The Regular Meeting of the Maywood Board of Education was held on May 3, 2017. President Taylor called the meeting to order at 8:05PM.

ROLL CALL

MEMBERS PRESENT: Mr. Taylor, Mr. Bendezu , Ms. Cicarelli, Mr. Cilento, Ms. Kiely, Mr. Velez and Ms. Wiebe

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator,

FLAG SALUTE

Adequate notice of this meeting was provided on January 3, 2017 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT’S REPORT

Mr. Jordan reported on the following:

- We will honor the MAS students of the month
- Teacher Appreciation Week - We are blessed with a great staff in each building. This week is set aside to honor all teachers for their incredible work with our children.
- Observation/Evaluations - Annual Summary Reviews and SGO conferences for all non-tenured staff members and tenured staff members are in process so as to allow for the personnel recommendations.
- Interviews - We have concluded the grade 4 science and math interviews.
- Fairview Lake - The Fairview Lake trip is right around the corner. Last week the parent chaperones attended an informational meeting hosted by Ms. Biggins.
- DC - Two DC parent meetings will take place on the 10th.
- Summer Band - The summer band camp will take place again this summer. The program will hold a culminating evening concert on a date yet to be scheduled.
- Young Explorers - The district will again host the Young Explorers Program this summer.
- PARCC - The district is winding down in regard to the PARCC assessments.
- Honor Roll - Congratulations to all of the MAS students who achieved honor roll and distinguished honor roll status for the 3rd MP.
- May 30 - A reminder that the district will be closed on May 30th as we had one unused emergency day that we will now recoup.
- PTO - Many thanks to the PTOs at both schools for coordinating events since our last meeting. A huge thank you to everyone who took part in the MEM Tricky Tray. It was a huge success.
- Spring Play - The MAS Spring production will take place on May 13 & 14 in the MAS small gym both nights at 7:30 PM.
- July 4 Poetry Competition - Over 20 MAS student took part in the poetry contest and they have all submitted their pieces of work.
• Women’s Club Awards - Many thanks to the Maywood Women’s Club for their annual awards night where they honor MAS and graduating high school students.
• SBJ Mentorship - The grade 8 SBJ Mentorship Program continues next week with the last group of 8th graders beginning their marking period long program.
• Technology - The District is in the beginning stages of transitioning to a 1:1 Chromebook initiative for its 7th and 8th grade students next year.
• Send/Receive Negotiations\n• A productive meeting was held in Hackensack with the Superintendents of Hackensack and the three sending districts as well as their Bas. Today, the sending districts met with Mr. Fogarty to outline our proposal and to agree upon next steps.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:
• Budget
• Revtrak – We received 200+ orders. Will be using this going forward (Buehler)
• Ed Data – Orders are being processed
• June – Financial Reorg meeting
• Approving May bills @ June meeting

CORRESPONDENCE

• n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report
Finance – Budget
Curriculum – Summer work NGSS (Science)
Policy – No report
Personnel – No report
Safety – Visitor Management System; looking for date for meeting w/ MPP, OEM and MBOE
Technology – No report
Community Relations – No report
Negotiations – No report
Legislation – No report
Mayor and Council – CRG presentation for mayor/council to explore sharing
MAS PTO – No report
MEM PTO – Elections
Hackensack BOE – No report
Joint Boards Committee – October 17th
Seniors – No report
Office of Emergency Management – No report
Library – No report
PRESENTATIONS and RECOGNITIONS
n/a

OPEN TO THE PUBLIC
n/a

BOARD COMMENTS
n/a

OLD BUSINESS
n/a

NEW BUSINESS

BL.12 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group
Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 7/0
Abstentions: 0

A.185 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."
4/19/17 Work Session, Regular Meeting, Closed

A.186 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of April 30, 2017:

<table>
<thead>
<tr>
<th></th>
<th>6/24/16</th>
<th>4/30/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>445</td>
<td></td>
</tr>
<tr>
<td>MAS</td>
<td></td>
<td>525</td>
</tr>
<tr>
<td>Total in-district</td>
<td></td>
<td>970</td>
</tr>
<tr>
<td>Change from 6/30/16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OOD K-8 Sp. Ed.</td>
<td></td>
<td>9</td>
</tr>
<tr>
<td>OOD Sp Ed. 9-12</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Vo-Tech Special Ed</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>Charter Schools</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Academies/Tech/Vo-tech</td>
<td></td>
<td>42</td>
</tr>
<tr>
<td>Hackensack High School</td>
<td></td>
<td>254</td>
</tr>
<tr>
<td>Total District Enrollment</td>
<td></td>
<td>1304</td>
</tr>
<tr>
<td>Change from 6/30/2015</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
A.187 **Acceptance of Recorded Fire/Security Drills** - “that the Board accept the following recorded Fire/Security Drills for April 2017:

MEM:  
- 4/03/17 Fire Drill  
- 4/04/17 Weather Emergency Drill

MAS:  
- 4/12/17 Fire Drill  
- 4/19/17 Lock Down

A.188 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **MJ (OOD-HS)** for the 2016-2017 school year:

- **School:** BCSS Nova North Jr./Sr. High School  
- **Date(s):** 4/27/17 – 6/23/17  
- **Tuition:** $58,680 (pro-rated)  
- **Transportation:** Region V

A.189 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **CA (MAS)** for the 2016-2017 school year:

- **Service:** Home Instruction  
- **Provider:** Professional Education Services, Inc.  
- **Date(s):** 4/18/17 – 5/30/17  
- **Rate:** 10 hours per week @ $47.00 per hour  
- **Total:** $2,820.00

A.190 **Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. Tufano: Lunar Marvels and America’s Eclipse</td>
<td>5/17/17</td>
<td>mileage</td>
</tr>
</tbody>
</table>

A.191 **Approval of Field Trips** - "that the Board approve the following field trips for the 2016–2017 school year. The scheduled trips are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Date</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K</td>
<td>June 1, 2017</td>
<td>Van Saun Park, Paramus, NJ</td>
</tr>
</tbody>
</table>

*Rain date 6/5/17

A.192 **Approval of Use of Facilities** – “that the Board approve the use of the teacher’s room at both MAS and MEM, by Dr. Larry Sabel from the National Wellness Foundation, dates TBD, during school hours.”

