The Regular Meeting of the Maywood Board of Education was held on November 14, 2018. President Taylor called the work session meeting to order at 7:01PM and the regular meeting to order at 8:02PM.

ROLL CALL

MEMBERS PRESENT: Mr. Taylor, Mr. Bendezu, Ms. Cicarelli, Mr. Cilento, Ms. Kiely and Mr. Velez

MEMBERS ABSENT: Ms. Wiebe

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator,

FLAG SALUTE

Adequate notice of this meeting was provided on January 25, 2018 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT’S REPORT

Mr. Jordan reported on the following:

- We will recognize the MAS students of the month, Parcc outstanding achievement and the HAWK 5 K donation.
- There were no HIB related investigations/reports since the last BOE meeting.
- Many thanks to the PTOs for their help with a number of events since we last met including the Trunk O’ Treat, the 6th grade Halloween social, donuts with dad, and the Grade 4 Dad’s Breakfast.
- Cheerleading, boys and girls basketball try-outs have taken place and the teams have been selected. Congratulations to one and all who tried out.
- Many thanks to the MAS student council and Ms. Leto and Mrs. Byrnes at Memorial and both school staffs for their coordination of Mix-It-Up Day. On this day students arrive at the cafeteria and are handed random cards. The cards dictate where they are to sit for lunch. It is a day to break down the clicks that are present within every school and to expose students to others they may never otherwise get to know. Students are given ice-breaker questions to start the table conversation and the game Uno was played by many involved. MAS also did a Teacher Mix It Up Day where for a period teachers assumed other teacher roles.
- I attended the NJSBA convention in Atlantic City. It was a very valuable experience and I was able to attend numerous workshops and review numerous vendor offerings.
- All first round observations have been completed.
- Red Ribbon Week was recognized in both schools. This anti substance abuse program is recognized across the country and reminds students and parents of the importance of this growing problem.
- This Saturday is the MAS Leaf Bagging Blitz. At present time we have over 20 homes on the schedule.
The MAS ceremony took place Monday and once again our school was humbled to be in the presence of the heroes in attendance. Kudos to the student council for their speeches and the MAS band and choir members who performed.

The feasibility study continues. The firm has indicated that they are working on the financial component of the initial report.

Congratulations to the first marking period honor roll and distinguished honor roll recipients. These students will be honored at the Thanksgiving Student recognition program next week.

All SGP data was received by the district and all teachers’ summative forms will be updated accordingly.

The district has yet to receive the MOU paperwork for coordination with the MPD. The chief of police was alerted that there is a delay on the part of the State.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

- Our audit started last week
- Open enrollment saw 15 employees opt for the new Horizon plan, resulting in an estimated premium savings of approximately 85k less than the incentive payout of 30k. Net savings should be 55k this year.

CORRESPONDENCE

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – No report.

Finance – No report

Curriculum – No report

Policy – No report

Personnel – No report

Safety/OEM – Police assisted in both evacuation drills. Both went well. MJ stated that the gym next store has more than enough room.

Technology – No report

Community Relations – No report

Negotiations – No report

Legislation – No report

Mayor and Council – FC went to last meeting. Focusing on shift in police personnel.

MAS PTO – No report

MEM PTO – No report

Hackensack BOE – Referendum meeting coming up

Joint Boards Committee – No report

Seniors – No report

Office of Emergency Management – No report

Library – 8th grade book club began last week. They will be going over at recess 3 or 4 times during the year.
CLOSED SESSION

- n/a

REGULAR MEETING 8:02PM

PRESENTATIONS and RECOGNITIONS

- Student Academic Recognition
- Maywood 5K Recognition
- Students of the Month

RECESS 8:27PM – 8:45PM

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.5 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Taylor
Seconded by: Ms. Cicarelli
Vote: 6/0
Abstentions: 0

A.79 Acceptance of Minutes - "that the Board accept the following minutes of the Board of Education meetings."

10/17/18 Work Session, Regular Meeting, Closed

A.80 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for October 2018:

MEM: 10/10/18 Fire Drill 10/17/18 Lockdown
MAS: 10/10/18 Fire Drill 10/11/18 Lock Down
A.81 **Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of October 31, 2018:

<table>
<thead>
<tr>
<th></th>
<th>6/22/18</th>
<th>10/31/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>413</td>
<td>430</td>
</tr>
<tr>
<td>MAS</td>
<td>571</td>
<td>563</td>
</tr>
<tr>
<td>Total in-district</td>
<td>984</td>
<td>993</td>
</tr>
</tbody>
</table>

*Change from 6/30/18*

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OOD K-8 Sp. Ed.</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>OOD Sp Ed. 9-12</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Vo-Tech Special Ed</td>
<td>20</td>
<td>16</td>
</tr>
<tr>
<td>Charter Schools</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Bergen Academies/Teterboro</td>
<td>26</td>
<td>25</td>
</tr>
<tr>
<td>Bergen Academies/Hackensack</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td>Applied Tech</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>Bergen Vo-Tech Shared Students</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Academies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hackensack High School</td>
<td>245</td>
<td>250</td>
</tr>
<tr>
<td>Total District Enrollment</td>
<td>1,325</td>
<td>1,343</td>
</tr>
</tbody>
</table>

