The Regular Meeting of the Maywood Board of Education was held on March 26, 2018. President Taylor called the meeting to order at 8:05PM.

**ROLL CALL**

**MEMBERS PRESENT:** Mr. Taylor, Mr. Bendezu, Mr. Cilento, Ms. Cicarelli, Ms. Kiely and Mr. Velez

**MEMBERS ABSENT:** Ms. Wiebe

**ALSO PRESENT:** Mr. Jordan, Superintendent and Ms. Jennifer Pföhl, Business Administrator,

**FLAG SALUTE**

Adequate notice of this meeting was provided on March 22, 2018 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

**SUPERINTENDENT’S REPORT**

Mr. Jordan reported on the following:

- We will recognize the MAS students of the month and Mrs. Alice Clifford on her achievement of tenure.
- Mrs. Clifford is being honored tonight for achieving tenure in the District. Her first teaching job was at the Community School in Teaneck where she was for four years. She taught Middle School Language Arts and Math. We were lucky enough to bring Mrs. Clifford on board as a basic skills teacher. We congratulate her on this achievement.
- I will have a first draft of our district calendar to all boe members for review next week, anticipating an April approval date.
- Please join me in congratulating four fine educators who received special recognition in the form of the Board of Education Teacher of the Year Award and the New Jersey State Governor’s Teacher of the Year Award. This is a well-deserved honor for them as their contributions to the students, faculty, administration, and community of Maywood are incredible. On behalf of the entire Maywood School community, we congratulate and thank them for all that they do for our school and our kids.
- Governor’s Teachers of the Year: MAS – Ms. Tufano and Memorial - Mrs. Cataldi
- BOE Teachers of the Year: MAS - Mrs. Connahan and Memorial – Mrs. Byrnes
- We congratulate all of the teams and cheerleaders who took part in the annual HAWK Tournament. It is the single largest fund-raiser for the 8th grade trip to DC and this year did not disappoint once again. It was a fantastic week that clearly showcased the pride that the community, its alumni and current students and staff have in their schools. We thank all of the many parent volunteers and we congratulate both teams and the cheerleaders for representing Maywood well.
- Read Across America was celebrated in both buildings with community members reading to students at MEM, ambassadors reading to their 4th grade students at MAS and 4th graders reading to 3rd graders.
• Many thanks to the PTOs of both buildings. Although they play a part in so many events at both schools, none is more important than their continual support of making sure our kids are reading.

• Parent conferences took place at both buildings since our last meeting.

• Tuesday night will be the first meeting of the district action committee. This opening meeting will discuss the recent mediation and the action Nolan going forward.

• This critically acclaimed, hands on presentation will be in Maywood for students, staff and parents. The presentation is built to open all of our eyes of the dangers of substance abuse and the many options kids have in today’s society. The 6th, 7th and 8th graders will engage in the presentation in the early afternoon and the parent community is welcome to the presentation at 7 pm that evening.

• The district is closed on Friday and will be on spring-break all of next week. The June 5th primary day will be a full day of school and the District will contract with the MPD for security at all points of entrance and egress.

• Mr. Bauer, Mr. Timmins, Ms. Spencer and I attended the Bergen County Career fair this past Saturday at Dwight Morrow High School. We met many qualified teaching candidates.

• The district’s safety and building and grounds committees met since our last meeting.

• The district engaged in mediation with Hackensack as per the county office. No change in tuition costs resulted from the meeting. The district will engage in the feasibility study that was approved at the last Boe meeting.

• Many, many thanks to Mr. Montany and his crew for their tireless work during this unforgettable winter. We also thank the borough’s DPW and emergency services in its for their assistance.

• MAS 7th and 8th graders who chose to recognize the national 17 minute remembrance took part in the MAS STAND UP initiative. The 4th, 5th and 6th graders were then treated to a showing of Wonder afterschool last week.

• Congrats to the BOE teachers of the year, Ms. Byrnes and Ms. Connahan as well as the Governors teachers of the year, Ms. Cataldi and Ms. Tufano.

• The district will work with the Maywood Public Library on its new book club initiative.

