The Regular Meeting of the Maywood Board of Education was held on May 8, 2019. President Taylor called the meeting to order at 8:01PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Cicarelli, Mr. Cilento, Ms. Kiely, Mr. Taylor, Mr. Velez and Ms. Wiebe

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfahl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 21, 2019 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT’S REPORT

Mr. Jordan reported on the following:

- We are blessed with a great staff in each building. This week is set aside to honor all teachers for their incredible work with our children.
- Annual Summary Reviews and SGO conferences for all non-tenured staff members and tenured staff members are in process so as to allow for the personnel recommendations.
- The Fairview Lake trip is right around the corner. Last week the parent chaperones attended an informational meeting hosted by Ms. Biggins.
- Two DC parent meetings took place last week.
- The summer band camp will take place again this summer. The program will hold a culminating evening concert on a date yet to be scheduled.
- The district will again host the Young Explorers Program this summer.
- The district is winding down in regard to the PARCC assessments.
- Congratulations to all of the MAS students who achieved honor roll and distinguished honor roll status for the 3rd MP.
- MAS Summer Enrichment program will take place two days per week for the month of July. A brochure will be out shortly.
- Many thanks to the PTOs at both schools for coordinating events since our last meeting.
- The MAS Spring production of Aladdin Jr. took place last weekend to two sold out crowds. Bravo to one and all.
- Over 20 MAS student took part in the poetry contest and they have all submitted their pieces of work.
Many thanks to the Maywood Women’s Club for their annual awards night where they honor MAS and graduating high school students.

The Bicycle Rodeo sponsored by the District and the MPD takes place after school this Friday in the MAS courtyard.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

- We will be converting software sometime in May.

CORRESPONDENCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – Mike Jordan reported that the sign is down at MAS. The MAS PTO and student council are all donating to an electronic sign. MJ is looking for corporate/business sponsors. He is drafting a letter We are running out of space & will have changes shortly.

Finance – No report

Curriculum – QSAC numbers within 3 weeks

Policy – No report

Personnel – No report

Safety/OEM – Frank Cilento would like to set up a security meeting. MJ spoke about BCPO initiative to access security videos at any time. FC wants to make some progress on school security officers.

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – No report

MAS PTO – No report

MEM PTO – No report


Joint Boards Committee – No report

Seniors – Meeting next week

Office of Emergency Management – No report

Library – Meeting next week

CLOSED SESSION

- n/a

REGULAR MEETING

- n/a
PRESENTATIONS and RECOGNITIONS

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

**BL.12 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 7/0
Abstentions: 0

**A.203 Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

4/24/19 Work Session, Regular Meeting, Closed

**A.204 Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of April 30, 2019:

<table>
<thead>
<tr>
<th></th>
<th>6/22/18</th>
<th>4/30/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>413</td>
<td>426</td>
</tr>
<tr>
<td>MAS</td>
<td>571</td>
<td>573</td>
</tr>
<tr>
<td>Total in-district</td>
<td>984</td>
<td>999</td>
</tr>
</tbody>
</table>

*Change from 6/30/18*

|                        | 9       | 14      |
| OOD K-8 Sp. Ed.        |         |         |
| OOD Sp Ed. 9-12       | 16      | 17      |
| Vo-Tech Special Ed    | 20      | 16      |
| Charter Schools        | 5       | 6       |
| Bergen Academies/Teterboro | 26  | 24      |
| Bergen Academies/Hackensack | 10  | 11      |
| Applied Tech           | 4       | 11      |
| Bergen Vo-Tech Shared Students | 6  | 6       |
| Academies              |         |         |
| Hackensack High School | 245     | 244.5   |
| Total District Enrollment | 1,325 | 1349  |

*Change from 6/30/2018* 1.77%
A.205 **Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for April 2019:

<table>
<thead>
<tr>
<th>MEM:</th>
<th></th>
<th>MAS:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4/3/19</td>
<td>Fire Drill</td>
<td>4/10/19</td>
<td>Fire Drill</td>
</tr>
<tr>
<td>4/26/19</td>
<td>Lock Down</td>
<td>4/29/19</td>
<td>Lock Down</td>
</tr>
</tbody>
</table>

A.206 **Acceptance of Special Education Services** - “that the Board approve the following special services for student RA (MAS) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Service:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychological Evaluation</td>
<td></td>
</tr>
</tbody>
</table>

| Provider: | Dr. Jonathan Slater, Irvington, NY |

| Date(s): | To be completed by 6/19/19 |

| Total:   | $2,000.00 |

A.207 **Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. Sadany NPTNJ Capstone Conference</td>
<td>5/17/19</td>
<td>Mileage</td>
</tr>
<tr>
<td>S. Spencer Autism, ADHA &amp; SPD in Childhood: Clinical Considerations</td>
<td>6/3/19</td>
<td>$129+mileage</td>
</tr>
<tr>
<td>B. Smith Autism, ADHA &amp; SPD in Childhood: Clinical Considerations</td>
<td>6/3/19</td>
<td>$129+mileage</td>
</tr>
</tbody>
</table>

A.208 **Approval of Lead Testing Statement of Assurance** – “that the Board approve the the Lead Testing Statement of Assurance for the 2018-2019 School Year.

A.209 **Approval of Field Trip Hardship** - "that the Board approve the funds be provided for student YL(MAS) to attend the 4th grade field trip. Cost of the trip is $23.00 per student, net cost to the Board is $23.00.”

P.111 **Acceptance of Resignation** – “that the Board accept with regret the resignation of Lisa Montany, a paraprofessional, as of April 24, 2019.”