*Change from 6/30/2018*

A.83 **Acceptance of Special Education Services** - "that the Board approve the following special services for student SI (MEM) for the 2018-2019 school year:

- **Service:** Bilingual Educational Evaluation
- Bilingual Psychological Evaluation
- Bilingual Translator (not to exceed 2 hours)

- **Provider:** Supreme Consultants, Rutherford, NJ

- **Rate:** $750.00 per evaluation; $47.00 per hour translator

- **Date(s):** To be completed by 1/23/19

- **Total:** $1,594.00 (not to exceed)

A.84 **Approval of Renaming of School Safety Team** – “that the Board approve renaming of the School Safety Team to the School Safety/Climate Team.”

A.85 **Approval of QSAC DPR Self-Assessment** – “that the Board approve the 2018-2019 QSAC DPR Self-Assessment and submission.”

A.86 **Approval of QSAC Declaration** – “that the Board approve the QSAC Declaration page, as submitted.”

A.87 **Approval of Revised HIB Policy** – “that the Board approve the 2018-2019 District, Harassment, Intimidation & Bullying revised policy.”

A.88 **Approval of Use of Facilities** – “that the Board approve the use of the small gym/cafeteria at Memorial for a Junior Explorer’s Thanksgiving Cooking Class, from 3pm – 5pm on Tuesday, November 20, 2018.”

A.89 **Approval of Use of Facilities** – “that the Board approve the use of classrooms from 3pm – 5pm on Tuesday, Wednesday and Thursdays in January, February and March 2019, for the Junior Explorers After School Enrichment program.”
A.91 **Approval of Classroom Observations** - “that the Board approve Maya Rutkowski a Bergen Academy student, to complete a “Senior Experience” internship in a 2nd grade class at MEM, as part of a field experience requirement, to take place between November 15th and May 29, 2019.”

A.92 **Approval of Revised Job Descriptions Manual** – “that the Board approve the revision to the Job Descriptions Manual, as on file in the Board Office.”

A.93 **Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>T. Glennon</td>
<td>Introduction to Google Classroom</td>
<td>11/14/18</td>
</tr>
<tr>
<td>A. Carratura</td>
<td>Introduction to Google Classroom</td>
<td>11/14/18</td>
</tr>
<tr>
<td>N. Sadany</td>
<td>Promethean Software: Intro to Class Flow</td>
<td>12/4/18</td>
</tr>
<tr>
<td>L. Williams</td>
<td>Promethean Software: Intro to Class Flow</td>
<td>12/4/18</td>
</tr>
<tr>
<td>S. Simpson</td>
<td>Getting Started with SMART Learning Suite</td>
<td>12/5/18</td>
</tr>
<tr>
<td>J. Helfricht</td>
<td>Getting Started with SMART Learning Suite</td>
<td>12/5/18</td>
</tr>
<tr>
<td>R. Safar</td>
<td>Getting Started with SMART Learning Suite</td>
<td>12/5/18</td>
</tr>
<tr>
<td>N. Clark</td>
<td>Getting Started with SMART Learning Suite</td>
<td>12/5/18</td>
</tr>
<tr>
<td>B. Brislin</td>
<td>Getting Started with SMART Learning Suite</td>
<td>12/5/18</td>
</tr>
<tr>
<td>K. Brickett</td>
<td>Promoting Social &amp; Emotional Learning</td>
<td>12/11/18</td>
</tr>
<tr>
<td>J. Fisher</td>
<td>NGSS – Phenomena &amp; CER, Gr. 5-12</td>
<td>12/12/18</td>
</tr>
<tr>
<td>N. Napolitano</td>
<td>Making Best Use of Google Classroom to Strengthen Your Science Instruction</td>
<td>12/07/18</td>
</tr>
<tr>
<td>A. Bassillo</td>
<td>Assistive Technology Tools to Support Dyslexia &amp; Reading Disabilities</td>
<td>12/18/18</td>
</tr>
<tr>
<td>N. Sadany</td>
<td>Increase &amp; Accelerate your ELL Students</td>
<td>1/05/19</td>
</tr>
<tr>
<td>L. Williams</td>
<td>Working Hand n’Hand NJCEC Spring 2019</td>
<td>3/22/19</td>
</tr>
<tr>
<td>P. Corso</td>
<td>Working Hand n’Hand NJCEC Spring 2019</td>
<td>3/22/19</td>
</tr>
<tr>
<td>N. Sadany</td>
<td>NJTESOL Spring Conference 2019</td>
<td>5/30-5/31/19</td>
</tr>
<tr>
<td>J. Hanley</td>
<td>Core Essentials of ActivInspire Software</td>
<td>12/6/18</td>
</tr>
<tr>
<td>K. Koenig</td>
<td>Core Essentials of ActivInspire Software</td>
<td>12/6/18</td>
</tr>
<tr>
<td>C. Ecochard</td>
<td>Teaching &amp; Learning with SMART Learning Suite</td>
<td>12/11/18</td>
</tr>
</tbody>
</table>

A.94 **Submission of M-1 and Health and Safety Inspections** – “that the Board hereby authorize the school business administrator to submit the attached Annual Maintenance Budget Amount worksheet (M-1) and Health & Safety Evaluation of School Buildings Checklist for Maywood in compliance with Department of Education requirements.”

