The Regular Meeting of the Maywood Board of Education was held on March 20, 2019. Vice-President Bendezu called the work session meeting to order at 7:01PM and the regular meeting to order at 8:02PM.

ROLL CALL

MEMBERS PRESENT: Mr. Bendezu, Ms. Cicarelli, Mr. Cilento, Ms. Kiely and Mr. Velez

MEMBERS ABSENT: Mr. Taylor and Ms. Wiebe

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 21, 2019 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- We will honor the MAS students of the month.
- With regret we accept the retirement notice of Anne Lalumia, the MAS School nurse. Anne is the consummate professional and has one of the most important jobs in the district. She works with our students during their lowest times when sick and is a rock in the nurse’s office. We will truly miss Anne’s expertise and professionalism. We wish her well and much happiness in her retirement.
- Teachers of the Year - the selection meeting took place last week and we will formally announce the winners later this week.
- Due to the number of emergency closings, the in-service scheduled for March was canceled so as to maintain a sense of normalcy in our schedule.
- MAS Parent Conference night took place last week.
- The BOE will be provided with a tentative District Calendar to review prior to the next BOE meeting. The intent is to approve the finalized calendar at the April BOE meeting.
- Parcc Infrastructure Test - The District will conduct an infrastructure test over the next two weeks in preparation for the assessment schedule.
- Congratulations to the 2nd Marking period honor roll students at MAS. They will be honored at a breakfast this Friday. In attendance to speak with our students is MAS graduate, Ava Wiebe, the HHS Valedictorian of the class of 2019.
- Read Across America was celebrated in both buildings with community members reading to students at MEM.
- The County Art Show at IKEA takes place tomorrow at One Bergen County Plaza starting at 4:30 PM.
• TREPS - The big night starts tomorrow at 6:15 pm with a ceremonial ribbon cutting with the Mayor & Council and BOE. The event then takes place from 6:30 to 8:30 pm in the MAS large gym.

• We congratulate all of the teams and cheerleaders who took part in the annual HAWK Tournament. It is the single largest fund-raiser for the 8th grade trip to DC and this year did not disappoint once again. It was a fantastic week that clearly showcased the pride that the community, its alumni and current students and staff have in their schools. We thank all of the many parent volunteers and we congratulate both teams and the cheerleaders for representing Maywood well.

• MAS baseball and softball practices began this week with the spring season upon us.

• April break is scheduled for the week of the 15th.

• All non-tenured third round observations have begun.

• The state Department of Education on Tuesday released the new performance report scores for all schools in the State, which are graded on a scale of 0-100 and consider standardized test results, graduation rates and other factors.

  ➢ Schools that have third grade and higher received a score from 0-100 as well as a percentile rating, which shows how they compare to other high schools or other middle/elementary schools.

  ➢ Schools were scored on a several factors, including many required by the federal government. Here’s what counted:

  ➢ Elementary and middle schools: English language arts growth (20 percent), math growth (20 percent), progress toward English language proficiency (20 percent), English language arts proficiency (15 percent), math proficiency (15 percent), chronic absenteeism (10 percent).

  ➢ We are very pleased to report that Maywood has achieved very positive scores and rankings again this year. Our overall score was computed as 84.55 with a percentile rating for the state compared to all K-8 districts of 94.61. This is an increase from our percentile last year of 91. Therefore, Maywood is ranked in the top 5 percentile of all New Jersey K-8 Districts.

  ➢ This is accomplished based on many factors but it starts with our great staff. We commend our staff for all that they do each and every day in hopes of preparing our students for the future. Our parents also need to be recognized for being involved and committed to education on behalf and with their children. Lastly, we commend our great kids who are second to none.

    o 4th highest ranked (K-8) in Bergen County
    o 34th out of 231 Total Bergen County Schools
    o 115 out of 2089 Total NJ Schools

• Aladdin rehearsals will begin next week.

• A huge thank you to all of our custodial and maintenance crew as well as John Montany for their work during our snow and ice days of the past.

• A simple but big thank you to everyone for their efforts in preparation for our QSAC visit. The monitors were here at 9 and left at 1:30 pm. Although the official report will not be available from the commissioner for perhaps months, we were assured that indeed our visit and review went extremely well. In essence, they are telling us what we already know - great schools because of great staff and kids.

• Congrats to the Maywood and Hasbrouck Heights Chess Teams who took part in the 3rd Annual Chess Tournament.

• The PTOs are head over heels involved in each building’s Spring Book Fairs. We thank them for all of their efforts for this great cause.
MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
March 20, 2019

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

- Preliminary budget will be approved tonight. Tax increase is 2.38%. The district is under adequacy.
- Reminded BOE Members to complete ethics disclosure.
- BOE is looking for new software.

CORRESPONDENCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report.
Finance – No report
Curriculum – No report
Policy – No report
Personnel – No report
Safety/OEM – Talked about
Technology – Mr. Velez asked about insuring Chromebooks
Community Relations – No report
Negotiations – No report
Legislation – No report
Mayor and Council – Met on 3/12 and passed a resolution supporting feasibility study. 8th grade will attend a council meeting on 3/26/19
MAS PTO – Treps is on Thursday, 3/31/19
MEM PTO – Pocketbook bingo is next month
Hackensack BOE – No report
Joint Boards Committee – No report
Seniors – No report
Office of Emergency Management – No report
Library – Meeting is tonight, Makers day is Saturday

CLOSED SESSION 8:24PM

- Send-receive relationship

REGULAR MEETING

- n/a

PRESENTATIONS and RECOGNITIONS

- Students of the Month
- Eagle Scout presentation was given by Jack Stathis
BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.10 **Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Bendezu
Seconded by: Mr. Cilento
Vote: 5/0
Abstentions: 0

A.162 **Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for January and February 2019:

<table>
<thead>
<tr>
<th>MEM:</th>
<th>MAS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/03/19 Fire Drill</td>
<td>1/17/19 Weather Emergency</td>
</tr>
<tr>
<td>1/10/19 Lock Down</td>
<td>1/25/19 Fire Drill</td>
</tr>
<tr>
<td>2/05/19 Fire Drill</td>
<td>2/12/19 Fire Drill</td>
</tr>
<tr>
<td>2/25/19 Lock Down</td>
<td>2/20/19 Lock Down</td>
</tr>
</tbody>
</table>

A.163 **Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of January 31, 2019 and February 28, 2019:

<table>
<thead>
<tr>
<th></th>
<th>6/22/18</th>
<th>1/31/19</th>
<th>2/28/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>413</td>
<td>430</td>
<td>429</td>
</tr>
<tr>
<td>MAS</td>
<td>571</td>
<td>572</td>
<td>571</td>
</tr>
<tr>
<td>Total in-district</td>
<td>984</td>
<td>1,002</td>
<td>1,000</td>
</tr>
<tr>
<td>Change from 6/30/18</td>
<td>1.83%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|                |       |       |       |
| OOD K-8 Sp. Ed.| 9     | 13    | 14    |
| OOD Sp Ed. 9-12  | 16    | 17    | 17    |
| Vo-Tech Special Ed | 20 | 16    | 16    |
| Charter Schools | 5     | 6     | 6     |
| Bergen Academies/Teterboro | 26 | 24    | 24    |
| Bergen Academies/Hackensack | 10 | 11    | 11    |
| Applied Tech    | 4     | 11    | 11    |
| Bergen Vo-Tech Shared Students | 6 | 6     | 6     |
| Academies       |       |       |       |
| Hackensack High School | 245 | 248.5 | 246.5 |
| Total District Enrollment | 1,325 | 1,355 | 1,352 |
| Change from 6/30/2018 | 2.23% | 2%      |
A.165 Approval of District Technology Plan – “that the Board approve the District Technology Plan for the 2018-2019 school year.”

A.166 Approval of School Violence Prevention Week – “that the Board approve the School Violence Prevention week and related activities for the 2018-2019 school year.”

A.167 Approval of Budget Calendar - “that the Board approve the attached Budget Calendar for Budget Year 2019-2020.”

A.168 Acceptance of Special Education Services - “that the Board approve the following special services for student PA (MAS) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Provider</th>
<th>Date(s)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychiatric Evaluation</td>
<td>Dr. Joseph Aquaviva, Rochelle Park, NJ</td>
<td>To be completed by 4/30/19</td>
<td>$900.00</td>
</tr>
</tbody>
</table>

A.169 Acceptance of Special Education Services - “that the Board approve the following special services for student DZ (MEM) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Provider</th>
<th>Date(s)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>AT (Assistive Technology) Evaluation</td>
<td>Advancing Opportunities, Ewing, NJ</td>
<td>1/15/19</td>
<td>$985.00</td>
</tr>
</tbody>
</table>

A.170 Acceptance of Special Education Services - “that the Board approve the following special services for student MA (PreK) for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Service</th>
<th>Provider</th>
<th>Date(s)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developmental Pediatric Evaluation</td>
<td>St. Joseph’s Children’s Hospital, Paterson, NJ</td>
<td>To be completed by 4/30/19</td>
<td>$450.00</td>
</tr>
</tbody>
</table>

A.171 Approval of Educational Services Contract - “that the Board approve the entering into a contract with the New Jersey Commission for the Blind for services provided to student, BP (PK-OOD) for the 2018-2019 school year for a total cost of $1,900.”

A.172 Approval of Contract – “that the Board approve approve a receiving contract with the State of New Jersey for Educational Services for state responsible students TR and KR.”

