The Regular Meeting of the Maywood Board of Education was held on October 23, 2017. President Taylor called the meeting to order at 8:00PM.

ROLL CALL

MEMBERS PRESENT: Mr. Taylor, Mr. Bendezu, Ms. Cicarelli, Ms. Kiely, Mr. Velez and Ms. Wiebe

MEMBERS ABSENT: Mr. Cilento

ALSO PRESENT: Mr. Jordan, Superintendent and Ms. Jennifer Pföhl, Business Administrator,

FLAG SALUTE

Adequate notice of this meeting was provided on October 19, 2017 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT’S REPORT

Mr. Jordan reported on the following:

- We will honor the MAS students of the month
- The 2016-2017 Violence and Vandalism Report as well as the HIB assessment will be presented
- Ms. Nima Durso will be honored for achieving tenure
- Students will be honored for outstanding accomplishments on PARCC and NJASK
- Our first roundtable takes place on the evening of November 1. Mr. Bill Stallone of the Bergen County Prosecutor’s Office will be present to assist in the presentation that will discuss the security enhancements in both buildings and engage parents on the topic of how they can assist their children.
- The Hurricane Relief initiative takes place on Saturday from 10 am to 2 pm in the MAS parking lot.
- All non-tenured staff have been observed and tenured staff scheduled for completion of in November.
- The curriculum consortium is off to a very good start with three further meetings scheduled for a revision and review of the social studies curricula.
- Lockdowns took place at both buildings.
- The district continues to work with the SBJ including having students attend our specials classes. Since the last meeting we have started our 8th grade mentorship program with one homeroom attending a class and lunch at SBJ and we have had a grade 8 assembly presented by Mr. Rossig on the issues of disability awareness.
- The interviews for this position will take place during the day on October 30th.
- The grade 8 trip to the Statue of Liberty and Ellis Island took place and was very successful.
- Both schools took part in the Officer Phil school safety program.
I will be attending the NJSBA convention in Atlantic City this week.

Many thanks to the many volunteers and to the many Maywood residents who took part in the annual grade 8 car wash.

We thank the PTOs for their continued support. In particular we thank them for their assistance with the book fairs.

Both schools hosted BTSN programs in September and they were well attended. Many thanks to the faculty and staff at both schools and to the parents who made it a point of being at these important events.

Schools are closed for election day as well as for Teachers’ Convention on Thursday and Friday of the same week.

October is Respect/Safe Schools Month in the district. With the new HIB law, the first week of October is deemed “Respect Week”. The third week is deemed School Violence Prevention Week and Red Ribbon Week is also intertwined. The district created a series of initiatives, programs and student centered activities to encompass the full month of activities.

Students were invited to Respect Parties at MAS afterschool in October. This event celebrates our focus on respect and culminates with these parties that consist of a variety of events in the MAS large gym.

The annual fire safety assembly took place last week. Many thanks to the Maywood volunteer fire department for their efforts.

For approval tonight is the QSAC Statement of Assurance.

Ms. Pfohl reported on the following:

- The audit is complete. Waiting for report.
- Reminded BOE members to complete the online training.

CORRESPONDENCE

- n/a

COMMITTEE & LIAISON REPORTS

**Buildings & Grounds** – Schedule a meeting

**Finance** – No report

**Curriculum** – No report

**Policy** – No report
Personnel – No report
Safety/OEM – No report
Technology – We have a new website
Community Relations – No report
Negotiations – These are all complete
Legislation – No report
Mayor and Council – No report
MAS PTO – No report
MEM PTO – Fundraisers
Hackensack BOE – No report
Joint Boards Committee – No report
Seniors – No report
Office of Emergency Management – No report
Library – No report

PRESENTATIONS and RECOGNITIONS
• Maywood Avenue School Students of the Month
• District PARCC Presentation
• Recognition of Achieving Tenure – Nima Durso
• Violence & Vandalism Annual Report 2016-2017

OPEN TO THE PUBLIC
• n/a

BOARD COMMENTS
• n/a

OLD BUSINESS
• n/a

NEW BUSINESS

BL.4 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group
Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:


Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 6/0
Abstentions: 0
A.70 **Acceptance of Minutes** - "that the Board accept the following minutes of the Board of Education meetings."