P.113 **Appointment of a Behaviorist** - “that the Board approve the appointment of Juvilian Manzer, as the district Behaviorist for the 2019-2020 school year. She will be placed on Step 12, MA+30 and receive an annual salary of $79,400.00.”

P.114 **Appointment of Contract for Business Administrator/Board Secretary** - "that the Board approve a contract for Ms. Jennifer Pfohl, as the School Business Administrator/Board Secretary, for the 2019-2020 school year, with an annual salary of $138,916.00. (Pending approval from the County Superintendent’s Office) ”

P.115 **Appointment of Superintendent of Schools** - "that the Board approve the employment of Mr. Michael Jordan, as Superintendent of Schools, for the 2019-2020 school year, with an annual salary of $181,746.00”

P.116 **Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2018-2019 school year (pending completed paperwork).

    **Sub-Teacher**
    Teresa Sandberg – County Sub-Cert w/ degree ($80 per diem)
    Meagan Harrington - County Sub-Cert. ($75 per diem)
Approval of Stipends/Amendment of Amounts - “that the Board approve the following teachers be appointed to stipend positions for the 2018-2019 school year. The individual appointments are:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Stipend Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Bonelli</td>
<td>Basketball Chaperone</td>
<td>$58 per diem</td>
</tr>
<tr>
<td>J. Schweizer</td>
<td>Basketball Chaperone</td>
<td>$58 per diem</td>
</tr>
<tr>
<td>D. Wells</td>
<td>Basketball Chaperone</td>
<td>$58 per diem</td>
</tr>
</tbody>
</table>

F.87 Approval of Monthly Bills - “that the Board approve the check run for May in the amount of: $1,380,313.30.”

F.88 Approval of Monthly Cafeteria Bills - “that the Board approve the cafeteria check run for May in the amount of $8,849.35.”

F.89 Approval of Board Secretary's Monthly Certification - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of April 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.90 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of April 30, 2019 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.91 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for April 30, 2019."

F.92 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for April 30, 2019.”

F.93 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, as submitted, for April 30, 2019.”

F.94 Approval of Disposal of Equipment - "that the Board approve the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.95 Approval of Payroll - “that the Board approve the payroll for April as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>845,587.82</td>
</tr>
<tr>
<td>20</td>
<td>9,085.00</td>
</tr>
<tr>
<td>Total</td>
<td>$854,672.82</td>
</tr>
</tbody>
</table>

Board Share FICA/Medicare 15,478.54
State Share FICA Medicare 46,456.78
Board DCRP 2,694.79

Total Payroll Expense: $919,302.93
F.96 Approval of Contract Renewal for Food Service Management Company - "that the Board approve the renewal form received from Pomptonian:

MANAGEMENT AND/OR ADMINISTRATIVE FEE – The SFA shall pay the FSMC the following: Management/Administrative Total Flat Fee $20,730.00 for school year 2019-2020.

FINANCIAL GUARANTEES - For SY 2019-2020, FSMC Guarantees a Return of $4,000.00 to the SFA. The return to the SFA is Unlimited.

F.97 Approval of Student Lunch Prices - "that the Board approve the following student breakfast and lunch prices for the 2019-2020 school year as established by Pomptonian Food Services:

Maywood Avenue Lunch $3.05  
Faculty Lunch $3.50  
Memorial Lunch $3.00  
Reduced Lunch $0.40

F.98 Approval of the 2019-2020 Budget - "that the Board approve of the following resolution:

WHEREAS, the Maywood Board of Education approved its 2019-2020 budget, and

WHEREAS, the Maywood Board of Education forwarded this 2019-2020 budget to the Bergen County Executive County Superintendent of Schools for review and approval and

WHEREAS, the 2019-2020 budget was reviewed and approved by the Executive County Superintendent and has been published in a legal notice advertising a public hearing; and

WHEREAS, the approved 2019-2020 budget consists of the following revenues:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (10)</td>
<td>$21,394,682</td>
<td>$19,083,295</td>
</tr>
<tr>
<td>Special Revenue Fund (20)</td>
<td>$330,362</td>
<td>$0</td>
</tr>
<tr>
<td>Debt Service Fund (40)</td>
<td>$779,175</td>
<td>$754,175</td>
</tr>
<tr>
<td>Total</td>
<td>$22,504,209</td>
<td>$19,837,470</td>
</tr>
</tbody>
</table>

Also included in the budget are use of the health adjustment in the amount of $33,408 to offset health care costs and the use of $80,000 Banked Cap.

The Banked Cap is to help support the following costs: $40,000 for legal fees related to the feasibility study and $40,000 for increased out of district tuition and transportation. The implementation of these programs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019/20 and

WHEREAS, the Board established the maximum travel budget for 2018/2019 as $15,000 and has incurred expenses of $1,397 year to date as of April 30, 2019

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2019/20 school year at the sum of $15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.
EXCEPTED MOTIONS VOTED ON SEPARATELY

P.112 Appointment of a Teacher- “that the Board approve the appointment of Jake Lindenau, as a Kindergarten teacher for the 2019-2020 school year. He will be placed on Step 2, BA+15 and receive an annual salary of $51,400.00.”

Moved by: Mr. Taylor
Seconded by: Ms. Cicarelli
Vote: 7/0
Abstentions: 0

TABLED MOTIONS

• n/a

MEETING OPEN TO THE PUBLIC

• n/a

BOARD COMMENTS

• n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:40PM

Respectfully submitted,

Jennifer Pfohl, Board Secretary