A.173 Approval of Volunteers – “that the Board approve both Phil Conte and Ali Torebka, as volunteer coaches for Baseball and Softball for the Spring of 2019.”

A.174 Approval of Use of Facilities - "that the Board approve the use of the MAS gymnasium, at a cost of $40 per hour, by the Bulls Basketball Organization, from March 25th – June 30, 2019 (Monday, Tuesday & Wednesdays).

A.175 Approval of Use of Facilities – “that the Board approve the use of MAS for the Maywood Recreational Day Camp during the summer of 2019, from June 24 – August 16, 2019, Mon. through Friday, from 8:00am – 3:15pm.”
A.176 **Approval of Field Placement** – “that the Board approve Danielle Baquerizo, an Education & Human Services student at Montclair University, be allowed to shadow a case worker/child study team member, for up to 35 hours during the Spring of 2019.”

A.177 **Approval of Field Trip Hard** - ”that the Board approve the funds be provided for students EG, AHE, RB, VD (MAS) to attend the 8th grade field trip. The total amount of this hardship is $550.00.”

A.178 **Approval of the Before-Care Contract** - ”that the Board approve to enter into a contract agreement with the Meadowlands Area YMCA for a Before-Care Program, to take place at Memorial and MAS, during the 2019-2020 school year.”

A.179 **Approval of the After-Care Contract** - ”that the Board approve to enter into a contract agreement with the Meadowlands Area YMCA for an After-Care Program, to take place at both Memorial and MAS, during the 2019-2020 school year.”

A.180 **Approval of Transportation Contract** - ”that the Board approve the following resolution:

**BE IT RESOLVED,** that the Maywood Board of Education does hereby approve an agreement with the *South Bergen Jointure Commission*, an approved Coordinated Transportation Service Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997, for the 2019-2020 school year. The services to be provided include, but not limited to, the Coordinated Transportation of non-public, out of district, special education, vocational, and summer programs.

**BE IT FURTHER RESOLVED,** that the Maywood Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.”

A.181 **Approval of Region V 2019-2020 Agreement** - “that the Board approve the following resolution:

**RESOLVED:** that the Maywood Board of Education desires to enter into Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2019-2020 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Michael Jordan, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Maywood students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.”

A.182 **Approval of Educational Internship** - "that the Board approve Peter Carpentier be allowed to complete an educational internship at MAS, during the 2018-2019 school year, to complete his Bergen Tech requirements"
Approval of Second Reading and Adoption – “that the Board approve the second reading and adoption of the following policies:

SEE ATTACHED LIST

Acceptance of Retirement – “that the Board accept, with regret, the retirement of Anne Lalumia, the school nurse at MAS, as of June 30, 2019.”

Acceptance of Resignation – “that the Board approve, with regret, the resignation of Jennifer Pinto, a paraprofessional at MAS, as of March 29, 2019.”

Acceptance of Resignation – “that the Board approve, with regret, the resignation of Tracy Bommarito, a paraprofessional at MEM, as of March 29, 2019.”

Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2018-2019 school year (pending completed paperwork).”

   Sub-Teacher
   Christian Velazquez – County Sub Certificate ($75 per diem)
   Meaghan Ciancella – County Sub Certificate ($75 per diem)
   Alison Wickersheim – County Sub Certificate ($75 per diem)
   Jillian Jones – County Sub Certificate w/degree ($80 per diem)

   Sub-Para
   Karen Anderson
   Donna Palsi

   Sub-Secretary
   Donna Palsi

Approval of New Position – “that the Board approve the creation of a full-time behaviourist position for the district, as of July 1, 2019.”

Approval of Elimination of a Position – “that the Board approve the elimination of the part-time behaviourist position for the district, as of June 30, 2019.”

Approval of Additional Payment – “that the Board approve additional payment to Kim Michalski, for home instruction for student, CJ (MAS) – 15 hours maximum @ $35.00 per hour for a total not to exceed $525.00. Start date of 2/8/19.”

Approval of Additional Payment – “that the Board approve additional payment to Patricia Barber, for home instruction for student, GK (MAS) – 10 hours per week maximum @ $35.00 per hour until medical clearance for a total not to exceed $2,800.00. Start date of 3/4/19.”

Approval of Additional Payment – “that the Board approve additional payment be made to teachers for the TREPS program for the 2018-2019 school year. Teachers will submit vouchers and be paid $50.00 per diem though Title I funding.”

Approval of Maternity Leave – “that the Board approve Laura Green, a School Psychologist, for a maternity leave of absence. Ms. Green plans on working up until April 30, 2019 and, as per the MEA contract, she will then use 17 sick days before and after her anticipated due date of May 9, 2019, followed by FMLA. Ms. Green would like to return to her position on November 22, 2019.”
P.94 Approval of Maternity Leave Replacement– “that the Board approve Cassondra Manickram as the maternity leave replacement for the Pre-K class from January 28th through March 1, 2019. During this time she will be placed on BA, Step 1 and receive a pro-rated salary of $49,454.00.”

