The Regular Meeting of the Maywood Board of Education was held on May 9, 2018. President Taylor called the meeting to order at 8:00PM.

**ROLL CALL**

**MEMBERS PRESENT:** Mr. Taylor, Mr. Bendezu, Ms. Cicarelli, Ms. Kiely, Mr. Velez and Ms. Wiebe

**MEMBERS ABSENT:** Mr. Cilento

**ALSO PRESENT:** Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator,

**FLAG SALUTE**

Adequate notice of this meeting was provided on January 3, 2018 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SUPERINTENDENT’S REPORT**

Mr. Jordan reported on the following:

- We will honor the MAS students of the month and the MAS student-athletes.
- We are blessed with a great staff in each building. A week like this that specifically makes others take note indeed reminds us of that very fact. We will provide a breakfast for staff at both buildings this Friday morning.
- Annual Summary Reviews and SGO conferences for all non-tenured staff members and tenured staff members are in process.
- The BOE will interview two firms vying to provide the District services for the feasibility study investigating the severance of the relationship with Hackensack High School. The interviews will take place on the evening of May 24th. The board will be presented with hardcopy presentations this evening.
- The BOE will be presented with the first of many Johnson Control status reports analyzing the cost savings from the ESIP project.
- As of this evening I have not heard back from Rochelle Park regarding any counter proposal regarding our shared BA services.
- The grade 8 SBJ Mentorship Program continues this week with the last group of 8th graders beginning their marking period long program.
- The District completed PARCC and have a few make-ups remaining. Many thanks to the District Testing Coordinator, Ms. Leto for all of her incredible work.
- Congrats to the MAS 5th graders on their graduation from the Youth Leadership program. The graduation took place last week. Many thanks to Officer Singer and the Maywood PD for their involvement in this great program for our kids.
- The Fairview Lake trip is right around the corner. The trip takes place Next Wednesday through Friday.
Two DC parent meetings have taken place and the kids are gearing up for their trip scheduled for early June.

The MAS Tricky Tray is tomorrow night. We thank one and all for all of their efforts in making this event happen.

The annual Mother’s Day Brunch takes place this Friday at Memorial School.

The Bicycle Rodeo sponsored by the District and the MPD takes place after school this Friday in the MAS courtyard.

Bravo to the cast and crew as well as the directors of the MAS presentation of “The Little Mermaid.” The performances took place in front of sold out crowds last Friday and Saturday.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

- Working on re-registration dates and setting up online process
- BOE members offered to assist; BA doesn’t feel that is a good idea.
- Thanked the BOE Members for completing Ethics disclosure

CORRESPONDENCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report
Finance – No report
Curriculum – No report
Policy – No report
Personnel – No report
Safety/OEM – No report
Technology – No report
Community Relations – No report
Negotiations – No report
Legislation – No report
Mayor and Council – No report
MAS PTO – No report
MEM PTO – No report
Hackensack BOE – No report
Joint Boards Committee – No report
Seniors – No report
Office of Emergency Management – No report
Library – No report
PRESENTATIONS and RECOGNITIONS

- Maywood Avenue School Students of the Month
- Maywood Hawks & Lady Hawks - Basketball
- Maywood Hawks - Cheerleaders
- Maywood Hawks - Cross Country Team
- Maywood Hawks - Baseball & Softball Teams

OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

**BL.12 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Taylor
Seconded by: Ms. Cicarelli
Vote: 6/0
Abstentions: 0

**A.189 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

4/18/18 Work Session, Regular Meeting, Closed

**A.190 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for April 2018:

<table>
<thead>
<tr>
<th>MEM:</th>
<th>MAS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/09/18 Lockdown</td>
<td>4/06/18 Lockdown</td>
</tr>
<tr>
<td>4/10/18 Fire Drill</td>
<td>4/13/18 Fire Drill</td>
</tr>
</tbody>
</table>
A.191 Acceptance of Recorded Enrollment - "that the Board accept the following enrollment numbers as of April 30, 2018:

<table>
<thead>
<tr>
<th>Date</th>
<th>Memorial</th>
<th>MAS</th>
<th>Total in-district</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/22/17</td>
<td>445</td>
<td>532</td>
<td>977</td>
</tr>
<tr>
<td>4/30/18</td>
<td>414</td>
<td>567</td>
<td>981</td>
</tr>
</tbody>
</table>