9/25/17 Work Session, Regular Meeting, Closed

A.71 **Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for September 2017:

<table>
<thead>
<tr>
<th>MEM:</th>
<th>MAS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/07/17 Fire Drill</td>
<td>9/08/17 Lock Down</td>
</tr>
<tr>
<td>9/14/17 Lockdown</td>
<td>9/13/17 Fire Drill</td>
</tr>
</tbody>
</table>

A.72 **Acceptance of Recorded Enrollment** - "that the Board accept the following enrollment numbers as of September 30, 2017:

<table>
<thead>
<tr>
<th></th>
<th>6/22/17</th>
<th>9/30/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial</td>
<td>445</td>
<td>420</td>
</tr>
<tr>
<td>MAS</td>
<td>532</td>
<td>559</td>
</tr>
<tr>
<td>Total in-district</td>
<td>977</td>
<td>979</td>
</tr>
<tr>
<td><strong>Change from 6/30/17</strong></td>
<td></td>
<td><strong>0.51%</strong></td>
</tr>
<tr>
<td>OOD K-8 Sp. Ed.</td>
<td>7</td>
<td>9</td>
</tr>
<tr>
<td>OOD Sp Ed. 9-12</td>
<td>15.5</td>
<td>16</td>
</tr>
<tr>
<td>Vo-Tech Special Ed</td>
<td>19</td>
<td>24.5</td>
</tr>
<tr>
<td>Charter Schools</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Academies/Tech/Vo-tech</td>
<td>45</td>
<td>38</td>
</tr>
<tr>
<td>Hackensack High School</td>
<td>255</td>
<td>250</td>
</tr>
<tr>
<td>Total District Enrollment</td>
<td>1,320</td>
<td>1,318</td>
</tr>
<tr>
<td><strong>Change from 6/30/2017</strong></td>
<td></td>
<td><strong>0%</strong></td>
</tr>
</tbody>
</table>

A.74 **Approval of the Violence and Vandalism Report** – “that the Board approve the Violence and Vandalism Report for 2016-2017, as presented by the Superintendent of Schools on October 18, 2017.”

A.75 **Approval of Board and District Goals** – “that the Board approve the Board and District Goals for the 2017-2018 school year.”

A.76 **Approval of QSAC Statement of Assurance** – “that the Board approve the QSAC Statement of Assurance for the 2017-2018 school year.”

A.77 **Approval of Field Trips** - "that the Board approve the following field trips for the 2017-2018 school year. The scheduled trips are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Date</th>
<th>Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>K/MAP</td>
<td>05/04/18</td>
<td>Turtle Back Zoo, West Orange</td>
</tr>
<tr>
<td>1st Grade</td>
<td>04/26/18</td>
<td>Sterling Mine Museum, Ogdensburg, NJ</td>
</tr>
<tr>
<td>2nd Grade</td>
<td>03/07/18</td>
<td>Legoland, Westchester, NY</td>
</tr>
<tr>
<td>3rd Grade</td>
<td>11/16/17</td>
<td>Liberty Science Center, Jersey City, NJ</td>
</tr>
<tr>
<td>4th Grade</td>
<td>05/10/18</td>
<td>Bronx Zoo, New York</td>
</tr>
<tr>
<td>8th Grade</td>
<td>10/20/17</td>
<td>Ellis Island</td>
</tr>
<tr>
<td>6th, 7th, 8th Grade</td>
<td>05/18/18</td>
<td>Bergen Teen Arts Festival, Paramus, NJ*</td>
</tr>
</tbody>
</table>

*The cost for the School to participate is $350.00. This registration fee will allow an unlimited number of students to participate in any and all workshops, such as Creative Writing, Poetry, Dance, Film Production, Instrumental and Vocal Music and Theater Arts.
A.80 Approval of Volunteers – “that the Board approve the following classroom and media center volunteers for the 2017-2018 school year:

Nohemi Reale  Catherine Tobias
Damile Sanchez  Abigail Soto
Haley Yoo

A.81 Approval of Professional Development Days/Change in Calendar - "that the Board approve classes be suspended for the MAP program, at both Memorial and MAS, for the purpose of professional development, on the following days:

October 27, 2017
November 17, 2017
February 2, 2018
March 9, 2018
May 11, 2018

A.82 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Approx. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>S. Barudin</td>
<td>10/24, 11/28, 12/12, 1/23, 2/27 &amp; 3/13/18</td>
<td>n/a</td>
</tr>
<tr>
<td>R. Bernarducci</td>
<td></td>
<td>n/a</td>
</tr>
<tr>
<td>B. Smith</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N. Tufano</td>
<td>Buehler – Booster Workshop</td>
<td>11/02/17</td>
</tr>
<tr>
<td>D. Biggins</td>
<td>Buehler - Juno Mission</td>
<td>11/02/17</td>
</tr>
<tr>
<td>D. Connahna</td>
<td>Google &amp; Student Centered Math Classroom</td>
<td>11/27/17</td>
</tr>
<tr>
<td>K. Vastola</td>
<td>Google &amp; Student Centered Math Classroom</td>
<td>11/27/17</td>
</tr>
</tbody>
</table>