A.193 **Approval of Contract Agreement** – “that the Board approve entering into a contract agreement with Priority Nursing.”

P.84 **Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2016-2017 school year (**pending completed paperwork)**.”

**Sub-Custodian**  
Sami Dervisi
P.85 **Approval of Stipends** - “that the Board approve the following teachers be approved to receive a stipend, of $172.00 per diem, for being a chaperone on the 6th grade trip to Fairview Lakes from Wednesday, May 17th through Friday, May 19th, 2017:

- D. Biggins
- E. Engel
- K. Vastola

P.86 **Approval of Stipends** - “that the Board approve the following teachers be approved to receive a stipend, of $172.00 per diem, for being a chaperone on the 8th grade trip to Washington DC from Wednesday, May 10th through Friday, May 12th, 2017:

- J. Bonelli
- J. Mercedes
- D. Wells

F.89 **Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, as submitted, for April 30, 2017.”

F.90 **Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for April 30, 2017.”

F.91 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of April 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.92 **Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of April 30, 2017 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.93 **Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for April 30, 2017."

F.94 **Approval of Payroll** - “that the Board approve the payroll for April as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
<th>Employer Share of Social Security</th>
<th>State Share of Social Security</th>
<th>Employer DCRP Contribution</th>
<th>Total Payroll Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>796,456.26</td>
<td>16,499.52</td>
<td>41,900.04</td>
<td>1,866.58</td>
<td>856,722.40</td>
</tr>
<tr>
<td>20</td>
<td>10,128.00</td>
<td>774.79</td>
<td></td>
<td></td>
<td>10,902.79</td>
</tr>
<tr>
<td>Total</td>
<td>$ 806,584.26</td>
<td>$ 17,274.31</td>
<td>$ 41,900.04</td>
<td>$ 1,866.58</td>
<td>$ 867,625.19</td>
</tr>
</tbody>
</table>
F.95 **Approval of Budget** - "that the Board approve of the following resolution:

WHEREAS, the Maywood Board of Education approved its 2017-2018 budget, and

WHEREAS, the Maywood Board of Education forwarded this 2017-2018 budget to the Bergen County Executive County Superintendent of Schools for review and approval on March 16, 2017, and

WHEREAS, the 2017-2018 budget was reviewed and approved by the Executive County Superintendent on March 24, 2017 and has been published in a legal notice advertising a public hearing; and

WHEREAS, the approved 2017-2018 budget consists of the following revenues:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (10)</td>
<td>$20,532,308</td>
<td>$18,150,275</td>
</tr>
<tr>
<td>Special Revenue Fund (20)</td>
<td>$316,421</td>
<td>$0</td>
</tr>
<tr>
<td>Debt Service Fund (40)</td>
<td>$776,600</td>
<td>$776,600</td>
</tr>
<tr>
<td>Total</td>
<td>$21,625,329</td>
<td>$18,926,875</td>
</tr>
</tbody>
</table>

The budget includes a withdrawal from capital reserve in the amount of $115,500 for renovations and door replacement.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017/18.

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby approves the final 2017/2018 school year budget as submitted; and

BE IT FURTHER RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2017/18 school year at the sum of $15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded

F.96 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.97 **Approval of Contract Renewal for Food Service Management** - "that the Board approve the renewal form received from Pomptonian:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of nineteen thousand seven hundred and forty dollars ($19,740.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of $1,974.00 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in The SFA’s account. All special function and vended meals receipts deposited into the SFA’s account shall be divided by $1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be $.10 per meal equivalent.

The FSMC guarantees the SFA a minimum profit of four thousand dollars ($4,000.00) for school year 2017-2018.
F.98 **Approval of Check Run** - "that the Board authorize a check run in May, to be approved at the next meeting."

EXCEPTED MOTIONS VOTED ON SEPARATELY

A.184 **Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Alessia Buda, Prisha Patel, Timothy Pineda, Rosa Pietrangelo, Brandon Quiroz, Jacqueline Greydanus, Jack Kazandjian and Savannah Romano have been awarded the Maywood Avenue School May Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of May 3, 2017."

Moved by: Mr. Taylor  
Seconded by: Ms. Cicarelli  
Vote: 7/0  
Abstentions: 0

P.87 **Approval of Payment of a Merit Bonus (2015-2016)** – “that the Board approve the payment of a merit bonus, in the amount of $15,938.00, be made to Mr. Michael Jordan, for the attainment of his 2015-2016 merit goals.”

Moved by: Mr. Taylor  
Seconded by: Mr. Bendezu  
Vote: 6/0  
Abstentions: 1

TABLED MOTIONS

n/a

MEETING OPEN TO THE PUBLIC

n/a

ADJOURNED TO CLOSED SESSION @ 8:35PM

- Hackensack HS and Negotiations

OPEN SESSION -

n/a

BOARD COMMENTS

MEETING ADJOURNED BY ACCLAMATION AT 9:35PM

Respectfully submitted,

Jennifer Pfohl, Board Secretary