Change from 6/30/17:

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>OOD K-8 Sp. Ed.</td>
<td>7</td>
<td>$199+mileage</td>
<td></td>
</tr>
<tr>
<td>OOD Sp Ed. 9-12</td>
<td>15.5</td>
<td>$199+mileage</td>
<td></td>
</tr>
<tr>
<td>Vo-Tech Special Ed</td>
<td>19</td>
<td>24.5</td>
<td></td>
</tr>
<tr>
<td>Charter Schools</td>
<td>1</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Academies/Tech/Vo-tech</td>
<td>45</td>
<td>38</td>
<td></td>
</tr>
<tr>
<td>Hackensack High School</td>
<td>255</td>
<td>245.5</td>
<td></td>
</tr>
<tr>
<td><strong>Total District Enrollment</strong></td>
<td><strong>1,320</strong></td>
<td><strong>1,318</strong></td>
<td></td>
</tr>
</tbody>
</table>

A.193 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

**THESE ARE AMENDMENTS TO DATES OF PREVIOUSLY APPROVED CONFERENCES**

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Helfricht NJTESOL/NJBE 2018 – Spring Conference</td>
<td>5/31/18</td>
<td>$199+mileage</td>
</tr>
<tr>
<td>N. Elsaadany NJTESOL/NJBE 2018 – Spring Conference</td>
<td>5/31/18</td>
<td>$199+mileage</td>
</tr>
<tr>
<td>M. Blain Prompt Training – Introduction: Technique</td>
<td>8/5-8/7/18</td>
<td>$780+mileage</td>
</tr>
<tr>
<td>C. McCaul Prompt Training – Introduction: Technique</td>
<td>8/5-8/7/18</td>
<td>$780+mileage</td>
</tr>
</tbody>
</table>

A.194 Acceptance of Special Education Services - “that the Board approve the following special services for student KC (HS-OOD) for the 2017-2018 school year:

Service: Speech Evaluation
Provider: George Marge Jr., MS CCC- SL, Hohokus, NJ
Date(s): To be completed by 5/30/18
Total: $400.00

A.195 Acceptance of Special Education Services - “that the Board approve the following special services for student MJ (HS-OOD) for the 2017-2018 school year:

Service: Educational tutoring
Provider: Four Winds Hospital, Katonah, NY
Date(s): 3/06/18 – 2 hours
Rate: $57.00 per hour
Total: $114.00

A.196 Acceptance of Special Education Services - “that the Board approve the following special services for student MJ (HS-OOD) for the 2017-2018 school year:

Service: Home Instruction
Provider: Hackensack BOE
Date(s): 4/23/18 – 6/25/18
Rate: 56.19 per hour (up to 10 hours per week)
Total: $5,057.10 (not to exceed)
A.197 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **PJ* (OOD)** for the 2017-2018 school year:

**School:** The Bancroft School, Mt. Laurel, NJ  
**Date(s):** 4/23/18 – 6/22/18  
**Tuition:** $70,523.90 (for 212 days, prorated @ $332.66 per diem)

*Student was already attending this program when he moved into Maywood

A.198 **Approval of Field Trips** - "that the Board approve the following field trips for the 2017-2018 school year. The scheduled trips are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Date</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K</td>
<td>5/18/18 (rain date 6/1/18)</td>
<td>Van Saun Park, Paramus, NJ</td>
</tr>
</tbody>
</table>

A.199 **Approval of Region V 2018-2019 Agreement** - “that the Board approve the following resolution:

**RESOLVED:** that the Maywood Board of Education desires to enter into Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2018-2019 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Michael Jordan, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Maywood students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non-public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.”

A.200 **Approval of Joint Purchasing Agreement** - "that the Board approve the following joint purchasing agreement for the following areas; Occupational, Physical & Speech therapist, Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf, ESL, Home Instructor, Assistive Technology;

**THIS AGREEMENT** made and entered into this 1st day of July, 2018, by and between the REGION V COUNCIL FOR SPECIAL EDUCATION / RIVER EDGE BOARD OF EDUCATION (hereinafter referred to as “Region V”) and the SCHOOL DISTRICTS OF BERGENFIELD, CRESSKILL, DUMONT, HACKENSACK, NEW MILFORD, MAYWOOD, OREADELL, RIVER DELL, RIVER EDGE, RIDGEFIELD, ROCHELLE PARK, TEANECK and TENAFLY, bodies corporate of the State of New Jersey located within the County of Bergen (hereinafter referred to as “the Boards”) is to be in effect from July 1, 2018 to June 30, 2019.

