The Regular Meeting of the Maywood Board of Education was held on April 24, 2019. President Taylor called the work session meeting to order at 7:02PM and the regular meeting to order at 8:01PM.

**ROLL CALL**

**MEMBERS PRESENT:** Mr. Bendezu, Ms. Cicarelli, Mr. Cilento, Ms. Kiely, Mr. Taylor, Mr. Velez and Ms. Wiebe

**MEMBERS ABSENT:** n/a

**ALSO PRESENT:** Mr. Jordan, Superintendent and Ms. Jennifer Pföhl, Business Administrator

**FLAG SALUTE**

Adequate notice of this meeting was provided on January 21, 2019 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SUPERINTENDENT’S REPORT**

**Mr. Jordan reported on the following:**

- Special presentation/recognition
  - Maywood Avenue School Students of the Month
  - Please join me in congratulating four fine educators who received special recognition in the form of the Board of Education Teacher of the Year Award and the New Jersey State Governor’s Teacher of the Year Award. This is a well-deserved honor for them as their contributions to the students, faculty, administration, and community of Maywood are incredible.
    
    On behalf of the entire Maywood School community, we congratulate and thank them for all that they do for our schools and our kids.
    - 2019 Governor’s Teacher of the Year: Alice Clifford, Memorial School and Senia Romeo, Maywood Ave. School
    - 2019 Maywood BOE Teacher of the Year: Ms. Dana Vierno, Memorial School and Kristine Koenig, Maywood Ave. School

- Feasibility Study - The District expects to announce a public meeting to be held shortly regarding the results of the feasibility study that is currently being worked on by outside counsel regarding the potential severance of the high school send/receive relationship with Hackensack. As soon as the report is complete and the firm is able to schedule a public presentation the district will notify parents and the community. As we stated on many occasions, this process is very detailed and takes much time. The District continues to await its conclusion.

- With regret we accept the retirement of Ms. Poalillo.

- Observation/Evaluations - All domain 1 and 4 documentation as well as summative evaluation documentation has been provided to staff for completion prior to year-end evaluations.
- PARCC - Grades 3 and 6 started PARCC this week.
- NJSLS (PARCC) TESTING SCHEDULE
  - Week of April 22nd Grades 3 & 6
  - Week of April 29th Grades 4 & 5
  - Week of May 6th Grades 7 & 8
- NJSLS Science Testing Schedule
  - May 20 & 21 Grades 5 & 8
- For approval this evening is the school calendar for next year.
- Many thanks to the MAS and MEM PTOs for two fantastic book fairs.
- Congratulations to all of the artists at Memorial and MAS who participated in the Bergen County Youth Art Month Show. Maywood was represented with pride and we congratulate everyone including Ms. Azzolini and Ms. Palm
- The MAS baseball and softball teams opened their spring seasons
- MAS Aladdin - The kids are gearing up for two performances on the evening of May 3rd and afternoon of May 4th.
- The Women’s Club award ceremony will take place at the senior center this Thursday evening. The MAS band and choir will be performing..
- Congratulations to the honor roll recipients for the third marking period!!
- GO Blue for Autism Awareness Month!! Many thanks to all who participated in our fundraising and educational efforts. The District raised over $1000 for Autism NJ and the MAP program.

**BUSINESS ADMINISTRATOR’S REPORT**

Ms. Pfohl reported on the following:
- The Budget hearing is 5/1/19
- Approving contract with Computer Solutions for new software

**CORRESPONDENCE**
- n/a

**COMMITTEE & LIAISON REPORTS**

**Buildings & Grounds** – No report.
**Finance** – No report
**Curriculum** – No report
**Policy** – No report
**Personnel** – No report
**Safety/OEM** – Frank Cilento wants an AED. They should be brought on trips.
**Technology** – No report
**Community Relations** – No report
**Negotiations** – No report
Legislation – No report

Mayor and Council – There are two new cops

MAS PTO – No report

MEM PTO – Pocketbook bingo

Hackensack BOE – No report

Joint Boards Committee – No report

Seniors – No report

Office of Emergency Management – No report

Library – Family lego night, Teen yoga and other events are coming up

CLOSED SESSION

• n/a

REGULAR MEETING

• Break from 8:12pm to 8:24pm to celebrate the Teachers of the Year and Students of the month.