• MAS baseball and softball teams have been selected and have started practice.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

• Preliminary Budget approval on tonight’s agenda

• Reminded BOE members to complete ethics training by 4/27/18

CORRESPONDENCE

• n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – The roof at Memorial is in need of significant repairs/replacement

Finance – No report

Curriculum – No report

Policy – No report
Personnel – No report
Safety/OEM – No report
Technology – No report
Community Relations – No report
Negotiations – No report
Legislation – No report
Mayor and Council – No report
MAS PTO – No report
MEM PTO – No report
Hackensack BOE – No report
Joint Boards Committee – No report
Seniors – No report
Office of Emergency Management – No report
Library – The meeting is Wednesday

PRESENTATIONS and RECOGNITIONS
• Maywood Avenue School Students of the Month
• Alice Clifford received tenure

OPEN TO THE PUBLIC
• n/a

BOARD COMMENTS
• n/a

OLD BUSINESS
• n/a

NEW BUSINESS

BL.10 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group
Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION – "move that the following actions of the Maywood Board of Education numbered: A.162, A.163, A.164, A.166, A.167, A.168, A.169, A.170, P.89, P.90, P.91, P.92, F.78, F.79, F.80, F.81, F.82, F.83, F.84, F.85 and F.86, excepting motion A.165 to be approved as shown on the agenda dated, 3/26/18."

Moved by: Mr. Taylor
Seconded by: Ms. Cicarelli
Vote: 6/0
Abstentions: 0
A.162 **Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

2/21/18 Work Session, Regular Meeting, Closed

A.163 **Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for February 2018:

<table>
<thead>
<tr>
<th>MEM:</th>
<th>MAS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/02/18 Lockdown</td>
<td>2/13/18 Lockdown</td>
</tr>
<tr>
<td>2/12/18 Fire Drill</td>
<td>2/28/18 Fire Drill</td>
</tr>
</tbody>
</table>

A.164 **Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of February 28, 2018:

<table>
<thead>
<tr>
<th>Service</th>
<th>6/22/17</th>
<th>2/28/18</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>445</td>
<td>411</td>
<td>34</td>
</tr>
<tr>
<td>MAS</td>
<td>532</td>
<td>562</td>
<td>30</td>
</tr>
<tr>
<td>Total in-district</td>
<td>977</td>
<td>973</td>
<td>4</td>
</tr>
</tbody>
</table>

A.165 **Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improving the Preschool Environment</td>
<td>4/11/18 &amp; 5/4/18</td>
<td>mileage</td>
</tr>
<tr>
<td>NJAPSA Spring Academy Conference 2018</td>
<td>3/23/18</td>
<td>$149+mileage</td>
</tr>
<tr>
<td>NJAPSA Spring Academy Conference 2018</td>
<td>3/23/18</td>
<td>$149+mileage</td>
</tr>
<tr>
<td>NJAPSA Spring Academy Conference 2018</td>
<td>3/23/18</td>
<td>$149+mileage</td>
</tr>
<tr>
<td>PECS Level 1 Training</td>
<td>6/13-6/14/18</td>
<td>$400+mileage</td>
</tr>
<tr>
<td>Prompt Training – Introduction: Technique</td>
<td>6/25-6/27/18</td>
<td>$780+mileage</td>
</tr>
<tr>
<td>Prompt Training – Introduction: Technique</td>
<td>6/25-6/27/18</td>
<td>$780+mileage</td>
</tr>
<tr>
<td>SmartBoard for Begginers</td>
<td>4/17/18</td>
<td>$100+mileage</td>
</tr>
<tr>
<td>School Safety Specialist Training</td>
<td>6/25-6/28/18</td>
<td>mileage</td>
</tr>
</tbody>
</table>

A.167 **Acceptance of Special Education Services** - “that the Board approve the following special services for student **YB (HS-OOD)** for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Provider</th>
<th>Date(s)</th>
<th>Rate per hr</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aide for afterschool community program</td>
<td>ECLS - HoHoKus</td>
<td>2/14, 3/14, 3/28, 4/4, 4/25, 5/2, 5/16, 5/23, 5/30 and 6/6/18</td>
<td>$51.03 per day (for 2.5 hours)</td>
<td>$510.30</td>
</tr>
</tbody>
</table>
A.168** Approval of HIB Student Consequences** - “that the Board approve the Harassment, Intimidation, & Bullying (HIB) student consequences imposed during the 2017-2018 School Year as a result of the HIB Investigation for MAS-HIB 2017-2018(1).”