A.83 Acceptance of Special Education Services - “that the Board approve the following tuition and aide cost (which was to be determined on the June 19, 2017 agenda) for student DAn (OOD) as follows:

School: New Bridges Center, River Edge, NJ
Date(s): 7/5/17 to 7/31/17
Tuition: $5,527.00
Aide cost: $1,700.00
Total: $7,227.00

A.84 Acceptance of Special Education Services - “that the Board approve the following special services for student DAn (OOD) for the 2017-2018 school year:

Service: Occupational Therapy
Provider: Karen Willick
Date(s): 9/6/17-6/20/18
Rate: 2 sessions per wk @ $45.00 per session
Total: $3,600.00

A.85 Approval of Classroom Observations - "that the Board approve Ariana Margaroti, an education student from Bergen Community College, to complete 10 hours of observations in a Special Education class, as part of a field experience requirement. During the Fall of 2017.”
A.86 **Approval of Contract Agreement** – “that the Board approve the contract between the Maywood Board of Education and the Superintendent, Mr. Michael Jordan, for the period covering July 1, 2017 – July 1, 2022.”

A.87 **Approval of Contract Agreement** – “that the Board approve to enter into a contract agreement with the Maywood Administrator’s Association for the period covering July 1, 2017 – June 30, 2020.”

P.50 **Approval of Additions to Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2017-2018 school year *(pending completed paperwork).*”

- **Sub-Teacher**
  - Sharmaine Joseph – County Sub-Certificate w/degree ($80 per diem)
  - Philip Conte – County Sub-Certificate w/degree ($80 per diem)

- **Sub-Nurse**
  - Sherry Sansone

P.51 **Approval of Additional Payment** – “that the Board approve additional payment to the lunch aides and paraprofessionals on the attached spreadsheet, as per timesheets submitted through October 13, 2017.”

P.52 **Approval of Additional Payment** – “that the Board approve additional payment to part-time teachers and paraprofessionals, at their contracted hourly rate, for providing class coverage, on an as needed basis, for the 2017-2018 school year.”

P.53 **Approval of Additional Payment** – “that the Board approve additional payment made to the following teachers/staff, for working during the summer of 2017. To be paid at their 2017-2018 per diem rate;

- Kristin Yehle – 1 hour
- Sangita Damania – 21 hours

P.54 **Approval of Additional Payment** – “that the Board approve additional payment be made to teachers for the *Afterschool Homework Program* for the 2017-2017 school year. Teachers will submit vouchers and be paid $50.00 per diem though *Title I* funding.”

P.55 **Approval of Salary** - "that the Board approve Mr. Ray Bauer, the appointed principal at Memorial School, receive an annual salary of $140,430.00 for the 2017-2018 school year.”

P.56 **Approval of Salary** - "that the Board approve Mr. Keith Timmins, the appointed Supervisor/Dean of Students at MAS, receive an annual salary of $100,000.00 for the 2017-2018 school year.”

P.57 **Approval of Maternity Leave Absence Replacement** – “that the Board approve Ms. Crystal (Alverez) Kissinger as the maternity leave replacement for Ms. Jen Mocera, a Special Education teacher at Memorial. Ms. Kissinger will assume this position from November 20th through December 2018 and she will be placed on BA, Step 2 with a prorated annual salary of $49,500.00 for the 2017-2018 school year.”
P.58 **Appointment of Buildings & Grounds employee** – “that the Board approve the appointment of Joseph Sebastiano as a part-time Buildings and Grounds employee at $16.00/hour. Mr. Sebastiano will work 20 hours a week beginning on or about October 23, 2017.”

P.59 **Approval of Submission of Substitute Application** – “that the Board approve the submission of the County Substitute Certification Application to the County Superintendent for Maxine Montany.”

F.25 **Approval of Monthly Bills** - “that the Board approve the check run for October in the amount of $1,382,809.01.”