P.95 Appointment of a Paraprofessional - “that the Board approve the appointment of Francia Quintero, as (.8) ABA paraprofessional for the 2018-2019 school year and receive the ABA rate of $23.90 per hour. Start date pending completed paperwork.”

F.63 Approval of Monthly Bills - “that the Board approve the check run for February in the amount of: $192,906.38”

F.64 Approval of Monthly Bills - “that the Board approve the check run for March in the amount of: $2,071,425.90”

F.65 Approval of Monthly Cafeteria Bills - “that the Board approve the cafeteria check run for March in the amount of $75,241.03.”

F.66 Approval of Additional January Check Run - “that the Board approve an additional check run for January in the amount of $34,623.17.”

F.67 Approval of Board Secretary's Monthly Certification - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 31, 2019 and February 28, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.68 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of January 31, 2019 and February 28, 2019 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.69 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for January 31, 2019 and February 28, 2019."

F.70 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for January 31, 2019 and February 28, 2019.”

F.71 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, as submitted, for January 31, 2019 and February 28, 2019.”

F.72 Approval of Payroll - “that the Board approve the payroll for January as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>899,645.20</td>
</tr>
<tr>
<td>20</td>
<td>10,450.58</td>
</tr>
<tr>
<td>Total</td>
<td>$ 910,095.78</td>
</tr>
</tbody>
</table>
Board Share FICA/Medicare 20,957.28
State Share FICA Medicare 45,284.24
Board DCRP 2,885.77

**Total Payroll Expense:** $ 979,223.07

F.73 **Approval of Payroll** - “that the Board approve the payroll for February as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>842,665.85</td>
</tr>
<tr>
<td>20</td>
<td>9,935.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$ 852,600.85</strong></td>
</tr>
</tbody>
</table>

Board Share FICA/Medicare 16,153.79
State Share FICA Medicare 45,698.46
Board DCRP 2,699.79

**Total Payroll Expense:** $ 917,152.89

F.74 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."

F.75 **Approval of Amendment to Motion F34** - "that the Board approve an amendment be made to motion F.34-Allocation of Salaries to Title I - that the Board approve the allocation of the following salaries to ESSA Title I funds:

- Theresa Montesano 25,000
- Diana Chamberlain 23,566
- Krista Ibrahim 27,459

F.76 **Approval of Lease and ESIP Payments** - "that the Board approve the following payments made via scheduled ACH debit:

- 2/15/19 TD Bank ESIP Principal and Interest $64,440.65
- 1/02/19 TD Bank Lease Purchase Payment $14,513.98

F.77 **Approval of the Budget** - "that the Board approve the following resolution:

**BE IT RESOLVED**, that the Maywood Board of Education approve a school district preliminary budget for the FY2019/2020 School Year for submission to the Executive County Superintendent’s Office as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (10)</td>
<td>$21,394,682</td>
<td>$19,083,295</td>
</tr>
<tr>
<td>Special Revenue Fund (20)</td>
<td>330,352</td>
<td>-</td>
</tr>
<tr>
<td>Debt Service Fund (40)</td>
<td>779,175</td>
<td>754,175</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,504,209</strong></td>
<td><strong>$19,837,470</strong></td>
</tr>
</tbody>
</table>

Also included in the budget are use of the health adjustment in the amount of $33,408 to offset health care costs and the use of $80,000 Banked Cap.
MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
March 20, 2019

The Banked Cap is to help support the following costs: $40,000 for legal fees related to the feasibility study and $40,000 for increased out of district tuition and transportation. The implementation of these programs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019/2020.

NOW, THEREFORE, BE IT RESOLVED that the Maywood Board of Education hereby establishes the School District travel maximum for the 2019/2020 school year at the sum of $15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

EXCEPTED MOTIONS VOTED ON SEPARATELY

A.164 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:
WHEREAS, Orlando Pardo, Hansen Peng, June Myint, Tyler McQuaid, Carolina Benitez, Andrew Santos and Nicholas Hayek have been awarded the Maywood Avenue School March Students of the Month in recognition of their humanitarian deeds and fine human kindness;
NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of March 20, 2019."

Moved by: Mr. Bendezu
Seconded by: Ms. Cicarelli
Vote: 5/0
Abstentions: 0

TABLED MOTIONS

A.161. Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

1/23/19 Work Session, Regular Meeting, Closed
3/11/19 Special Meeting

MEETING OPEN TO THE PUBLIC

• n/a

BOARD COMMENTS

• n/a

MEETING ADJOURNED BY ACCLAMATION AT 11:15PM

Respectfully submitted,

Jennifer Pfohl, Board Secretary