PRESENTATIONS and RECOGNITIONS

• Students of the Month
• Teachers of the Year

BOARD COMMENTS

• n/a

OLD BUSINESS

• n/a

NEW BUSINESS

BL.11 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 7/0
Abstentions: 0
A.184 **Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for March 2019:

<table>
<thead>
<tr>
<th>MEM:</th>
<th>MAS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/14/19 Fire Drill</td>
<td>3/19/19 Fire Drill</td>
</tr>
<tr>
<td>3/25/19 Evacuation Drill</td>
<td>3/27/19 Lock Down</td>
</tr>
</tbody>
</table>

A.185 **Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of March 31, 2019:

<table>
<thead>
<tr>
<th></th>
<th>6/22/18</th>
<th>3/29/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>413</td>
<td>428</td>
</tr>
<tr>
<td>MAS</td>
<td>571</td>
<td>571</td>
</tr>
<tr>
<td>Total in-district</td>
<td>984</td>
<td>999</td>
</tr>
</tbody>
</table>

Change from 6/30/18

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OOD K-8 Sp. Ed.</td>
<td>9</td>
<td>14</td>
</tr>
<tr>
<td>OOD Sp Ed. 9-12</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>Vo-Tech Special Ed</td>
<td>20</td>
<td>16</td>
</tr>
<tr>
<td>Charter Schools</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Bergen Academies/Teterboro</td>
<td>26</td>
<td>24</td>
</tr>
<tr>
<td>Bergen Academies/Hackensack</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td>Applied Tech</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>Bergen Vo-Tech Shared Students</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Academies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hackensack High School</td>
<td>245</td>
<td>244.5</td>
</tr>
<tr>
<td>Total District Enrollment</td>
<td>1,325</td>
<td>1,349</td>
</tr>
<tr>
<td>Change from 6/30/2018</td>
<td></td>
<td>1.77%</td>
</tr>
</tbody>
</table>

A.187 **Recognition of Governor's Teacher of the Year (Memorial School)** - "that the Board approve the following resolution:

WHEREAS, the annual Governor's Teacher Recognition Program was developed to honor teachers for their achievements and dedication;

WHEREAS, a panel selected this year's teachers who have distinguished themselves in the following areas: use of effective instructional techniques and methods, establishment of productive classroom climate and rapport with students, and development of feelings of self-worth and love of learning in students;

WHEREAS, **Ms. Alice Clifford** has been selected from Memorial School for the 2018-2019 Governor's Teacher Recognition Program for Bergen County;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education on behalf of the students, staff, and parents of the Maywood School District, formally extends to **Ms. Alice Clifford** its congratulations for this well-deserved honor she has received.

THEREFORE, BE IT FURTHER RESOLVED, the Maywood Board of Education recognizes this most worthwhile achievement by honoring her with this formal resolution of recognition unanimously approved at the public meeting of April 24, 2019."
A.188 Recognition of Governor's Teacher of the Year (Maywood Avenue School) - "that the Board approve the following resolution:

WHEREAS, the annual Governor's Teacher Recognition Program was developed to honor teachers for their achievements and dedication;

WHEREAS, a panel selected this year's teachers who have distinguished themselves in the following areas: use of effective instructional techniques and methods, establishment of productive classroom climate and rapport with students, and development of feelings of self-worth and love of learning in students;

WHEREAS, Ms. Senia Romeo has been selected from Maywood Avenue School for the 2018-2019 Governor's Teacher Recognition Program for Bergen County;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education on behalf of the students, staff, and parents of the Maywood School District, formally extends to Ms. Senia Romeo its congratulations for this well-deserved honor he has received.

THEREFORE, BE IT FURTHER RESOLVED, the Maywood Board of Education recognizes this most worthwhile achievement by honoring him with this formal resolution of recognition unanimously approved at the public meeting of April 24, 2019."