F.26 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.27 **Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of September 30, 2017 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

F.28 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.29 **Approval of Payroll** - “that the Board approve the payroll for September as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Gross Payroll</th>
<th>Employer Share of Social Security</th>
<th>State Share of Social Security</th>
<th>Employer DCRP Contribution</th>
<th>Total Payroll Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 10</td>
<td>799,719.33</td>
<td>14,252.19</td>
<td>44,219.53</td>
<td>1,517.24</td>
<td>859,708.29</td>
</tr>
<tr>
<td>Fund 20</td>
<td>17,362.08</td>
<td>1,328.20</td>
<td>44,219.53</td>
<td></td>
<td>18,690.28</td>
</tr>
<tr>
<td>Total</td>
<td>$ 817,081.41</td>
<td>$ 15,580.39</td>
<td>$ 44,219.53</td>
<td>$ 1,517.24</td>
<td>$ 878,398.57</td>
</tr>
</tbody>
</table>

F.30 **Approval of Submission of Comprehensive Maintenance Plan** - “that the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Maywood Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,
NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Maywood Board of Education in compliance with Department of Education requirements.”

F.31 Approval of Allocation of Salaries to Title I - “that the Board approve the allocation of the following salaries to ESSA Title I funds:

Theresa Montesano  $20,000
Kaitlin LaRose  $40,160
Christine Mannarano  $ 9,772
Theresa Lyzell  $11,729

A total of $9,196 for summer enrichment salaries will also be charged to the ESSA Title I grant

F.32 Approval of Medical Plans - “that the Board approve the following resolution:

WHEREAS, the District, has reserved the right to limit the number of medical plans offered under the School Employees’ Health Benefits Program; and

WHEREAS, the District does offer one from each required category; and

THEREFORE, BE IT RESOLVED, that the District employees may select from the following offered plans; Aetna Freedom10, NJ Direct10, NJ Direct15, Horizon HMO, Horizon HMO1525, NJ Direct2030, Aetna HMO2035, Horizon HMO2035 and NJ DirectHD1500.”

F.33 Approval of Health Care Incentives - “that the Board approve the following incentives offered to employees who select a lower premium health care plan during open enrollment 2017:

<table>
<thead>
<tr>
<th>Plan</th>
<th>Single</th>
<th>Married</th>
<th>Family</th>
<th>Parent/Child</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct 15</td>
<td>$ 250</td>
<td>$ 500</td>
<td>$ 725</td>
<td>$ 475</td>
</tr>
<tr>
<td>Direct 2030</td>
<td>650</td>
<td>1,325</td>
<td>1,925</td>
<td>1,200</td>
</tr>
<tr>
<td>Direct HD1500</td>
<td>700</td>
<td>1,400</td>
<td>2,000</td>
<td>1,300</td>
</tr>
<tr>
<td>Horizon HMO1525</td>
<td>475</td>
<td>975</td>
<td>1,400</td>
<td>900</td>
</tr>
<tr>
<td>Horizon HMO2035</td>
<td>1,250</td>
<td>2,500</td>
<td>3,600</td>
<td>2,400</td>
</tr>
</tbody>
</table>

F.34 Award of Contract - "that the Board approve a contract with Atlantic for a five year lease of the following Savin copiers with maintenance agreement per New Jersey State Contract #40467 as follows: 2 Savin MP4055 spf Copiers and 5 Savin MP6503spf Copiers, for a term commencing on or about November 1, 2017 for 60 months at $2,405.00 per month. The per copy charge will be .006.”

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.73 Maywood Avenue School Students of the Month - "that the Board approve the following resolution:

WHEREAS, Eva Thomas, Oritsesetenesan Nanna, Abigail Dennis, Rori Stanford, Kristine Baytar, Marc Tyson and Carolina Benitez have been awarded the Maywood Avenue School October Students of the Month in recognition of their humanitarian deeds and fine human kindness;
NOW, THEREFORE, BE IT RESOLVED, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of October 23, 2017."

Moved by: Mr. Taylor  
Seconded by: Ms. Cicarelli  
Vote: 6/0  
Abstentions: 0

A.78 Approval of Use of Facilities – "that the Board approve the use of the large gymnasium at Memorial for MYAA Open Gym Adult Basketball, on Wednesdays, 8pm-10pm, 9/27/17 - 6/13/18."

Moved by: Mr. Taylor  
Seconded by: Mr. Velez  
Vote: 4/0  
Abstentions: 2

A.79 Approval of Use of Facilities – "that the Board approve the use of the large gymnasium at MAS for MYAA Basketball, on Mondays, 7pm-9pm, 10/1/17 - 12/1/17."

Moved by: Mr. Taylor  
Seconded by: Mr. Velez  
Vote: 4/0  
Abstentions: 2

TABLED MOTIONS
n/a

MEETING OPEN TO THE PUBLIC
n/a

ADJOURNED TO CLOSED SESSION
n/a

CLOSED SESSION
n/a

BOARD COMMENTS
n/a

MEETING ADJOURNED BY ACCLAMATION AT 9:05PM
Respectfully submitted,

Jennifer Pfohl, Board Secretary