A.95 **Submission of Comprehensive Maintenance Plan** - “that the Board approve the following resolution;

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Maywood are consistent with these requirements, and
WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Maywood in compliance with Department of Education requirements.

A.96 Appointment of Legal Services Agreement - "that the Board approve the following resolution;

WHEREAS, the law firm of Porzio, Bromberg and Newman, P.C. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Porzio, Bromberg and Newman, P.C., to provide special counsel professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the attached Agreement for Legal Services. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

A.97 Approval of Use of Facilities – “that the Board approve the use of the Memorial small gymnasium by Maywood Recreation, on Thursdays from 1/3/19 through 2/7/19, 6pm-8pm for Girls Field Hockey, grades 5-8.”

A.99 Approval of Agreement with the SBJC - "that the Board approve an agreement between the Maywood Board of Education and the South Bergen Jointure Commission for SBJC students to attend educational programs in the areas of Computers, Physical Education and Art at the Maywood Avenue School for the purpose of mainstreaming. Decisions for mainstreaming will be made in accordance with the student’s IEP.”

P.62 Approval of Stipends/Amendment of Amounts - “that the Board approve the following teachers be appointed to stipend positions for the 2018-2019 school year. The individual appointments are:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Stipend Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kristin Yehle</td>
<td>Crochet Club</td>
<td>$357.00</td>
</tr>
</tbody>
</table>

P.63 Appointment of a Paraprofessional - “that the Board approve the appointment of Audra Marie Palsi, as (.8) paraprofessional for the 2018-2019 school year and receive the ABA rate of $23.90 per hour. Start date pending completed paperwork.”

P.64 Approval of Rate Change - “that the Board approve the Tanya Pizzuti receive the ABA paraprofessional rate of $23.90 for the 2018-2019 school year, effective 11/15/18. She is being moved into the MAP class at MAS on that date as well, she remains a (.8).”

P.65 Approval of Amended Return Date - “that the Board approve Kelly Esposito’s return date be amended, she will now return to her position as of February 28th instead of February 26, 2019.”
P.66 Approval of Additions to Sub List – “that the Board approve the following individuals be added to the substitute list for the 2018-2019 school year (pending completed paperwork).”

**Sub-Teacher**
- Mary Kate Lisi - County Sub Certificate w/degree ($80.00)
- Olivia Deferi - County Sub Certificate w/degree ($80.00)
- Tahsena Amin - County Sub Certificate w/degree ($80.00)

**Sub-Secretary**
- Jen Stinziano
- Alexis D’Errico

F.37 Approval of Monthly Bills - “that the Board approve the check run for November in the amount of $562,962.46.”

F.38 Approval of Board Secretary’s Monthly Certification - ”that the Board accept the Board Secretary’s monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of October 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1.”

F.39 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of October 31, 2018 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.”

F.40 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for October 31, 2018.”

F.41 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for October 31, 2018.”

F.42 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, as submitted, for October 31, 2018.”

F.43 Approval of Disposal of Equipment - “that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.44 Approval of Payroll - “that the Board approve the payroll for October as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>852,780.80</td>
</tr>
<tr>
<td>20</td>
<td>10,250.58</td>
</tr>
<tr>
<td>Total</td>
<td>863,031.38</td>
</tr>
</tbody>
</table>

Board Share FICA/Medicare: 18,164.82
Board DCRP: 43,641.20
State Share FICA Medicare: 2,835.62

Total Payroll Expense: 927,673.02
EXCEPTED MOTIONS VOTED ON SEPARATELY

A.82 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Grant Padavano, Emily Quiroz, Michael Gilbert, Victoria Cavo, Carolyn McDermott, Amy Carangui and Lia Mena Mella have been awarded the Maywood Avenue School November Students of the Month in recognition of their humanitarian deeds and fine human kindness;

NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of November 14, 2018."

Moved by: Mr. Taylor
Seconded by: Ms. Cicarelli
Vote: 6/0
Abstentions: 0

A.90 Approval of Use of Facilities – “that the Board approve the use of the large gym at MAS on February 9, 2019, from 5pm – 10pm for the Maywood Girl Scouts Annual Sweetheart Dance.”

Moved by: Mr. Taylor
Seconded by: Mr. Cilento
Vote: 5/0
Abstentions: 1

A.98 Approval of Use of Facilities – “that the Board approve the use of the cafeteria at MAS on December 9, 2018, from 12pm – 3pm for the Maywood Girl Scouts Holiday Party.”

Moved by: Mr. Taylor
Seconded by: Mr. Cilento
Vote: 5/0
Abstentions: 1

TABLED MOTIONS

• n/a

MEETING OPEN TO THE PUBLIC

• n/a

BOARD COMMENTS

• n/a

MEETING ADJOURNED BY ACCLAMATION AT 9:13 PM

Respectfully submitted,

[Signature]

Jennifer Pfohl, Board Secretary