A.189 Recognition of Maywood Board of Education Teacher of the Year (Memorial School) - "that the Board approve the following resolution:

WHEREAS, the annual Maywood Board of Education Teacher of the Year Program was developed to honor teachers for their achievements and dedication;

WHEREAS, a panel selected this year's teachers who have distinguished themselves in the following areas: use of effective instructional techniques and methods, establishment of productive classroom climate and rapport with students, and development of feelings of self-worth and love of learning in students;

WHEREAS, Ms. Dana Vierno has been selected from Memorial School for the 2018-2019 Maywood Board of Education Teacher of the Year Award;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education on behalf of the students, staff, and parents of the Maywood School District, formally extends to Ms. Dana Vierno its congratulations for this well-deserved honor she has received.

THEREFORE, BE IT FURTHER RESOLVED, the Maywood Board of Education recognizes this most worthwhile achievement by honoring her with this formal resolution of recognition unanimously approved at the public meeting of April 24, 2019."
A.190 **Recognition of Maywood Board of Education Teacher of the Year (Maywood Avenue School)** - "that the Board approve the following resolution:

WHEREAS, the annual Maywood Board of Education Teacher of the Year Program was developed to honor teachers for their achievements and dedication;

WHEREAS, a panel selected this year's teachers who have distinguished themselves in the following areas: use of effective instructional techniques and methods, establishment of productive classroom climate and rapport with students, and development of feelings of self-worth and love of learning in students;

WHEREAS, **Ms. Kristine Koenig** has been selected from Maywood Avenue School for the 2018-2019 Maywood Board of Education Teacher of the Year Award;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education on behalf of the students, staff, and parents of the Maywood School District, formally extends to **Ms. Kristine Koenig** its congratulations for this well-deserved honor she has received.

THEREFORE, BE IT FURTHER RESOLVED, the Maywood Board of Education recognizes this most worthwhile achievement by honoring her with this formal resolution of recognition unanimously approved at the public meeting of April 24, 2019."

A.191 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **FJ (OOD-HS)** for the 2018-2019 school year:

| School: | Benway School, Wayne, NJ |
| Service: | One-to-one Aide |
| Date(s): | 11/27/19 – 6/26/19 |
| Total: | $35,072.00 |

A.192 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **GJ (HHS)** for the 2018-2019 school year:

| Service: | Home Instruction |
| Provider: | Hackenscak Board of Education |
| Date(s): | 1/24/19 – 6/25/19 |
| Rate: | $56.19 (2 hours per week) |
| Total: | $2,472.36 |

A.193 **Approval of Field Trips** - "that the Board approve the following field trips for the 2018-2019 school year. The scheduled trips are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Date</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K</td>
<td>5/17/19 (raindate 5/23/19)</td>
<td>Van Saun Park, Paramus, NJ</td>
</tr>
<tr>
<td>MAP</td>
<td>April/May 2019 (exact date TBD)</td>
<td>Van Saun Park, Paramus, NJ</td>
</tr>
<tr>
<td>MAP</td>
<td>May/June 2019 (exact date TBD)</td>
<td>Riverside Square Mall, Paramus, NJ</td>
</tr>
</tbody>
</table>

A.194 **Approval of Use of Facilities** - "that the Board approve the use of the MEM teachers lounge, by the Maywood Crochet Club, from June 27th through August 15, 2019, every Thursday from 11:45am – 2:30pm.”
A.195 **Approval of Use of Facilities** - "that the Board approve the use of the MEM gymnasium, playground and a few classrooms by 3rd grade door, by the Junior Explorers Summer Program, from July 8th through August 16, 2019, from 8am – 6pm."

A.197 **Approval of Use of Facilities** - "that the Board approve the use of the MEM gymnasium, by the Maywood Rec Adult Basketball League, now through the end of the year, on Tuesday evenings."

A.198 **Approval of Use of Facilities** – “that the Board approve the use of MEM for the Maywood Recreational Day Camp during the summer of 2019, from June 24 – August 16, 2019, Mon. through Friday, from 8:00am – 3:15pm.”

A.199 **Approval of 2019-2020 School Calendar** - "that the Board approve the 2019-2020 school calendar as submitted."