A.169** Approval of Field Trips** - "that the Board approve the following field trips for the 2017-2018 school year. The scheduled trips are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Date</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>4/17/18 (4/18/18 rain date)</td>
<td>Walking Trip to the Public Library</td>
</tr>
<tr>
<td>2nd Grade</td>
<td>4/25/18 (rescheduled due to snow)</td>
<td>Legoland, Westchester, NY</td>
</tr>
</tbody>
</table>

A.170** Acceptance of Special Education Services** - “that the Board approve the following special services for student **KC (HS-OOD)** for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Service:</th>
<th>Occupational Therapy Evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provider:</td>
<td>Ridgewood Pediatric Therapy Associates</td>
</tr>
<tr>
<td>Date(s):</td>
<td>To be completed by 3/30/18</td>
</tr>
<tr>
<td>Total:</td>
<td>$600.00</td>
</tr>
</tbody>
</table>

P.89** Appointment of a Paraprofessional**- “that the Board approve the appointment of **Alemtsehay Kebede** as a (.5) paraprofessional for the 2017-2018 school year. Ms Kebede will be placed on the guide as NC, Step and receive $15.30 per hour, with a start date of 3/27/18.”

P.90** Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2017-2018 school year (pending completed paperwork).”

Sub-Paraprofessional
- Alexis D’Errico
- Chudamani Gundumalla

P.91** Approval of a Rate Increase**- “that the Board approve **Peter Panayotof**, a substitute teacher, receive a rate increase. Mr. Panayotof now posses a NJ Teaching certificate and will receive $85 per diem.”

P.92** Approval of Stipend Position**– “that the Board approve **Lisa Williams** as the Lego Club advisor for the 2017-2018 school year. As the advisor, Ms. Williams will receive $35.00 per hour and the group will meet once a week.”

F.78** Approval of Monthly Bills** - “that the Board approve the check run for March in the amount of $962,526.96.”

F.79** Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 28, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.80** Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of February 28, 2018 after review of the secretary's monthly report (statement of expenditures) and upon consultation with
violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.81 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for February 28, 2018."

F.82 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for February 28, 2018.”

F.83 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, as submitted, for February 28, 2018.”

F.84 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.85 Approval of Payroll - “that the Board approve the payroll for February as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
<th>Employer Share of Social Security</th>
<th>State Share of Social Security</th>
<th>Employer DCRP Contribution</th>
<th>Total Payroll Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 10</td>
<td>823,633.96</td>
<td>16,571.50</td>
<td>43,307.31</td>
<td>1,850.37</td>
<td>885,363.14</td>
</tr>
<tr>
<td>Fund 20</td>
<td>9,066.08</td>
<td>540.56</td>
<td>153.00</td>
<td>9,759.64</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$ 832,700.04</td>
<td>$ 17,112.06</td>
<td>$ 43,460.31</td>
<td>$ 1,850.37</td>
<td>$ 895,122.78</td>
</tr>
</tbody>
</table>

F.86 Approval of the Budget - "that the Board approve the following resolution;

BE IT RESOLVED, that the Maywood Board of Education approve a school district preliminary budget for the FY2018/2019 School Year for submission to the Executive County Superintendent’s Office as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (10)</td>
<td>$21,007,475</td>
<td>$18,598,281</td>
</tr>
<tr>
<td>Special Revenue Fund (20)</td>
<td>346,465</td>
<td>-</td>
</tr>
<tr>
<td>Debt Service Fund (40)</td>
<td>778,100</td>
<td>778,100</td>
</tr>
<tr>
<td>Total</td>
<td>$22,132,040</td>
<td>$19,376,381</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the Board of Education will utilize a healthcare adjustment in the amount of $85,000 in the proposed budget.

BE IT FUTHER RESOLVED that included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is $142,500 for other capital projects including: replacement of cabinery in the Science rooms, partial replacement of doors at MAS, partial air conditioning at Memorial School and electrical shut off at MAS.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018/19.

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2018/19 school year at the sum of $15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded
EXCEPTED MOTIONS VOTED ON SEPARATELY

A.165 **Maywood Avenue School Students of the Month** - "that the Board approve the following resolution:

WHEREAS, Claire Duardo, Rutuja Kirange, Emanuel Mojica, Amiri Hayes, Brianna Peralta, Allison Luyster and Eli Gorant have been awarded the Maywood Avenue School MArc Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of March 26, 2018."

Moved by: Mr. Taylor  
Seconded by: Ms. Kiely  
Vote: 6/0  
Abstentions: 0

TABLED MOTIONS

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

CLOSED SESSION @ 8:15PM

- n/a

OPEN SESSION @ 8:42PM

- n/a

BOARD COMMENTS

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:39PM

Respectfully submitted,

[Signature]

Jennifer Pfohl, Board Secretary