WHEREAS, N.J.S.A. 18A:18A-11 authorizes two or more school districts to enter into joint purchasing agreements to provide jointly by agreement the purchase of supplies, materials or work;

WHEREAS, all parties thereto have approved the within Agreement by Resolution; and

WHEREAS, it is the desire of all parties to enter into such Agreement for the purpose of providing the joint purchase of Occupational, Physical & Speech therapist, Audiologist,
Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf, Assistive Technology, and Home Instructor and other educational services on an as-needed basis throughout the year.

NOW THEREFORE, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. Region V shall be responsible for establishing written agreements with Independent Contractors for Occupational, Physical & Speech therapists, Audiologists, Behaviorists, Learning Disabilities Teacher Consultants, ESL, Psychologists, Social Workers, Teachers of the Deaf, Assistive Technology, Home Instructors and other education services to provide services for students of the member districts of this Joint Purchasing Agreement.

2. Region V will ensure that appropriate credentials, fingerprinting, and required insurances (professional, general and WC) are on file for all independent contractors.

3. Region V shall verify time sheets and process payments to the independent contractors monthly.

4. It is understood and agreed by the parties that the Region V is not responsible for the independent contractor’s failure to provide the services agreed upon herein, but will make every effort to provide alternative services should such failure occur. The Region V Director will work collaboratively with the Director of Special Education to ensure all services are effectively provided and will consider changes as requested.

5. Pursuant to N.J.S.A. 18A:18A-5, the services of Occupational, Physical & Speech therapist, Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf, Assistive Technology, Home Instructor Services and other educational services are professional services that are exempt from the requirements of public bidding. Therefore, Region V shall solicit quotations for services on an as-needed basis and shall award agreements which are in the best interests of Region V and the member districts, price and experience considered. Region V shall enter into a formal written agreement directly with each independent contractor on behalf of the member districts participating in this Joint Purchasing Agreement. Region V shall also issue purchase orders in its own name to the independent contractors and make payments directly to them. Member districts shall be billed by the Region V on a monthly basis for their respective utilization of the independent contractors as more particularly described below. The member districts shall make payment to the Region V within thirty (30) days of the date of said bill.

6. Child Study evaluations: Region V shall separately invoice the member districts for these services in connection with evaluations performed by the independent contractors. The rate per evaluation is $320.00. The rate per Assistive Technology evaluation is $1,000.00. Payment shall be made to Region V within thirty (30) days of receipt of said bill.

7. Direct Services: Occupational, Physical & Speech therapist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, ESL, Social Work and other educational services. The rate for these direct services is $70.00 per hour. The rate for Audiological Services is $130.00 per hour and the rate for Home Instructors is $50.00 per hour. Region V shall provide member districts an itemized monthly invoice based on actual number of hours per month per discipline. Other services will be quoted based on the District request.

8. Region V shall bill the member districts a start up assessment on July 1st for direct services and evaluations. This assessment is calculated as 20% of the district’s prior year expenditures. Adjustments to the assessments will be made during the school year.

9. Region V’s responsibility for payment of the contract sum is contingent upon the receipt of funds from the member district.

10. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be available and open to public inspection during business hours at the Board Office of each District.
11. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above-written.

A.201 Approval of the Before-Care Contract - "that the Board approve to enter into a contract agreement with the Meadowlands Area YMCA for a Before-Care Program, to take place at Memorial and MAS, during the 2018-2019 school year."

A.202 Approval of the After-Care Contract - "that the Board approve to enter into a contract agreement with the Meadowlands Area YMCA for an After-Care Program, to take place at both Memorial and MAS, during the 2018-2019 school year."

A.203 Approval of Use of Facilities – “that the Board approve the use of MAS for the Maywood Recreational Day Camp during the summer of 2018, from June 25 – August 18, 2018 and then use of Memorial from August 6 – 17, 2018, Mon. through Friday, from 8:15am – 3:00pm.”

A.204 Acceptance of a Donation - "that the Board accept the monetary donation to the Lego Club, in the amount of $100, by Mr. & Mrs. Williams."