A.200 **Approval of Lincoln Investments** - "that the Board approve Lincoln Investments for 403(b) plans."

A.201 **Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. Harmon</td>
<td>5/1/19</td>
<td>$25</td>
</tr>
<tr>
<td>K. Fiedler</td>
<td>5/1/19</td>
<td>$25</td>
</tr>
</tbody>
</table>

P.96 **Acceptance of Resignation**– “that the Board accept, with regret, the resignation of Jessica Goas, the district behaviorist, as of April 11, 2019.”

P.97 **Acceptance of Retirement** – “that the Board accept, with regret, the retirement of Joanne Burger, a school secretary in the CST office, as of June 30, 2019.”

P.98 **Acceptance of Retirement** – “that the Board accept, with regret, the retirement of Nancy Poalillo, a Kindergarten teacher at Memorial, as of June 30, 2019.”

P.99 **Approval of Elimination of a Position** – “that the Board approve the elimination of the (.8) CST secretary position, as of June 30, 2019.”

P.100 **Approval of New Position** – “that the Board approve the creation of a (.6) CST secretarial position, as of July 1, 2019."

P.101 **Appointment of a Paraprofessional** - “that the Board approve the appointment of Laurie Eckert, as (.8) ABA paraprofessional for the 2018-2019 school year and receive the ABA rate of $23.90 per hour. Her start date will be 4/29/19.”

P.102 **Approval of Submission of Substitute Application** – “that the Board approve the submission of the County Substitute Certification Application to the County Superintendent for Teresa Sandberg and Meagan Harrington.”
P.103 **Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2018-2019 school year (*pending completed paperwork*)”

*Sub-Custodian*
Angel Ward

P.104 **Approval of Additional Payment** – “that the Board approve additional payment to the lunch aides and paraprofessionals on the attached spreadsheet, as per timesheets submitted through April 15, 2019.”

P.105 **Approval of Additional Payment** – “that the Board approve additional payment to the Janine Tangen, for staying an 1 additional hour in March 2019, as per her submitted time sheet.”

P.106 **Amendment to Motion P.91 Approval of Additional Payment** – “that the Board approve an amendment to Motion P.91 which approved additional payment to Patricia Barber, for home instruction for student, GK (MAS) – 10 hours per week maximum @$35.00 per hour until medical clearance for a total not to exceed $2,800.00. The amended start date is 2/5/19.”

P.107 **Approval of Stipends** - “that the Board approve the following teachers be approved to receive a stipend, of $179.00 per diem, for being a chaperone on the 6th grade trip to Fairview Lakes from Wednesday, May 15th through Friday, May 17th, 2019:

- D. Biggins
- S. Dunn
- K. Leto
- C. Ecochard
- K. Vastola
- J. Hanley
- E. Balsam
- A. Wey
- C. Blundo
- K. LaRose

P.108 **Approval of Stipends** - “that the Board approve the following teachers be approved to receive a stipend, of $179.00 per diem, for being a chaperone on the 8th grade trip to Washington DC from Wednesday, June 5th through June 7th, 2019:

- J. Bonelli
- A. Lalumia
- K. Marie E. Harmon
- K. Koenig
- P. Barber
- D. Pitre
- N. Napolitano
- K. McNamara
- D. Wells
- K. Fiedler
- J. Schweizer
- K. Timmins

P.109 **Amendment to Motion P.93 Approval of Maternity Leave** – “that the Board approve Laura Green’s maternity leave of absence be amended due to an earlier delivery, to the following: Ms. Green will use sick days from April 22nd through May 14th, followed by FMLA. Ms. Green would like to return to her position on October 28, 2019.”

P.110 **Approval of Additional Payment** – “that the Board approve additional payment to Lisa Montany, a paraprofessional at Memorial, for covering an opening in a different class. From April 1st through April 24th, Ms. Montany will be paid at the ABA rate of $23.90 instead of her regular rate.”

F.77 **Approval of Monthly Bills** - “that the Board approve the check run for *April* in the amount of: $1,071,368.73.”
F.78 **Approval of Monthly Cafeteria Bills** - “that the Board approve the cafeteria check run for *April* in the amount of *$29,460.82*.”

