

# MAYWOOD SCHOOL DISTRICT KINDERGARTEN REGISTRATION INFORMATION

**Dates:** March 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>

**Time:** 8:30 – 11:00 A.M. and 12:30-2:30 PM ~ *By appointment only*

**Place:** Memorial School, 764 Grant Avenue, Maywood, NJ 07607  
~ Room B-5 –Guidance Office (Use front entrance)

## **To Register Your Child in the Maywood Public School Kindergarten Program:**

- You must be a resident of Maywood and provide four proofs of residency.
- Children are eligible to register if they turn 5 on/or before October 1, 2017.
- **Parents/guardians must pick up the registration packets and at the same time schedule their appointment at the Memorial School Main Office prior to registration.** Appointments take approximately 15 minutes.

## **On the day of registration please bring the following forms:**

- Your child's original birth certificate or passport
- Four proofs of residency (Please see list below)
- Open Registration Form (Please print this form after you complete your online registration.)
- ESL Home Language Survey
- District Media Consent Form
- Two recent photos of your child with his/her name on the back of the photos
- Immunizations Record
- Health History Questionnaire
- Physical Examination Form - Current for the upcoming school year.
- Medical Confidential Form
- If applicable, please also present custody or court documents.

Part of the registration process is digital and user friendly. Visit our website at [www.maywoodschoools.org](http://www.maywoodschoools.org) to begin the registration process and enter your information after you pick up your packet. Once there, click on the registration tab to begin. **Please note that you must register in the 2017-18 school year.**

The state requires that parents/guardians of any pupil attending public school submit documentation that the child has the mandatory immunizations. Documentation means a written statement from a physician, clinic, or an official school transcript, which lists immunizations, and the specific dates each were given. If the school is unable to translate foreign immunization records, it will be the responsibility of the parent/guardian to secure English translations of those medical records by a physician. All immunization records must have the physician's signature stamp.

Children will not be permitted to enter school in September without all medical requirements being met. Please submit all medical requirements on the day of registration.

Please note that parents who wish to enroll (transfer) their child into grades one, two, or three for 2017-18 may also register during the above dates. If your child is already enrolled in our present kindergarten program, it is not necessary to re-register for first grade.

**Documents Required For Registration**

**FOUR (4) proofs of residency AND your child’s original birth certificate with the raised seal or Passport. The proof of residency must have the last name noted on the proof.**

**Homeowners** must provide at least **one** of the items in **bold** plus 3 additional proofs.

**Tenants** must provide at least **one** of the items in **bold** plus 3 additional proofs.

<b>Homeowners</b>	<b>Tenants</b>
<b>Property Tax Bill</b>	<b>Notarized letter from Landlord/Form 9</b>
<b>Contract of Sale</b>	<b>Current Lease</b>
<b>Mortgage</b>	
Driver License	Driver License
Court Order	Court Order
Utility bill/ telephone/cable/ PSE & G	Utility bill/ telephone/cable/ PSE & G
Cancelled check/ bank statement	Cancelled check/ bank statement
Affidavits	Affidavits

**For more information, call Mrs. Joan Huss, Memorial School secretary, at 201-845-9113, ext.8.**