Social Security	State Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	789,823.49	16,699.39	41,203.35	1,493.75	849,219.98



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<b>Fund 20</b>	9,328.00	713.59		249.84	10,291.43
<b>Total</b>	\$ 799,151.49	\$ 17,412.98	\$ 41,203.35	\$ 1,743.59	\$ 859,511.41

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

K. Open to the Public (comments on school related items)

L. Closed Session

M. Board Comments

N. Meeting Adjourned