F.79 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of *March 31, 2019* no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.80 **Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of *March 31, 2019* after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.81 **Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for *March 31, 2019.*”

F.82 **Approval of Board Secretary’s Report** – “that the Board approve the Board Secretary Report, as submitted, for *March 31, 2019.*”

F.83 **Approval of Treasurer’s Report** – “that the Board approve the Treasurer of School Monies Report, as submitted, for *March 31, 2019.*”

F.84 **Approval of Payroll** - “that the Board approve the payroll for *March* as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>855,336.64</td>
</tr>
<tr>
<td>20</td>
<td>8,535.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$ 863,871.64</strong></td>
</tr>
</tbody>
</table>

Board Share FICA/Medicare 16,190.48
State Share FICA Medicare 46,456.78
Board DCRP 2,864.59

**Total Payroll Expense:** $ 929,383.49

F.85 **Approval of Disposal of Equipment** - "that the Board approve the disposal of computer equipment as submitted. These assets have no fair book market value."

F.86 **Approval of Purchase of Budget & Human Resources Software** - "that the Board approve of the purchase of software from Computer Solutions at a cost not to exceed $47,391. Additional data conversion costs will be $2,400. Monthly maintenance not to exceed $1,104."
A.161. **Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Moved by</th>
<th>Seconded by</th>
<th>Vote</th>
<th>Abstentions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/23/19</td>
<td>Work Session, Regular Meeting, Closed</td>
<td>Mr. Taylor</td>
<td>Mr. Bendezu</td>
<td>4/0</td>
<td></td>
</tr>
<tr>
<td>3/11/19</td>
<td>Special Meeting</td>
<td>Mr. Taylor</td>
<td>Mr. Bendezu</td>
<td>4/0</td>
<td>3</td>
</tr>
</tbody>
</table>

A.183 **Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Moved by</th>
<th>Seconded by</th>
<th>Vote</th>
<th>Abstentions</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/20/19</td>
<td>Work Session, Regular Meeting, Closed</td>
<td>Mr. Taylor</td>
<td>Mr. Kiely</td>
<td>7/0</td>
<td></td>
</tr>
</tbody>
</table>

A.186 **Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Sierra Flavien, Victoria Clampffer, Gianni Gil, Jordan Stallone, Emma Duardo and Colin Moran have been awarded the Maywood Avenue School April Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of April 24, 2019."

<table>
<thead>
<tr>
<th>Moved by</th>
<th>Seconded by</th>
<th>Vote</th>
<th>Abstentions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Taylor</td>
<td>Mr. Kiely</td>
<td>7/0</td>
<td></td>
</tr>
</tbody>
</table>

A.196 **Approval of Use of Facilities** - "that the Board approve the use of the MEM large gymnasium, by the *MYAA Travel Basketball Teams (boys & girls)*, now through the end of the year, on Mondays and Thursdays from 6pm-7pm."

<table>
<thead>
<tr>
<th>Moved by</th>
<th>Seconded by</th>
<th>Vote</th>
<th>Abstentions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Taylor</td>
<td>Mr. Velez</td>
<td>5/0</td>
<td>2</td>
</tr>
</tbody>
</table>

A.202 **Acceptance of a Donation** - "that the Board approve a donation in the amount of $200 from the Bergen County Soccer Officials Association."

<table>
<thead>
<tr>
<th>Moved by</th>
<th>Seconded by</th>
<th>Vote</th>
<th>Abstentions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Taylor</td>
<td>Ms. Cicarelli</td>
<td>6/0</td>
<td>1</td>
</tr>
</tbody>
</table>
MAYWOOD BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
April 24, 2019

<table>
<thead>
<tr>
<th>TABLED MOTIONS</th>
<th>n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING OPEN TO THE PUBLIC</td>
<td>n/a</td>
</tr>
<tr>
<td>BOARD COMMENTS</td>
<td>n/a</td>
</tr>
</tbody>
</table>

MEETING ADJOURNED BY ACCLAMATION AT 8:40PM

Respectfully submitted,

Jennifer Pfohl, Board Secretary