P.98 Approval of Submission of Substitute Application – “that the Board approve the submission of the County Substitute Certification Application to the County Superintendent for Gina Kaicaty and Chudamani Gundumalla.”

P.99 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2017-2018 school year (pending completed paperwork).”

Sub-Teacher
Gina Kaicaty – County Sub-Certificate w/degree ($80 per diem)
Chudamani Gundumalla – County Sub-Certificate w/degree ($80 per diem)

Sub-Paraprofessional
Ebelin Rubio

P.100 Appointment of Maternity Leave – “that the Board approve Matthew Liso as the maternity leave replacement for Diana Connahan May and June 2018. Mr. Liso will start on May 14th and will be placed on BA, Step 2 on the MEA salary guide.”

P.101 Approval of Additional Payment – “that the Board approve Nicole Boschetti receive a $500.00 stipend for being the Spring Musical assistant for the 2018 play.”

F.98 Amendment to Motion F.67 - Approval of Monthly Bills - “that the Board approve an amendment to motion F.67 which approved the February 2018 bill list. The correct amount for February 2018 is $1,268,364.91.”
F.99 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **April 30, 2018** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.100 **Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **April 30, 2018** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.101 **Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for **April 30, 2018**."

F.102 **Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for **April 30, 2018**.”

F.103 **Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, as submitted, for **April 30, 2018**.”

F.104 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.105 **Approval of Payroll** - “that the Board approve the payroll for **April** as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
<th>Employer Share of Social Security</th>
<th>State Share of Social Security</th>
<th>Employer DCRP Contribution</th>
<th>Total Payroll Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 10</td>
<td>816,144.06</td>
<td>15,760.36</td>
<td>43,511.15</td>
<td>1,857.98</td>
<td>877,273.55</td>
</tr>
<tr>
<td>Fund 20</td>
<td>9,116.08</td>
<td>544.38</td>
<td>153.00</td>
<td></td>
<td>9,813.46</td>
</tr>
<tr>
<td>Total</td>
<td>$ 825,260.14</td>
<td>$ 16,304.74</td>
<td>$ 43,664.15</td>
<td>$ 1,857.98</td>
<td>$ 887,087.01</td>
</tr>
</tbody>
</table>

F.106 **Approval of the 2018-2019 Budget** - "that the Board approve of the following resolution:

WHEREAS, the Maywood Board of Education approved its 2018-2019 budget, and

WHEREAS, the Maywood Board of Education forwarded this 2018-2019 budget to the Bergen County Executive County Superintendent of Schools for review and approval and

WHEREAS, the 2018-2019 budget was reviewed and approved by the Executive County Superintendent and has been published in a legal notice advertising a public hearing; and

WHEREAS, the approved 2018-2019 budget consists of the following revenues:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (10)</td>
<td>$21,007,475</td>
<td>$18,598,281</td>
</tr>
<tr>
<td>Special Revenue Fund (20)</td>
<td>$346,465</td>
<td>$0</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED that the Board of Education will utilize a healthcare adjustment in the amount of $70,694 and an enrollment adjustment of $14,026 in the proposed budget.

BE IT FURTHER RESOLVED that included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is $142,500 for other capital projects including: replacement of cabinetry in the Science rooms, partial replacement of doors at MAS, electrical wiring for partial air conditioning at Memorial School and electrical shut off at MAS.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018/19 and

WHEREAS, the Board established the maximum travel budget for 2017/2018 as $15,000 and has incurred expenses of $2,043 year to date as of April 15, 2018

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2018/19 school year at the sum of $15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

F.107 Approval of Payment – “that the Board approve Kristen Balsam receive a payment of $1,800.00 for being the Spring Musical Director for the 2018 play.”

F.108 Approval of Additional Check Run – “that the Board approve an additional check run in May 2018.”

EXCEPTED MOTIONS VOTED ON SEPARATELY

A.192 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Michael Callanan, Harley Velez, Christian Perez, Oden Ballolli, Crystal Pappoe and Allanes Slaughter have been awarded the Maywood Avenue School May Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of May 9, 2018."

Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 6/0
Abstentions: 0
MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
May 9, 2018

TABLED MOTIONS

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

CLOSED SESSION

- n/a

OPEN SESSION

- n/a

BOARD COMMENTS

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:45PM

Respectfully submitted,

Jennifer Pfohl, Board Secretary